



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

25 June 2024

REGIONAL MEMORANDUM

No. 653 s. 2024

To: Schools Division Superintendents
All Others Concerned

REQUEST FOR UPDATING OF DIVISIONS' 2ND QUARTER PHYSICAL ACCOMPLISHMENT ON THE HRD FUNDED PROGRAMS/ACTIVITIES FOR FY 2024

1. In reference to unnumbered Memorandum dated 24 June 2024 from the Office of the Director, Jennifer E. Lopez, Director IV of National Educators Academy of the Philippines, the field is hereby informed regarding the above-captured subject matter.
2. NEAP CO is requesting ALL SGOD Chiefs to facilitate the updating of Division Physical Accomplishment Report by accessing the file through this link: <https://bit.ly/hrdfund2ndquarterreport>. NEAP- Central Office shall gather and consolidate the final data on June 27, 2024 and to be submitted to the Planning Service on June 28, 2024.
3. Please note that some of the School Division Offices focal have yet to input in the monitoring sheet (google sheet). **Please accomplish on or before June 27, 2024.**
4. Please refer to the attached Memorandum for the complete details.
5. For questions and concerns, please contact Arren V. Aduan, Education Program Supervisor – HRDD NEAP(R) at hrdd.ncr@deped.gov.ph.
6. Immediate dissemination and compliance of this memorandum is desired.


JOCELYN DR ANDAYA
Director IV



6 Misamis St., Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <http://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	1 of 1



Republic of the Philippines

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Office of the Director

MEMORANDUM

To : **HRDD Chiefs
NEAP-Regional Focal Persons
All Others Concerned**

From : **JENNIFER E. LOPEZ**
Director IV

Subject : **REQUEST FOR UPDATING OF REGIONS' AND DIVISIONS' 2ND
QUARTER PHYSICAL ACCOMPLISHMENT ON THE HRD
FUNDED PROGRAMS/ACTIVITIES FOR FY 2024**

Date : **June 24, 2024**

This is in reference to the Department of Budget and Management Circular Letter No. 2024-5 dated February 27, 2024, which mandates strict compliance with the rules and guidelines on the submission of Budget and Financial Accountability Reports (BFARs) as prescribed under the pertinent General Provision of the annual General Appropriations Act (GAA) and COA-DBM Joint Circular No. 2019-1 dated January 1, 2019.

In this regard, NEAP CO is requesting **ALL HRDD Chiefs** and **ALL NEAP in the Regions** to facilitate the updating of **Region and Division Physical Accomplishment Report** by accessing the file through this link: <https://bit.ly/hrdfund2ndquarterreport>. NEAP-Central Office shall gather and consolidate the final data **on June 27, 2024** and to be submitted to the Planning Service on **June 28, 2024**.

Please note that some of your School Division Offices focal have yet to input in the monitoring sheet (google sheet). **Please accomplish on or before June 27, 2024.**

For technical assistance on proper accomplishment of the google sheets, concerns and queries, kindly coordinate with Eric T. Sarmiento or Camille I. Bolos, of NEAP – Office of the Director, through email at neap.od@deped.gov.ph cc: eric.sarmiento003@deped.gov.ph / camille.bolos@deped.gov.ph and telefax number (02)8638-8638.

For your immediate compliance.