



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



July 1, 2024

REGIONAL MEMORANDUM

No. 666 s. 2024

To: Schools Division Superintendents

WORKSHOP ON THE DEVELOPMENT & VALIDATION OF LESSON SCRIPTS FOR NATIONAL READING & MATHEMATICS PROGRAMS and CATCH-UP FRIDAYS (CUFs)

1. The Department of Education – Bureau of Learning Delivery (BLD) through the Curriculum and Learning Management Division- National Capital Region (CLMD-NCR) will conduct the above-stated activity on July 2 – 11, 2024 at the following venues:

Venue	Group
Red Hotel Cubao, Quezon City	National Mathematics Program
Lime Resort Hotel, Pasay City	Pilipino sa Piling Larang
Sequoia Hotel, Parañaque City	UCSP, HOPE & Science
Selah Pods Hotel	NRP, Oral Comm. & MIL

2. The workshop is in support of DepEd’s MATATAG Agenda, particularly to Give support to teachers to teach better. Relative to this, lesson scripts for development, validation, revision and finalization were assigned among DepEd’s Regional Offices.
3. Participants to this activity are the CLMD-CID Education Program Supervisors, LRMS Education Program Supervisors, selected Senior High School, Grade 3 and 10 teachers, validators, illustrators, layout artists and LRMS Project Development Officers II, as stated in the attached list. Please note that the teacher participants are not NLC Teacher Volunteers. The members of the Program Management Team and Development / Validation Teams are expected to be at the venue from July 2- 11, 2024, while the illustrators and layout artists’ period of stay is from July 7- 11, 2024. Attached is the indicative workshop schedule for reference.



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4. CLMD Education Program Supervisors / Program Management Team is directed to coordinate the conduct of this activity with their teams to ensure the 100% attendance of the identified participants. Likewise, they are expected to be at the venue to lead and supervise their respective teams and provide technical assistance during the workshop. They are also to identify their official alternates during the conduct of NSPC, NFOT, and Palarong Pambansa who shall assume their duties and responsibilities while attending these activities.
5. Compensatory Time-Off (CTO) or service credit, whichever is applicable, shall be awarded to the participants for the services rendered on July 6 and 7, 2024 (Saturday and Sunday), subject to the allowable number of days by the Civil Service Commission for the said purpose.
6. Participants are requested to bring their own laptops, extension cords, pocket wifi, and other reference materials that will aid in the accomplishment of their assigned tasks.
7. Board and Lodging of the participants is c/o Bureau of Learning Delivery funds, while travel expenses is to be charged against local funds subject to the existing government accounting and auditing rules and regulations.
8. Enclosed are the following:
 - a. CO Memorandum
 - b. Program Management Team
 - c. LRMS EPS Assignments
 - d. List of Participants
 - e. Indicative Workshop Schedule
9. Additional information and/or queries may be addressed to Ms. Micah G. Pacheco, OIC-Chief, CLMD, through email address clmd.ncr@deped.gov.ph.
10. Immediate and wide dissemination of this Memorandum is desired.


JOCELYN DR ANDAYA
Director IV

CLMD/mgp/dmm



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