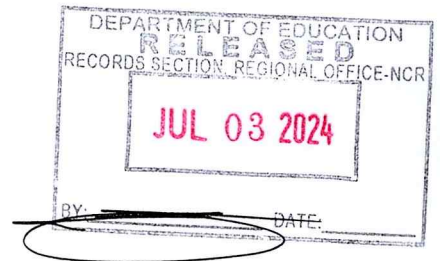




Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



July 1, 2024

**REGIONAL MEMORANDUM**

ORD No. 671, s. 2024

**To:** Schools Division Superintendents  
 Chief, School Governance and Operations Division  
 SDO Private Schools Focal Person  
 All Others Concerned

**DEADLINE OF SUBMISSION ON ALL PRIVATE SCHOOL GOVERNMENT AUTHORITY TO OPERATE APPLICATION FOR SY 2025 - 2026**

- In compliance to the deadline of submission specified in DepEd Order No. 88 s. 2010 and DepEd Order No. 11, s. 2011, this Office through the Quality Assurance Division reminds the field on the important dates relative to the submission of government authority to operate application through the Quality Assurance Division Permit and Recognition Optimizer or QuADPRO, to wit:

DEADLINE OF SUBMISSION IN THE REGIONAL OFFICE	GOVERNMENT AUTHORITY TO OPERATE
On or before August 30, 2024	<ul style="list-style-type: none"> <li>New Government Permit for New School/Grade Level</li> <li>Senior High School New/Additional Track and Strand</li> </ul>
On or before January 2, 2025	<ul style="list-style-type: none"> <li>Renewal of Government Permit</li> <li>Homeschooling Program</li> </ul>
On or before February 1, 2025	<ul style="list-style-type: none"> <li>Government Recognition</li> </ul>

- Likewise, Section 3.a of DepEd Order No. 11, s. 2011 is **in effect** specifically on the processing timelines for New Government Permit/SHS New or Additional Track and Strand applications.
- SDO Private School Focal Persons and other authorized personnel are enjoined to stringently evaluate the completeness and compliance of all submitted government authority application.
- Moreover, it is best advised that private schools with the intent to apply for Government Recognition must also apply for a renewal of Government Permit in



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Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	1 of 2





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case the school is not up to par with the standard documentary and physical facilities requirements for Government Recognition application.

5. Immediate dissemination of and utmost compliance with this Memorandum are desired.

**JOCELYN DR. ANDAYA**  
Director IV

qad/lcd