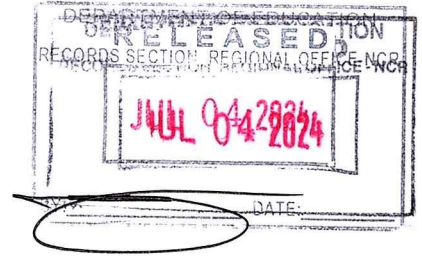




Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



01 July 2024

REGIONAL MEMORANDUM

No. 680, s. 2024

**To: Schools Division Superintendents
 All Others Concerned**

**WRITESHOP ON THE ENHANCEMENT OF DEPED NCR PRAISE POLICY
 GUIDELINES (Validation Phase)**

1. In reference to **CSC Memorandum Circular No. 01, s. 2001**, *Program on Awards and Incentives for Service Excellence*, and **DepEd Order No. 78, s. 2007**, "Strengthening the PRAISE of the Department of Education," this Office informs the field of the above-captioned subject.
2. The activity aims to:
 - a. validate and refine the outputs from the review phase on June 27-29, 2024 for improvement or enhancement;
 - b. revisit the crafted criteria and processes for nominating, evaluating, and selecting recipients of rewards and incentives under PRAISE; and
 - c. recommend for finalization of the harmonized awards across 16 Divisions to recognize SDS, ASDS, Chiefs, Supervisors, School Heads, Head Teachers, Master Teachers, and Teachers to be included in the DepEd NCR PRAISE Policy Guidelines.
3. The activity shall be held from **July 10 to 12, 2024**, at **NEAP Marikina City**. The program starts at 8:00 A.M. on July 10 and ends at 5:00 P.M. on July 12.

	July 10	July 11	July 12
Breakfast	/	/	/
AM Snacks	/	/	/
Lunch	/	/	/
PM Snacks	/	/	/
Dinner	/	/	/

4. Please see Enclosure No. 1 for the list of identified participants and Enclosure No. 2 for the indicative program of activities.



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5. The following SDOs shall send **one (1)** representative according to the requested position to join the activity as **validators** to complete the list of participants:

	Schools Division	Position
1	Caloocan	Assistant School Principal
2	Las Pinas	Information Technology Officer
3	Makati	Kindergarten Teacher
4	Malabon	Registrar
5	Mandaluyong	Master Teacher II
6	Manila	SPED Teacher
7	Marikina	PDO I (School)
8	Muntinlupa	Planning Officer
9	Navotas	Guidance Counselor
10	Pasay	Education Program Supervisor
11	Pasig	Administrative Officer II (School)
12	TAPAT	Head Teacher
13	San Juan	Librarian

6. The identified participants by the SDO (item # 5) and those listed on Enclosure No. 1 shall register at <https://tinyurl.com/Validation-Phase-Registration> or scan:

Deadline: July 8, 2024



7. Participants shall bring their own laptops and prescription drugs.

8. Board and lodging, supplies and materials, and other incidental expenses shall be charged to ROP MOOE funds, while travel expenses shall be charged to local funds, subject to usual auditing rules and regulations.

9. For questions and clarification, please contact **Christian T. Español**, Education Program Supervisor, through christian.espanol@deped.gov.ph.

10. For immediate dissemination and compliance.

JOCELYN DR. ANDAYA
Director IV

cte/hrdd



Republic of the Philippines
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Enclosure No. 1

List of Participants

	Name	Position	Office
Writers			
1	Fresnedi V. Natividad	PSDS	SDO Navotas City
2	Marife V. Villadiego	Principal IV	Pasig Elementary School
3	Rodel C. Sampang	Principal IV	Rizal Elementary School, Manila
4	Desiree Ruiz	AO II	SDO Malabon City
Validators			
5	Levita G. Cardenas	PSDS	SDO Quezon City
6	Milagros C. Banan	Principal IV	Balingasa High School, QC
7	Flora C. Baggayan	Principal I	Parañaque Elementary School (Unit II)
8	Alma M. Escobia	SEPS	SDO Valenzuela City
9	Emenell P. Gamay	Teacher III	San Antonio National High School, Parañaque City

Program Management Team:

	Name	Designation	Office
1	Christian T. Español	Education Program Supervisor	HRDD
2	Don Ray V. Salvador	Education Program Specialist-II	HRDD
3	Richard D. Vidal	Education Program Specialist-II	HRDD
4	Nika A. Diaz	Admin Aide VI	HRDD



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Enclosure No. 2

Indicative Program of Activities

Day 1 July 10, 2024 (Wednesday)		
Time	Activity	Person-in-Charge
7:00-8:00	Arrival, Check-in, Registration, Breakfast	NEAP-R
8:00-8:15	Preliminaries >Nationalistic Song >Ecumenical Prayer >DepEd Quality Policy Statement	HRDD
8:15-8:25	Acknowledgment of the Participants	Don Ray V. Salvador, EPS-II
8:25-8:35	Opening Remarks and Statement of Purpose	Hajji R. Palmero, CES
8:35-9:00	Inspirational Message	Jocelyn DR Andaya Director IV
9:00-10:00	Validation-Writeshop overview and program flow	Christian T. Español, EPS
10:00-10:15	Health Break	
10:15-12:00	Presentation of the previous outputs and agreements	
12:00-1:00	Lunch	
1:00-3:00	Continuation...	
3:00-3:15	Health Break	
3:15-4:45	Gallery walk	
4:45-5:00	Recap and update	
5:00-6:00	QAME and debriefing	
6:00	Dinner	

Day 2 July 11, 2024 (Thursday)		
Time	Activity	Person-in-Charge
7:00-8:00	Breakfast	NEAP-R
8:00-8:15	Preliminaries	HRDD
8:15-10:00	Validation proper (per Category)	
10:00-10:15	Health Break	
10:15-12:00	Continuation...	
12:00-1:00	Lunch	
1:00-3:00	Inclusion of comments and suggestions	
3:00-3:15	Health Break	
3:15-4:30	Critiquing of outputs	
4:45-5:00	Recap and update	
5:00-6:00	QAME and debriefing	
6:00	Dinner	



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Day 3 July 12, 2024 (Friday)		
Time	Activity	Person-in-Charge
7:00-8:00	Breakfast	NEAP-R
8:00-8:15	Preliminaries	HRDD
8:15-10:00	Finalization of outputs	
10:00-10:15	Health Break	
10:15-12:00	Final review	
12:00-1:00	Lunch	
1:00-3:00	Presentation of final outputs	
3:00-3:15	Health Break	
3:15-4:00	QAME, closing, and clearing house	HRDD
4:00-5:00	Check-out	