



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

July 4, 2024

**REGIONAL MEMORANDUM**

No. 67-683, s. 2024

**To:** Schools Division Superintendents  
SGOD and CID Chiefs  
Division Sports Officers and Coordinators  
RO Division Chief, Unit and Section Heads  
All Others Concerned

**2024 PALARONG PAMBANSA SPECIAL AWARDS**

- Attached are copies of the Criteria for the 2024 Palarong Pambansa Special Awards during the duration of the National Palaro on July 6-17, 2024, in Cebu City, for information and guidance of all concerned.
- Immediate and wide dissemination of this Memorandum desired.

**JOCELYN DR ANDAYA**  
Director IV

Encl.:  
As stated

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# **Most Disciplined Delegation**

Criteria for Judging

(10 points each; 1 as the lowest and 10 as the highest)

The award for the Most Disciplined Delegation at the Palarong Pambansa aims to promote discipline, order, and good behavior among participants.

## **1. Adherence to Event Rules and Regulations**

- **Compliance with Palarong Pambansa Guidelines:**
  - Following all event rules and schedules.
  - No reported incidents of rule violations.

## **2. Behavior and Conduct**

- **Alignment with RA 7610 (Special Protection of Children Against Abuse, Exploitation, and Discrimination Act):**
  - Respectful and appropriate behavior towards all participants, officials, and spectators.
  - No incidents of bullying, harassment, or violence.

## **3. Attendance and Punctuality**

- **Consistency with Event Timelines:**
  - Timely attendance at all scheduled events and activities.
  - No records of tardiness or absenteeism.
  - Efficient use and utilization of the Access Monitoring System

## **4. Cleanliness and Orderliness**

- **Adherence to Cleanliness Standards:**
  - Maintaining clean and orderly accommodations and competition areas.
  - Participation in cleaning activities and proper waste disposal.

## **5. Teamwork and Cooperation**

- **Promotion of Team Spirit:**
  - Displaying strong teamwork and cooperation among delegation members.
  - Positive interactions and collaboration with other delegations.

## **6. Respect for Authority**

- **Compliance with Authority Guidelines:**
  - Respecting decisions and instructions from event officials and authorities.

- No incidents of disobedience or confrontation.

## 7. Health and Safety Practices

- **Adherence to Health Protocols (aligned with DOH guidelines and WHO recommendations):**
  - Following health and safety protocols (e.g., COVID-19 guidelines, sanitation practices).
  - Ensuring the well-being of all delegation members.

## 8. Cultural Sensitivity and Inclusiveness

- **Promotion of Inclusive Behavior:**
  - Respecting cultural differences and promoting inclusiveness.
  - No incidents of discrimination based on race, religion, gender, or any other factor.

## 9. Sportsmanship and Fair Play

- **Alignment with Sportsmanship Standards:**
  - Displaying good sportsmanship in all competitions.
  - No incidents of cheating or unsportsmanlike behavior.

## 10. Environmental Responsibility

- **Adherence to Environmental Policies:**
  - Participating in environmentally friendly practices.
  - No incidents of environmental damage or littering.

Criteria	1-2	3-4	5-6	7-8	9-10
1. Adherence to Event Rules and Regulations	Frequent rule violations and lack of adherence to schedules.	Several rule violations and inconsistencies with schedules.	Some rule violations with mostly consistent adherence to schedules.	Rare rule violations and generally consistent adherence to schedules.	No rule violations and strict adherence to all schedules.
2. Behavior and Conduct	Multiple reports of inappropriate behavior, bullying, or harassment.	Some incidents of inappropriate behavior or minor bullying.	Few reports of inappropriate behavior, mostly respectful conduct.	Rare incidents of minor inappropriate behavior, generally respectful.	No reports of inappropriate behavior, consistently respectful and appropriate conduct.

3. Attendance and Punctuality	Frequent tardiness and absenteeism.	Several instances of tardiness or absenteeism.	Occasional tardiness or absenteeism.	Rare instances of tardiness, no absenteeism.	No tardiness or absenteeism, consistently punctual.
4. Cleanliness and Orderliness	Frequent lack of cleanliness and orderliness.	Several instances of untidiness.	Generally clean and orderly with occasional lapses.	Mostly clean and orderly, with rare lapses.	Consistently clean and orderly in all areas.
5. Teamwork and Cooperation	Frequent conflicts and lack of teamwork.	Some conflicts and moderate teamwork.	Generally good teamwork with occasional conflicts.	Strong teamwork with rare conflicts.	Excellent teamwork and cooperation, no conflicts.
6. Respect for Authority	Frequent incidents of disobedience or confrontation.	Several incidents of minor disobedience.	Generally respectful with occasional minor incidents.	Mostly respectful, rare minor incidents.	Consistently respectful with no incidents of disobedience.
7. Health and Safety Practices	Frequent disregard for health protocols.	Several lapses in following health protocols.	Generally follows health protocols with occasional lapses.	Mostly follows health protocols with rare lapses.	Strict adherence to all health protocols, no lapses.
8. Cultural Sensitivity and Inclusiveness	Frequent incidents of discrimination or insensitivity.	Several incidents of minor insensitivity.	Generally respectful with occasional minor insensitivity.	Mostly respectful and inclusive with rare minor incidents.	Consistently respectful and inclusive, no incidents of discrimination.
9. Sportsmanship and Fair Play	Frequent incidents of cheating or unsportsmanlike behavior.	Several incidents of minor unsportsmanlike behavior.	Generally good sportsmanship with occasional minor lapses.	Mostly good sportsmanship with rare minor lapses.	Consistently displays excellent sportsmanship, no incidents of cheating or unsportsmanlike behavior.

10. Environmental Responsibility	Frequent environmental damage or littering.	Several incidents of littering or minor environmental damage.	Generally environmentally responsible with occasional lapses.	Mostly environmentally responsible with rare minor lapses.	Consistently environmentally responsible, no incidents of damage or littering.
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# Most Organized Delegation

Criteria for Judging

(10 points each; 1 as the lowest and 10 as the highest)

The Award on the "Most Organized Delegation" at the Palarong Pambansa aims to encourage efficiency and organizational excellence among participants based on various laws, guidelines, and policies in the Philippines that promote good governance, sportsmanship, and organizational efficiency.

## 1. Compliance with National and Local Laws and Guidelines

- **Adherence to Department of Education (DepEd) Guidelines:** Compliance with DepEd guidelines for the conduct of the Palarong Pambansa, including proper registration and documentation of athletes.
- **Health and Safety Regulations:** Adherence to health and safety protocols as mandated by the Department of Health (DOH) and local government units

## 2. Team Coordination and Discipline

- **Punctuality:** Timely attendance and participation in scheduled events and activities.
- **Uniformity:** Consistent and appropriate team uniforms and gear, fostering team identity and spirit.
- **Behavior and Sportsmanship:** Demonstrating exemplary behavior and sportsmanship on and off the field, in line with the National Sports Policies.

## 3. Administrative Efficiency

- **Documentation:** Proper and timely submission of all required documents, including medical certificates, consent forms, and registration forms.
- **Communication:** Effective communication within the delegation and with Palarong Pambansa officials, ensuring smooth coordination and information dissemination.

## 4. Logistics and Resource Management

- **Accommodation Arrangements:** Organized and well-managed accommodation arrangements for athletes and officials.
- **Transportation:** Efficient transportation arrangements, ensuring punctual arrival and departure for all events.
- **Equipment Management:** Proper management and maintenance of sports equipment and other resources.

## 5. Support and Welfare

- **Medical Support:** Availability of adequate medical support and first aid facilities for the delegation.
- **Nutrition and Meals:** Provision of nutritious meals and hydration for athletes, following DOH nutritional guidelines.
- **Counseling and Support Services:** Availability of counseling and support services for athletes to ensure their mental and emotional well-being.

## 6. Innovation and Initiative

- **Use of Technology:** Implementation of innovative solutions, such as mobile apps or online platforms, for better management and communication within the delegation.

- **Sustainability Initiatives:** Initiatives promoting sustainability, such as recycling programs, use of eco-friendly materials, and conservation practices.

### 7. Community Engagement and Social Responsibility

- **Community Outreach:** Participation in community outreach and social responsibility programs during the event.
- **Promotion of Cultural Heritage:** Efforts to promote and showcase local culture and heritage, aligning with national cultural policies.

Criteria	1-2	3-4	5-6	7-8	9-10
Compliance with National and Local Laws and Guidelines	Significant non-compliance with laws and guidelines	Some non-compliance with laws and guidelines	Meets basic legal and guideline requirements	Generally compliant with minor issues	Fully compliant with all laws and guidelines
Adherence to Department of Education (DepEd) Guidelines	Major lapses in adherence	Several lapses in adherence	Meets basic guidelines	Mostly adherent with minor issues	Fully adherent to all guidelines
Health and Safety Regulations	Major non-compliance with safety protocols	Several safety protocol breaches	Meets basic safety requirements	Mostly compliant with minor issues	Fully compliant with all safety protocols
Environmental Policies	Significant non-compliance with environmental guidelines	Some non-compliance with environmental guidelines	Meets basic environmental requirements	Generally compliant with minor issues	Fully compliant with all environmental guidelines
Team Coordination and Discipline	Poor coordination and discipline	Inconsistent coordination and discipline	Adequate coordination and discipline	Good coordination and discipline	Excellent coordination and discipline
Punctuality	Frequently late	Often late	Generally on time	Mostly on time	Always punctual
Uniformity	Inconsistent uniforms and gear	Some inconsistencies in uniforms	Generally uniform	Mostly uniform	Completely uniform and professional
Behavior and Sportsmanship	Frequent behavioral issues	Several behavioral issues	Good behavior with occasional issues	Very good behavior and sportsmanship	Exemplary behavior and sportsmanship

Administrative Efficiency	Poor documentation and communication	Several issues with documentation and communication	Adequate documentation and communication	Good documentation and communication	Excellent documentation and communication
Documentation	Major issues with documentation	Several documentation errors	Meets basic documentation requirements	Mostly accurate documentation	Fully accurate and timely documentation



# Cleanest, Greenest and Ecofriendly Delegation

Criteria for Judging

(10 points each; 1 as the lowest and 10 as the highest)

This comprehensive set of criteria will ensure that the award promotes a holistic approach to sustainability and environmental stewardship, encouraging delegations to adopt and implement green practices during the Palarong Pambansa and beyond.

## 1. Waste Management

- **Compliance with RA 9003 (Ecological Solid Waste Management Act):**
  - Implementation of segregation at source, recycling, and composting.
  - Presence of clearly labeled bins for segregation of waste (biodegradable, recyclable, non-recyclable).
  - Regular waste collection and proper disposal methods.
  - No use of single-use plastics (aligned with local ordinances banning single-use plastics).

## 2. Energy Efficiency and Conservation

- **Compliance with RA 11285 (Energy Efficiency and Conservation Act):**
  - Use of energy-efficient appliances and lighting.
  - Implementation of energy-saving measures (e.g., turning off lights and equipment when not in use).

## 3. Water Conservation

- **Adherence to RA 9275 (Philippine Clean Water Act):**
  - Measures to conserve water (e.g., use of low-flow fixtures, water recycling systems).
  - Ensuring that no wastewater is improperly discharged.

## 4. Green Building Practices

- **Following the Green Building Code of the Philippines:**
  - Use of environmentally friendly materials.
  - Design and construction of temporary facilities (e.g., tents, booths) that minimize environmental impact.

## 5. Air Quality Management

- **Compliance with RA 8749 (Philippine Clean Air Act):**
  - Measures to reduce air pollution (e.g., use of low-emission vehicles, promoting carpooling and public transport).

- Ensuring no open burning of waste.

## **6. Environmental Education and Awareness**

- **Alignment with the Environmental Awareness and Education Act of 2008 (RA 9512):**
  - Conducting environmental education programs and workshops.
  - Displaying educational materials about sustainability practices.

## **7. Biodiversity Conservation**

- **Compliance with the Wildlife Resources Conservation and Protection Act (RA 9147):**
  - Efforts to protect local flora and fauna.
  - Ensuring that activities do not disturb local wildlife habitats.

## **8. Sustainable Procurement**

- **Adherence to the Government Procurement Reform Act (RA 9184):**
  - Procurement of eco-friendly products (e.g., biodegradable utensils, recycled paper).
  - Preference for suppliers with green certifications.

## **9. Participation in Tree Planting and Greening Programs**

- **Alignment with Executive Order No. 26 (National Greening Program):**
  - Participation in tree planting activities.
  - Maintenance and care of planted trees and green spaces.

## **10. UN Sustainable Development Goals (SDGs) Alignment**

- **Goal 6: Clean Water and Sanitation**
  - Ensuring access to clean drinking water and sanitation facilities.
- **Goal 7: Affordable and Clean Energy**
  - Promoting the use of renewable energy sources.
- **Goal 11: Sustainable Cities and Communities**
  - Ensuring that the delegation's setup promotes sustainable practices in temporary settlements.
- **Goal 12: Responsible Consumption and Production**
  - Implementing practices that reduce waste and encourage recycling.
- **Goal 13: Climate Action**
  - Taking initiatives to reduce carbon footprint.

Criteria	1-2	3-4	5-6	7-8	9-10
1. Waste Management	No evidence of waste segregation or recycling efforts.	Minimal waste segregation, but no recycling or composting.	Basic segregation of waste with some recycling or composting efforts.	Effective waste segregation, regular recycling, and composting practices.	Comprehensive waste management program with clear labels, frequent collections, and no single-use plastics.
2. Energy Efficiency and Conservation	No measures for energy efficiency.	Minimal efforts, such as occasional turning off lights.	Use of some energy-efficient appliances and basic energy-saving practices.	Consistent use of energy-efficient appliances and strong energy conservation measures.	Advanced energy efficiency practices, including renewable energy sources and extensive energy-saving measures.
3. Water Conservation	No water conservation measures in place.	Minimal efforts to conserve water.	Basic water conservation practices, such as using low-flow fixtures.	Effective water conservation strategies, including water recycling systems.	Comprehensive water conservation program with innovative solutions and no wastewater mismanagement.
4. Green Building Practices	No use of green building practices.	Minimal use of eco-friendly materials.	Basic adherence to green building standards.	Effective use of environmentally friendly materials and design.	Advanced green building practices with significant use of sustainable materials and designs that minimize environmental impact.
5. Air Quality Management	No measures to manage air quality.	Minimal efforts to reduce air pollution.	Basic measures to control emissions and promote clean air.	Effective air quality management with low-emission vehicles and promotion of	Comprehensive air quality management program with innovative practices to reduce pollution.

				sustainable transport.	
6. Environmental Education and Awareness	No environmental education efforts.	Minimal efforts to educate on environmental issues.	Basic environmental education programs and materials.	Effective environmental education initiatives with active participation.	Comprehensive environmental education and awareness programs with widespread engagement and impact.
7. Biodiversity Conservation	No efforts to protect local biodiversity.	Minimal efforts to protect flora and fauna.	Basic initiatives to conserve local biodiversity.	Effective biodiversity conservation measures with active protection of habitats.	Comprehensive biodiversity conservation program with innovative practices and significant impact.
8. Sustainable Procurement	No sustainable procurement practices.	Minimal efforts to procure eco-friendly products.	Basic adherence to sustainable procurement guidelines.	Effective sustainable procurement practices with preference for green products.	Comprehensive sustainable procurement program with a high percentage of eco-friendly products.
9. Participation in Tree Planting and Greening Programs	No participation in greening programs.	Minimal participation in tree planting activities.	Basic involvement in greening initiatives.	Effective participation in tree planting and maintenance of green spaces.	Comprehensive involvement in greening programs with significant contributions and long-term impact.
10. Alignment with UN SDGs	No alignment with UN SDGs.	Minimal efforts to align with relevant SDGs.	Basic alignment with some SDGs, such as water or energy conservation	Effective alignment with multiple SDGs, showing significant impact.	Comprehensive alignment with all relevant SDGs, demonstrating outstanding commitment and results.