



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



July 15, 2024

REGIONAL MEMORANDUM

No. C. 710 s. 2024

To: Schools Division Superintendents

**REGIONAL TRAINING OF TRAINERS ON THE CONTENT AND DELIVERY OF
THE LIMITED SCALE OF BE YOUR OWN BOSS (BYOB) AND WORK-BASED
LEARNING IN THE ALTERNATIVE LEARNING SYSTEM**

1. The DepEd – National Capital Region through the Curriculum and Learning Management Division (CLMD) – Alternative Learning System (ALS) shall conduct the above-mentioned activity on July 23-27, 2024, at Axiaa Hotel, Quezon City.
2. The activity aims to explain the objectives, design, organization, and output of Work-Based Learning and Be Your Own Boss, capacitate EPSAs on the use of existing classroom observation tools for WBL and BYOB monitoring and for them to provide necessary instructional coaching to ALS teachers; and demonstrate effective teaching strategies using the A-P-L-E approach in teaching WBL and BYOB sessions. Below is the list of attachments for reference:
 - Allocation of Participants / List of Participants / Trainers / PMT/TWG
 - Indicative Program of Activities
3. The participants in this activity are the Division ALS Supervisors/Focal Persons, Education Program Specialists II-ALS and select ALS teachers. The number of participants should be within the allotted pax per division. Refer to Enclosure 1 for the allocation of participants per division. The identified participants should pre-register through this link: <https://tinyurl.com/ALS-BYOB2024-Pre-Registration>
4. In addition, participants are advised to observe the following:
 - Registration time is 8:00-10:00 AM on the first day, first meal is morning snack, and the last meal will be afternoon snack on the last day.
 - The activity is a live-in training, all participants are enjoined to stay in the venue for the entire duration of the seminar.
 - Participants are also requested to bring laptop and extension cord.



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5. Board and lodging of the participants and other expenses relative to the conduct of the activity shall be charged to **ALS Program Support Fund** while transportation of the official participants shall be charged against **local funds**, subject to the usual government accounting and auditing rules and regulations. Consequently, the participation to this activity of non-teaching personnel that falls on a weekend and holiday entitles them to a *1.5-day compensatory overtime credit (COC)*, as per CSC and DBM joint circular no. 2 s. 2004.
6. Immediate dissemination of this Memorandum is desired.


JOCELYN DR ANDAYA
Director IV



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Enclosure No. 1: Allocation of Participants

Division	Division ALS Supervisor	EPSA	ALS Teacher	TOTAL
Caloocan City	1	4	4	9
Las Pinas City	-	2	5	7
Makati City	1	-	5	6
Malabon City	1	-	5	6
Mandaluyong City	1	2	3	6
Manila	1	4	4	9
Marikina City	1	2	4	7
Muntinlupa City	1	2	4	7
Navotas City	1	2	4	7
Paranaque City	1	1	4	6
Pasay City	-	1	4	5
Pasig City	-	1	5	6
Quezon City	1	3	5	9
San Juan City	1	-	4	5
Taguig City & Pateros	1	2	4	7
Valenzuela City	-	1	4	5
TOTAL	12	27	67	107
CLMD / TWG	5			5
Facilitators/Trainers	8			8
GRAND TOTAL				120



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LIST OF PARTICIPANTS

NAME	DIVISION	POSITION/DESIGNATION
John Patrick A. Palad	Caloocan City	ALS Focal person
Jenny P. Pablico	Caloocan City	EPSA
Arsenio G. Dacuya Jr.	Caloocan City	EPSA
Marival C. Sapad	Caloocan City	EPSA
Joselda B. Delfinado	Caloocan City	EPSA
John Leonard Magnawa	Caloocan City	ALS Teacher
Ronnie Macabare	Caloocan City	ALS Teacher
Jovita B. Gonzales	Caloocan City	ALS Teacher
Charmy Ann Olfonado	Caloocan City	ALS Teacher
John Carl P. Cabarles	Las Piñas City	EPSA
Maribel P. Panganiban	Las Piñas City	EPSA
Brianne A. Guinto	Las Piñas City	ALS Teacher
Jaynel C. Bulusan	Las Piñas City	ALS Teacher
Regina Red P. Mostajo	Las Piñas City	ALS Teacher
Jennifer G. Rogacion	Las Piñas City	ALS Teacher
Jose T. Amante Jr.	Las Piñas City	ALS Teacher
Ruben J. Bertos	Makati City	ALS Focal Person
Jaime Reyes	Makati City	ALS Teacher
Cyril C. de la Cruz	Makati City	ALS Teacher
Sofia Medina M. Corpuz	Makati City	ALS Teacher
Nerissa P. Rico	Makati City	ALS Teacher
Sheila D. Arorong	Makati City	ALS Teacher
Cynthia P. Farma	Malabon City	ALS Focal Person
Jarvin Lois V. Basobas	Malabon City	ALS Teacher
Evie G. Madolid	Malabon City	ALS Teacher
Marilou S. Pantanilla	Malabon City	ALS Teacher
Mylene F. Solidor	Malabon City	ALS Teacher
Lester P. Torres	Malabon City	ALS Teacher
Jovy D. Balbuena	Mandaluyong City	ALS Focal Person
Myla B. Ramirez	Mandaluyong City	EPSA
Crisaldo S. Marfil	Mandaluyong City	EPSA
Rojine P. Ventura	Mandaluyong City	ALS teacher
Mart Kevin D. Cortes	Mandaluyong City	ALS teacher
Jerry A. Hecto	Mandaluyong City	ALS Teacher
Lea V. Faa	Manila	ALS Focal Person
Leah Amor E. antonio	Manila	EPSA
Sevilla A. Arcinas	Manila	EPSA
Maylene U. Rizaldo	Manila	EPSA



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Maylene U. Rizaldo	Manila	EPSA
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NAME	DIVISION	POSITION / DESIGNATION
Wendella B. Tabio	Manila	EPSA
Sherlene Joy L. Lavendia	Manila	ALS Teacher
Annielyn C. Tagongtong	Manila	ALS Teacher
Jonalyn B. Arao	Manila	ALS Teacher
Mary Lourence Flores	Manila	ALS Teacher
Albert B. Mutia	Marikina City	ALS Focal Person
Veronica Cena	Marikina City	EPSA
Erliza Viernes	Marikina City	EPSA
Maria Lourdes Vinarao	Marikina City	ALS Teacher
Angelo Libuton	Marikina City	ALS Teacher
Ma. Erica Cheves Chine M. Silvestre	Marikina City	ALS Teacher
Jocelyn De Jesus	Marikina City	ALS Teacher
Marissa m. Andanza	Muntinlupa City	ALS Focal Person
Lerma I. Galang	Muntinlupa City	EPSA
Nery ann e. Lorenzo	Muntinlupa City	EPSA
Girl kristine angela s. Silpedes	Muntinlupa City	ALS Teacher
John joeshwie d. Felipe	Muntinlupa City	ALS Teacher
Rechee g. Medilo	Muntinlupa City	ALS Teacher
Shervin rosopa	Muntinlupa City	ALS Teacher
Josephine N. Tobias	Navotas City	ALS Focal Person
Cindy F. Obiena	Navotas City	EPSA
Luisa E. Elipan	Navotas City	EPSA
John Bryan A. Pingol	Navotas City	ALS Teacher
Jovell Joy C. Gaspe	Navotas City	ALS Teacher
Steve L. Marcelino	Navotas City	ALS Teacher
Bernadeth D. Yang	Navotas City	ALS Teacher
Angelica A. Libera	Parañaque City	ALS Focal Person
Emerson O. Sabadlab	Parañaque City	EPSA
Ferdinand V. Fajarda	Parañaque City	ALS Teacher
Naiza L. Ado	Parañaque City	ALS Teacher
Maritess C. Villaruel	Parañaque City	ALS Teacher
Nilo Michael L. Embestro	Parañaque City	ALS Teacher
Gelyn R. Lagman	Pasay City	EPSA
Ronalyn A. Tungcul	Pasay City	ALS teacher
Mary Shairalyn L. Maravilla	Pasay City	ALS teacher
Ana Mae G. Gelacio	Pasay City	ALS teacher
Joshua L. Cobilla	Pasay City	Als teacher



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NAME	DIVISION	POSITION / DESIGNATION
Moonclaire P. De Clarin	Pasig City	EPSA
Danilo A. De Vera	Pasig City	ALS Teacher
Aiza T. Tuplano	Pasig City	ALS Teacher
Armando R. Diaz	Pasig City	ALS Teacher
Melody H. Manito	Pasig City	ALS Teacher
Josephine A. Gonzaga	Pasig City	ALS Teacher
Dr. Roger S. Tamondong	Quezon City	ALS Focal Person
Dr. Victoria M. Dela CRuz	Quezon City	EPSA
Ria V. Herjas	Quezon City	EPSA
Jennilyn G. Ching	Quezon City	EPSA
Jaylor Fajardo	Quezon City	ALS Teacher
Ma. Divina M. Bambe	Quezon City	ALS Teacher
Rose Anne P. Cabayu	Quezon City	ALS Teacher
Adriano V. Petalio III	Quezon City	ALS Teacher
Carlo P. Dalimit	Quezon City	ALS Teacher
Erwin dela Cruz	San Juan City	ALS Focal Person
Michelle Faye Salamera	San Juan City	ALS Teacher
Hergielyn Cerrodo	San Juan City	ALS Teacher
Eduardo Tungul III	San Juan City	ALS Teacher
Charles Andrew Cajayon	San Juan City	ALS Teacher
Daisy L. Mataac	Taguig City & Pateros	ALS Focal Person
Aileen C. Geñoso	Taguig City & Pateros	EPSA
Aurelia Luz A. Aquillo	Taguig City & Pateros	EPSA
Leila A. Hipolito	Taguig City & Pateros	ALS Teacher
Jem Kertein V. Taladhay	Taguig City & Pateros	ALS Teacher
Marietta A. Duque	Taguig City & Pateros	ALS Teacher
Janeth D. Bilbao	Taguig City & Pateros	ALS Teacher
Sara P. Tejada	Valenzuela City	EPSA
Coleen Irina Delos Reyes	Valenzuela City	ALS Teacher
Jesus Concepcion	Valenzuela City	ALS Teacher
Marie Fe De Gula	Valenzuela City	ALS Teacher
Edelyn Carpio	Valenzuela City	ALS Teacher



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List of Trainers, Program Management Team and Technical Working Group

NAME	DIVISION	POSITION / DESIGNATION
Villa Cabrera	Caloocan City	EPSA/Trainer
Romulous Guino	Makati City	EPSA/Trainer
Elsie Celeste	Malabon City	EPSA/Trainer
Errol John Ruiz	Pasay City	EPS/Trainer
Irish Gregorio	Pasay City	EPSA/Trainer
Dulce Santos	Pasig City	EPS/Trainer
Gemma Abanilla	Quezon City	EPSA/Trainer
Ma. Jennica Sy	Valenzuela City	EPSA/Div. ALS focal person/Trainer
Charito A. Villanueva	CLMD	EPS/Regional ALS Focal Person/PMT
Roland D. Montes	CLMD	EPS/PMT
Maricar A. Bangit	CLMD	EPS/PMT
Mark Dave de Castro	CLMD	ALS COS/TWG
Eloisa Marie Baylon	CLMD	ALS COS/TWG



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Enclosure No. 2: Indicative Program of Activities

REGIONAL TRAINING OF ALL ALS DIVISION FOCAL PERSON, EDUCATION PROGRAM SPECIALIST II IN ALS AND SELECTED ALS TEACHERS ON THE IMPLEMENTATION OF WORK-BASED LEARNING (WBL) AND BE YOUR OWN BOSS (BYOB) IN THE ALTERNATIVE LEARNING SYSTEM (ALS)

TIME	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	
8:00 AM - 8:15 AM	<ul style="list-style-type: none"> Travel Registration of participants Distribution of kits and materials Checking of attendance Billeting In-Charge-DepEd NCR	MANAGEMENT OF LEARNING (MOL)				Simultaneous Demo Teaching Presentations for WBL and BYOB: <i>(Ten 20-minute Demo Presentations with 10-minute Feedbacking)</i>
8:15 AM - 10:00 AM		Work-Based Learning (WBL) Concepts Facilitators: Irish Gregorio EPS II- SDO Pasay Villa A. Cabrera EPS II-SDO Caloocan	Be Your Own Boss (BYOB) Concepts Facilitators: Elsie Celeste EPS II- SDO Malabon <u>Romulous P. Ginuo</u> EPS II- SDO Makati	Monitoring and Coaching on the implementation of BYOB and WBL Facilitators: Dulce O. Santos EPS, Division ALS Focal Person SDO Pasig Errol John P. Ruiz EPS, Division ALS Focal Person SDO Pasay		
10:00 AM - 10:15 AM	HEALTH BREAK				Facilitators: ALL TRAINERS	
10:15 AM - 11:00 AM	Opening Program <ul style="list-style-type: none"> National Anthem Prayer DepEd Quality Policy Acknowledgement of Participants Welcome Remarks Statement of Purpose Leveling of Expectations Photo Opportunity In-Charge Dulce O. Santos EPS, Division ALS Focal Person SDO Pasig	Work-Based Learning (WBL) Concepts (continuation) Facilitators: Irish Gregorio EPS II- SDO Pasay Villa A. Cabrera EPS II-SDO Caloocan	Be Your Own Boss (BYOB) Concepts (continuation) Facilitators: Elsie Celeste EPS II- SDO Malabon <u>Romulous P. Ginuo</u> EPS II- SDO Makati	Action Planning and Presentation of Action Plan Facilitators: Dulce O. Santos EPS, Division ALS Focal Person SDO Pasig Errol John P. Ruiz EPS, Division ALS Focal Person SDO Pasay		
11:00 AM - 12:00 NN		LUNCH BREAK/ PERSONAL TIME				
12:00 NN - 1:00 PM	LUNCH BREAK/ PERSONAL TIME					
1:00 PM - 3:00 PM	Facilitation Skills Facilitator: Elsie Celeste EPS II- SDO Malabon	WBL Graphic Organizer Activity and Critiquing of Outputs Facilitators: Gemma P. Abanilla EPS II- SDO QC Ma. Jennica B. Sy EPS II Division ALS Focal Person SDO Valenzuela	BYOB Graphic Organizer Activity and Critiquing of Outputs Facilitators: Irish Gregorio EPS II- SDO Pasay Villa A. Cabrera EPS II-SDO Caloocan	Sample Demo Teaching <u>Romulous P. Ginuo</u> EPS II- SDO Makati	Synthesis Dulce O. Santos EPS, Division ALS Focal Person SDO Pasig	



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3:00 PM - 3:15 PM	HEALTH BREAK				
3:15 PM - 5:00 PM	<p>Situating WBL and BYOB in the Learning Strand 4 and MATATAG Agenda</p> <p>Facilitator: <u>Romulous P. Ginuo</u> EPS II- SDO Makati</p>	<p>WBL Graphic Organizer Activity and Critiquing of Output (continuation)</p> <p>Facilitators: Gemma P. Abanilla EPS II- SDO QC</p> <p>Ma. Jennica B. Sy EPS II Division ALS Focal Person SDO Valenzuela</p>	<p>BYOB Graphic Organizer Activity and Critiquing of Outputs (continuation)</p> <p>Facilitators: Irish Gregorio EPS II- SDO Pasay</p> <p>Villa A. Cabrera EPS II-SDO Caloocan</p>	<p>Distribution of Demo Topics for WBL and BYOB Facilitators and Demo Facilitations Reminders</p> <p>Ma. Jennica B. Sy EPS II Division ALS Focal Person SDO Valenzuela</p>	<p>Closing Ceremonies</p> <p>Gemma P. Abanilla EPS II- SDO QC</p> <p>Other Important Reminders:</p> <p>Charito A. Villanueva EPS Regional ALS Focal Person</p>
5:00 PM onwards	<p>EOD and Reminders for Day 2</p> <p>Dulce O. Santos EPS, Division ALS Focal Person SDO Pasig</p>	<p>EOD and Reminders for Day 3</p> <p>Irish Gregorio EPS II- SDO Pasay</p>	<p>EOD and Reminders for Day 4</p> <p>Elsie Celeste EPS II- SDO Malabon</p>	<p>EOD and Reminders for Day 5</p> <p>Ma. Jennica B. Sy EPS II, Division ALS Focal Person SDO Valenzuela</p>	HOME SWEET HOME



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