



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

26 July 2024

REGIONAL MEMORANDUM

ORD No. 743, s. 2024

To: Assistant Regional Director
Schools Division Superintendents
ROP Chiefs/Unit and Section Heads
All Others Concerned

**CONDUCT OF MONITORING ON THE OPENING OF CLASSES
FOR SCHOOL YEAR 2024-2025**

1. Pursuant to DepEd Order No. 009, s. 2024 re: **Implementing Guidelines on the School Calendar for the School Year 2024-2025**, and Regional Memorandum ORD-2024-712 re: **Conduct of the Brigada Eskwela for SY 2024-2025**, this Office will conduct the above-captioned activity from July 29 to July 30, 2024 to ensure smooth opening of classes.
2. This aims to gather and analyze data on actual enrollment of learners for SY 2024-2025, ensure the availability of learning resources and in compliance with DO 10, 2024, address issues, concerns, and gaps through the provision of technical assistance, and make the learning environment conducive to teaching and learning processes.
3. Attached are the enclosures for guidance and reference.
 - a. Enclosure 1 - Regional Monitoring Team
 - b. Enclosure 2 - Monitoring Tool (Enclosure 2)
4. This Memorandum serves also as Travel Authority of the concerned Regional Office Personnel. Traveling and incidental expenses to be incurred shall be charged against ROP MOOE subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination and compliance with this Memorandum is desired.

JOCELYN DR ANDAYA
Director IV

Encl.: As stated



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Enclosure 2 (Regional Monitoring Team)

SDO	NAME OF SCHOOL	REGIONAL MONITOR	POSITION	OFFICE
Caloocan (Day 1)	Kalayaan ES A. Mabini ES Cielito Zamora ES Caloocan HS	Ms. Joan R. Pedroche	PDO IV and OIC-Chief	ESSD
	Maypajo HS Andres Bonifacio ES Camarin HS Talipapa HS	Dr. Gina L. Cruz	SEPS	ESSD
	Camarin ES Tala HS MLQ ES San Jose ES Sampaguita High School	Dr. Marita Aquino	EPS	CLMD
	Pangarap ES Bagong Silang HS Bagong Silang ES M. B. Asistio SHS Unit I	Dr. James Roldan	EPS	CLMD
	Vicente Malapitan SHS Antoino Uy Tan SHS Antonio Luna HS Bagbaguin Elementary School	Dr. Richard Catain	EPS	QAD
Las Pinas (Day 2)	Ilaya ES Las Pinas NHS Gatchalian ES Almanza ES	Ms. Ailah Leah Vicencio	SEPS	HRDD
	Talon ES Talon III ES Zapote ES Talon Village NHS	Dr. Leni Mustapha	EPS	ORD
	Las Pinas NHS - Almanza Las Pinas City TechVoc HS	Dr. Herbert Vertucio	EPS	PPRD



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	Las Pinas ES Central Manuyo ES			
	Dona Manuela ES Pamplona ES Central Las Pinas East NHS Camella ES	Dr. Maricar Bangit	EPS	CLMD
	Pilar Village ES Las Pinas City National Science HS Talon Village National High School Equitable Village National High School	Dr. Rowena Ongtangco	EPS	QAD
Makati (Day 2)	Makati HS Bangkal ES - Main Guadalupe ES Jose Magsaysay ES	Ms. Juliet J. Icamen	CAO	ASD
	Nemesio Juan Yabut ES Nemesio I. Yabut ES San Antonio NHS F. Benitez ES III	Dr. Restituto Rodelas	EPS	CLMD
	Palanan ES General Pio Del Pilar ES Main Gen. Pio Del Pilar ES I San Isidro NHS	Dr. James Roldan	EPS	CLMD
Mandaluyong (Day 1)	Dona Pilar C. Gonzaga ES Mandaluyong ES Pleasant Hills ES Andres Bonifacio IS	Dr. Lydia Martin	EPS	QAD
	Mandaluyong HS Isaac Lopez IS	Dr. Arren Adduan	EPS	HRDD



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	Eulogio Rodriguez IS Jose Fabella ES			
	Highway Hills IS Hulo IS Ilaya Barangaka IS Plainview ES	Dr. Louie Duterte	EPS II	QAD
	Mandaluyong Addition Hills ES Senate President Neptali A. Gonzales IS Nueve de Pebrero ES Bonifacio Javier NHS Pedro P. Cruz ES (Mauway ES)	Dr. Roland Montes	EPS	CLMD
Manila (Day 1)	Manila HS Isabelo Delos Reyes HS Lapu-lapu ES Manuel L. Quezon HS	Dr. Hajji R. Palmero	Chief - HRDD	HRDD
	Florentino Torres HS Maria Ponce ES Lakandula ES Lakandula HS	Dr. Rowena Ontangco	EPS	QAD
	Emilio Jacinto ES R. Almario ES Aurora A. Quezon ES Gen. Emilio Aguinaldo ES	Dr. Alfredo Desamparo	EPS	QAD
	Aurora A. Quezon ES H.J. Atienza ES Sen. Benigno S. Aquino Jr. ES M. Araullo HS	Dr. Maricar Bangit	EPS	CLMD
	General Emilio Aguinaldo IS Tomas Earnshaw ES M. Roxas De Ayala ES F. Amorsolo ES	Dr. Herbert Vertucio	EPS	PPRD



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Muntinlupa (Day 2)	Tunasan NHS Muntinlupa NHS Tunasan ES Alabang ES Sucat ES -Main	Dr. Hajji R. Palmero	Chief	HRDD
	Muntinlupa ES Muntinlupa Science HS Pedro E. Diaz NHS Buli ES	Dr. Andrew Tan	EPS	CLMD
	Bagong Silang ES Cupang SHS Nayanan ES Cupang ES Main	Dr. Richard Catain	EPS	QAD
Navotas (Day 1)	Angeles NHS Kaunlaran HS Filemon T. Lisan SHS Wawa Elementary School	Atty. Joylyn Dulnuan	Chief Administrative Officer	ASD
	Tangos ES Navotas National Science HS Tangos I ES Navotas I ES	Dr. Charito Villanueva	EPS	CLMD
	San Roque NHS Navotas ES Dagat-Dagatan ES San Rafael Technological & Vocational HS	Mr. Richard Vidal	EPS II	HRDD
	Bagumbayan ES Bangkulasi ES Kapitbahayan ES Navotas NHS	Atty. Annaliza G. Esperanza	Atty. IV	ORD
	Paranaque NHS Main Sampaloc Site II ES Paranaque ES Central	Dr. Andrew Tan	EPS	CLMD



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	Merville ES			
	Silverio ES San Dionisio ES Masville SHS Dr. Arcadio Santos ES	Dr. Arnold Gatus	EPS	CLMD
	Moonwalk NHS Fourth Estate ES - BF Homes Don Galo ES Paranaque Science HS	Dr. Leni Mustapha	EPS	ORD
	La Huerta ES Tambo NHS Baclaran NHS Don Galo NHS	Dr. Connie P. Genapayao	Medical Officer IV	ESSD
	Rogelio G. Gatchalian ES Paranaque SHS Don Bosco High School Marcelo Green Elementary School	Dr. Restituto Rodelas	EPS	CLMD
Pasay (Day 2)	Epifanio Delos Santos ES Bernabe ES Pasay City West HS Rafael Palma ES	Dr. Lilia A. Ricero	EPS OIC-Chief PPRD	PPRD
	Padre Zamora ES Pasay City NHS Philippine School for the Deaf Padre Burgos ES	Dr. Herbert Vertucio	EPS	PPRD
	Pasay City National Science HS Juan Sumulong ES	Dr. Connie Gepanayao	Medical Officer IV	ESSD



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	Pasay City East HS Pasay City West HS			
Pasig (Day 2)	Nagpayong ES Ilugin ES Pasig ES Nagpayong HS	Dr. Lydia Martin	EPS	QAD
	Rizal HS Pinagbuhatan ES Sagad ES SHS in Buting Pasig City	Dr. Maria Laarni Carla C. Paranis	EPS	FTAD
	Sagad HS Sta. Lucia HS Rizal Experimental Station and Pilot School for Cottage Industries sig Ugong Pasig NHS	Dr. Roland Montes	EPS	CLMD
Quezon City (Day 1)	Bagong Silangan ES Batasan Hills NHS Payatas A Payatas C Lupang Pangako	Dr. Roger Morillos	Chief - FTAD	FTAD
	San Diego ES Benigno S. Aquino ES Melchora Aquino HS Rosa L. Susano ES	Dr. Maria Laarni Carla C. Paranis	EPS	FTAD
	Emilio Jacinto NHS Holy Spirit ES Lagro HS San Bartolome ES	Dr. Merlino Mateo	EPS	ESSD
	Manuel L. Quezon ES Justice C. Munoz- Palma SHS Balara HS	Dr. Rodolfo Colocar	EPS	HRDD



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	Payatas B ES			
	Diosdado P. Macapagal ES (Tatalon ES) San Bartolome HS San Francisco NHS Bagong Pag-Asa ES	Dr. Christian Espanol	EPS	HRDD
San Juan (Day 2)	Pedro Cruz ES San Perfecto ES San Juan National High School San Juan City Integrated School	Dr. Marina Espino	EPS and OIC-Chief	QAD
	Salapan Integrated School Nicanor C. Ibuna ES Pinaglabanan ES Sta. Lucia ES	Dr. Arren Adduan	EPS	HRDD
	West Crame ES San Juan City Science High School San Juan City Academic SHS San Juan City Technical Vocational & Livelihood SHS Kabayanan IS	Dr. Louie Duterte	EPS II	QAD
Taguig and Pateros (Day 2)	Maharlika IS Sto. Rosario ES Kapital Eddie T. Reyes IS Tenement ES	Atty. Annaliza G. Esperanza	Attorney IV	ORD
	Eusebio C. Santos ES Taguig NHS Signal Village NHS EM Signal Village ES	Dr. Arnold Gatus	EPS	CLMD



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	Pateros ES Pateros NHS Kapital Eddie T. Reyes IS West Rembo ES	Dr. Marita Aquino	EPS	CLMD
	Ricardo P. Cruz Sr. ES Maria Concepcion Cruz HS Uppcr Bicutan ES Western Bicutan NHS	Dr. Merlino Mateo	Dentist III	ESSD
Valenzuela (Day 2)	Gen. Tiburcio De Leon NHS Valenzuela NHS Disiplina Village ES Roberta De Jesus ES Malinta ES	Atty. Joylyn Dulnuan	Chief - ASD	ASD
	Pio Valenzuela ES Malinta NHS Silvestre Lazaro ES Dandanan NHS	Dr. Charito Villanueva	EPS	CLMD
	Gen. T. De Leon ES Polo NHS Antonio M. Serapio ES Sitero Francisco MNHS	Mr. Richard Vidal	EPS II	HRDD
	Apolonia F. Rafael ES Lingunan ES Bignay NHS Lawang Bato ES Lawang Bato NHS	Dr. Alfred Desamparo	EPS	QAD



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Enclosure 2 (Monitoring Tool)

**MONITORING TOOL FOR OPLAN BALIK ESKWELA
SY 2024 - 2025**

Division: _____
School: _____

Date of Monitoring: _____
Principal: _____
Contact No.: _____

A. Enrolment

A.1 Elementary Level

Grade Level	Actual Headcount			No. of Balik-Aral	No. of Transferred-in	No. of Transferred-out	No. of Organized Class	No. of Learners per class
	Male	Female	Total					
Kindergarten								
Grade 1								
Grade 2								
Grade 3								
Grade 4								
Grade 5								
Grade 6								
Total								

A.2 Secondary Level

Grade Level	Actual Headcount			No. of Balik-Aral	No. of Transferred-in	No. of Transferred-out	No. of Organized Class	No. of Learners per class
	Male	Female	Total					
Junior HS								
Grade 7								
Grade 8								



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Grade 9								
Grade 10								
Total								
Senior High School								
Grade 11								
Grade 12								
Total								

A.3 Alternative Learning System (ALS)

Level	Actual Headcount		
	Male	Female	Total
BLP			
Elem			
JHS			
SHS			
Total			

A.4 SNED Learners

Category	Actual Headcount		
	Male	Female	Total
Self-contained			
Mainstreamed			
Non-graded			
Total			



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No. of Teaching Personnel		No. of Non-Teaching Personnel		No. of Shift	
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B. MONITORING OBSERVATION

Area of Concern: ENROLLMENT	OBSERVATION/S
Guide Questions: a. What issues and concerns are encountered during the opening of classes? b. What coping strategies are implemented?	

Area of Concern: BRIGADA ESKWELA	OBSERVATION/S
Guide Questions: a. What are the school's BE activities? b. How did the school comply with DepEd Order No. 021 s. 2023? c. What are the school's key initiatives to encourage active participation of stakeholders during BE? d. What are the school's priority areas for improvement during BE? e. How did BE contribute to the overall readiness of school for opening of classes?	concern was communicated to SDO

Area of Concern: OPLAN BALIK ESKWELA	OBSERVATION/S
Guide Questions: a. What are the common issues and concerns received by the school help desk? b. How did the school handle these issues and concerns?	

Area of Concern: LEARNING MODALITIES	OBSERVATION/S
Guide Questions: a. What are the contingency measures of the school in case of a population of enrollees? b. Is blended learning modality an option for the school?	





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<p>c. What blended learning model will the school implement?</p>	
<p>Area of Concern: CLASS PROGRAM</p>	OBSERVATION/S
<p>Guide Questions:</p> <p>a. What are the configurations made by the school in terms of time allotment under DepEd Order No. 10, 2024?</p> <p>b. Are there any overlapping of class schedules (Start and End of Class, Recess, Ingress and Egress)?</p> <p>c. Does the school follow a 6-Hour actual Teaching Load for teachers?</p> <p>d. How did the class programmers address Teaching Underload and Overload?</p> <p>e. Are there any learning area with lacking teachers?</p>	
<p>Area of Concern: LEARNING RESOURCES</p>	OBSERVATION/S
<p>Guide Questions:</p> <p>a. Have the schools received CO/RO/SDO/LGU procured learning materials?</p> <p>b. Do learners already receive the learning materials?</p> <p>c. If not, when/how will the school schedule the distribution of learning materials?</p> <p>d. Does the school/learners have supplementary materials available in case of blended learning modality?</p>	
<p>Area of Concern: HEALTH AND SAFETY STANDARDS</p>	OBSERVATION/S
<p>Guide Questions:</p> <p>a. What are the health and safety protocols and standards being implemented by the school?</p> <p>b. What are the school's preparations for a safe, conducive, disaster, and risk-free learning environment?</p>	



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GENERAL OBSERVATIONS:

AGREEMENTS:

Conformed:

School Head

Monitored by: