

Department of Education NATIONAL CAPITAL REGION

RECORDS SECTION REGIONAL OFFICE NCR

AUG 01 2024

BY. DATE:

July 10, 2024

Regional Memorandum

§ No. 762, s. 2024

To

Schools Division Superintendents

CID Chiefs/LR Supervisors Division Supply Officers

Schools Heads

All Others Concerned

INSPECTION AND MONITORING OF DELIVERIES OF TEACHING AND LEARNING RESOURCES/MATERIALS

1. The field is hereby informed that the Regional Office (RO) has various procurement projects for teaching and learning resources/materials to be distributed to recipient schools:

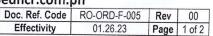
Project	Contract Duration	Service Provider
Printing and Delivery of ADM SLMs	30 Days	National
for Grades 2 & 3 (English, Math & Filipino - Q1) and Grade 3	(May 31 to June 29, 2024)	Printing Office
Contextualized AP ADM-SLMs (Q1-4)		
Printing and Delivery of National	20 Days	National
Learning Camp (NLC) Teaching &	(June 4 to 24, 2024)	Printing Office
learning Resources		
Printing and Delivery of Lesson	15 Days	National
Exemplars and Worksheets for	(July 10 to 25, 2024)	Printing Office
Kinder, Grades 1, 4 & 7, Quarter 1 of		
SY 2024-2025		
Printing and Delivery of Bridging	30 Days - TBD	Veco Paper
Primer II Learning Resources		Corporation
Development, Printing, and Delivery of Textbooks and Teacher's Manuals and Provision of Electronic TXs and TMs for Grade 1 - GMRC	120 Days - TBD	Bloombooks, Inc.
Development, Printing, and Delivery of Textbooks and Teacher's Manuals and Provision of Electronic TXs and	120 Days - TBD	Bloombooks, Inc.
TMs for Grade 1 - Reading & Literacy		





Address: 6 Misamis St., Bago Bantay, Quezon City

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2. To ensure completeness of deliveries, the school heads shall mobilize the School Inspectorate Teams constituted pursuant to DepEd Order No. 27, s. 2020 to inspect the items upon delivery to the school. Inspection Reports shall be submitted to the Division Supply Officers who shall consolidate and submit report to the Regional Office, Asset Management Section within ten (10) days from delivery.

The School Inspectorate Teams shall inspect the items based on the specifications of the items, copy attached and which can also be accessed through this link: https://tinyurl.com/2z57mckp or QR Code:

A random validation inspection shall be conducted by the Regional Inspectorate Teams.

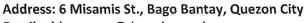
- 3. The Divisions' CID through its LR Supervisors shall monitor the deliveries and submit report to the CLMD, this Office.
- 4. For information and strict compliance.

JOCELYN DR AND

Director IV







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ADM - Self Learning Modules

TECHNICAL SPECIFICATIONS

Page Size (Spread Size) 16-1/2" x 10-3/4"

(Folded Size) 8-1/4" x 10-3/4"

Paper Materials, Cover : C2S 100gsm

Inside : Book Paper 60/70gsm

Print Color, Cover : Full Color

Inside : 1 Color Print, Black

Binding : Saddle Statch Total No. of Pages : 322,316,517

Delivery Sites : 16 Schools Division Offices of NCR





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ANNEX 1-C: Minimum Technical Specifications for Intervention Teaching-Learning Resources for Grades 1 to 3 and 7 to 10

TEACHING RESOUR			5	LEARNING RESOURCES				
Camp/ Learning Area	Lesson Plan +Grade/ Estimated No of Pages)	Technical Specification Option 1 (Private Printer)	Ferbinial Specification Option 2 (In- House)	Student Workbook (Grade/ Estimated fro of Pages	Specification Option 1 (Private Printer)	Fechnical Specification Option 2 (In-House)		
intervention	Grade 3	Quantity Cover stock	Booksue Al	Grade 1 Grade 2 Grade 3 Grade 3 Grade 3 Grade 3	Rock over the form of the control of	Book West Art Am 1rd amend Am authoritis		
Intervention de de la	Grade 1 Strade 2 1/4 may 1 Grade 2 1/4 may 1 Grade 1	Sasis of Color	Quantity Cover stack self Later Inside pages Color Color Stack Inside pages	Grade 1	Buss with Copacity Colors Colors	Quantity Cover stors: 200 Inside pages and facilities Color: 1000 The store of the store Th		
	Grade 7 137 Arth Leigh IV. Line of the control of t			APRIAGE IV. Sent Estimated Field.	Finishing/Rinding Fortists Book by Fortists with the	Grade 7		Freighting/Binding
Greate 8 ### Lineshing/Binding	mishing/finding perhabitions	Grade 8	Finishing, Binding	Service Steel Co.				
			Grade 9					
			Grane 15					

1. 5

3. Amorphin Experience provides and the conjugate provides and the transfer of the program of the strength of the Employers Than the provides and the strength of the provides of the provi





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ANNEX 1-B. Minimum Technical Specifications for Consolidation Teaching-Learning Resources for Grades 1 to 3 and 7 to 10

	TEACHING REVIOLES		LEARNING RESOURCES			
Campr Learning Area	Lesson Plan (Grade) Estimated No. (** Pages)	Technical Specification Option 1/Private Printer	fection as specification Option 2 (in House)	Student Workbeack Grade ² Compared Telephone	Tecamoral Specification College Districtors Printers	Technical specification Option 2 for Rouse.
E projektiskuse Antikkos	Grada :			Grade I		
	Drace 3	Books to 54 Yes of Legal ve- cettyddd Legallog Calad				
		Cover state Sover state The Property of the pages	Trees size 41		Country Country	Back Chert-I ber of sugars of effected should be Chert
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	Grade 9			Grade 4		





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Annex B

Minimum Technical Specifications for the Production of Kindergarten LEs and WS:

Quarter 1 (combined LE and WS)

For In-House Printing		
Number of pages	172 pages	
Size	8.27" x 11.69" (A4)	
Paper Orientation	Landscape	
	One-side print	
Paper Type		
Inside:	Uncoated paper (book paper) 60 gsm	
Çòver:	Self-cover	
Color	,	
Inside:	I color (black and white)	
Cover:	I color (black and white)	
Binding	Stapled (triple) Saddle Stitch Padded Ring-bind	

For Outsourced Printing &	
Number of pages	172 pages, 86 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Landscape
	Two-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Perfect Binding

Minimum Technical Specifications for the Production of Grade 1 Mathematics LEs and WSs (9 weeks/quarter)

Quarters 1-4

For In-House Printing	
Number of pages	Lesson Exemplar - 144 pages, 144 sheets Activity Sheets - 144 pages, 144 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar – Landscape Activity Sheet - Portrait One-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover	Self-cover Self-cover
Color	
Inside:	1 color (black and white)
Cover:	I color (black and white)
Binding	Stapled (triple) Saddle Stitch Padded Ring-bind

For Outsounced Printing	
Number of pages	Lesson Exemplar - 144 pages, 72 sheets Activity Sheets - 144 pages, 72 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar – Landscape Activity Sheet - Portrait
	Two-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover (board)
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Perfect Binding

Notes:

- 1. Grade 1 Mathematics Lesson Exemplars and Worksheets are non-consumable.
- 2 Separate printing should be done for Lesson Exemplars and Worksheets due to the design of the material.
- 3. In accessing the Ready-to-Print [RTP] files, two sets of files shall be made available: RTP file for in-house printing, and RTP file for outsourced printing.

Page 11 of 17 – Amended Indicative Page Numbers and Initial Costing on the Printing of Various Learning Resources for School Year (SY) 2024-2025

Minimum Technical Specifications for the Production of Grade 4 Music and Arts LEs and WSs (9 weeks/quarter)

Quarter 1

For In-House Printing	
Number of pages	Lesson Exemplar - 144 pages, 144 sheets Activity Sheets - 144 pages, 144 sheets
Size	8.27" x 11.69" [A4]
Paper Orientation	Lesson Exemplar – Landscape Activity Sheet - Portrait One-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover
Color	
Inside:	1 color (black and white)
Cover	I color (black and white)
Binding	Stapled (triple) Saddle Stitch Padded Ring-bind

For Outsourced Printing	* 3
Number of pages	Lesson Exemplar - 144 pages, 72 sheets Activity Sheets - 144 pages, 72 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar – Landscape Activity Sheet - Portrait
	Two-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover (board)
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Perfect Binding

Notes:

- I Grade 4 Music and Arts Lesson Exemplars and Worksheets are non-consumable
- 2. Separate printing should be done for Lesson Exemplars and Worksheets due to the design of the material
- 3. In accessing the Ready-to-Print (RTP) files, two sets of files shall be made available: RTP file for in-house printing, and RTP file for outsourced printing.

Minimum Technical Specifications for the Production of Grade 7 LEs and WSs (9 weeks/quarter)

For In-House Printing	:
Number of pages	Lesson Exemplar - 144 pages, 144 sheets Activity Sheets - 144 pages, 144 sheets
Size	8.27° x 11.69° (A4)
Paper Orientation	Lesson Exemplar – Landscape Activity Sheet - Portrait
	One-side print
Paper Type	Ĭ
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Seif-cover
Color	
Inside:	1 color (black and white)
Covera	1 color (black and white)
Binding	Stapled (triple) Saddle Stitch Padded Ring-bind

For Outsourced Printing	ani ay filipana ay ay ana iy ana ay ay		
Number of pages	Lesson Exemplar - 144 pages, 72 sheets		
	Activity Sheets - 144 pages, 72 sheets		
Size	8.27" x 11.69" (A4)		
Paper Orientation	Lesson Exemplar – Landscape		
~	Activity Sheet - Portrait		
	Two-side print		
Paper Type			
Inside:	Uncoated paper (book paper) 60 gsm		
Cover	Self-cover (board)		
Color			
Inside:	1 color (black and white)		
Cover:	1 color (black and white)		
Binding	Perfect Binding		

Notes:

- 1. Grade 7 Lesson Exemplars and Worksheets are non-consumable
- 2 Separate printing should be done for Lesson Exemplors and Worksheets due to the design of the material
- In accessing the Ready-to-Print (RTP) files, two sets of files shall be made available: RTP file for in-house printing, and RTP file for outsourced printing.

TECHNICAL SPECIFICATIONS:

Printed Materials - Bridging Primer II

Book Size: 8.25" x 10.75"

Paper Requirement:

Cover: Foldcote, cal. 12 solid white or better

Inside Pages: <u>Uncoated</u> text paper 70gsm with -3%

Brightness: 80% with -

3%

Opacity: 90% with-5%

Color:

Cover: 4/1 with UV Coating or better

Inside Pages: 1 Color

4 Colors: (Approx. No. of Sig. -SR)

Binding: Perfect Binding

Inclusions:

- Submit printed sample of the material before the actual mass printing
- All materials will be delivered one
 (1) week before the start of the 3rd
 quarter per SDO allocation list or
 within 30 days
- Materials should be properly sorted and collated according to the distribution list of the recipient division (refer to the list below)
- 20sets/pieces of buffer materials will be provided both TGs and LMs

Annex C

MINIMUM TECHNICAL SPECIFICATIONS

A. Grade 1 TXs and TMs

Book Size	Paper Requirement		Colors		
	Cover	Inside Pages	Cover	Inside Pages	Binding
8.25" x 10.75"	Foldcote caliper 12, solid white or better	Uncoated text paper or better Basis weight: 70 gsm with - 3% tolerance Opacity: 90% with -3% tolerance Brightness: 80% with -3% tolerance	Full Color by 1 Full Color with 1 side UV coating or better	1 Color	Perfect Binding