



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM
ORD-2024-767

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
 SDO Pasig City
 SDO Taguig City and Pateros

FROM : **JOCELYN DR. ANDAYA**
 Director IV

SUBJECT : **CONDUCT OF DATA-GATHERING ACTIVITY CONCERNING SCHOOL ATTIRE**

DATE : July 8, 2024

- The Planning Service – Policy Research Development is conducting a data-gathering on **July 15 to 26, 2024** concerning on school attire. This activity aims to gather insights and evidence from learners, parents, school heads, teachers, and LGU head of education on the implementation of school uniforms/attire which will be used in crafting a policy memorandum of the Department.
- In relation to this, PS-PRD is requesting the assistance of the Senior Education Program Specialist in Planning and Research to coordinate with the identified schools/municipality listed in the attached Memorandum OUA-OUT-062624-P4-1. There will be an online orientation with the concerned SDOs and select schools to discuss the activity details on **July 12, 2024**. Below are the chosen schools/municipality and the schedule of visit:
 Pasig City LGU – Pasig City Municipal Hall – July 22, 2024
 SDO Taguig City and Pateros – Taguig Science High School – July 22, 2024
- The full cooperation of the identified schools and municipality are requested so we can give input in the crafting of the policy memorandum to address inconsistent and varying school uniform/attire protocols across schools.
- For questions and clarifications, please contact Planning Service – Policy Research Development Division (PS-PRD) at ps.prd@deped.gov.ph and/or telephone number (02) 8633-7257.



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Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION

OUA-OUT-062624-P4-1

MEMORANDUM

TO : **REGIONAL DIRECTORS OF REGIONS II, IV-A, VII, XI, and NCR**

ATTN : **CONCERNED SCHOOLS DIVISION SUPERINTENDENTS:**
Schools Division Office of Cagayan, Antipolo City, Cavite, Siquijor,
the Island Garden City Samal, Pasig City, and Taguig City and
Pateros.

FROM : **NOLASCO A. MEMPIN**
Undersecretary of Administration

SUBJECT : **CONDUCT OF DATA-GATHERING ACTIVITY CONCERNING
SCHOOL ATTIRE**

DATE : 26 June 2024

In support of the Department of Education's commitment to evidence-based policies, standards, and programs, the Planning Service—Policy Research and Development Division (PS-PRRD) will conduct a data-gathering activity from July 15 to 26, 2024 at multiple schools in randomly selected regions and schools' division offices (SDOs). This activity aims to gather insights and evidence from learners, parents, school heads, and teachers on the implementation of school uniforms/attire. The insights and evidence will be processed as input in formulating a policy memorandum to address inconsistent and varying school uniform/attire protocols across schools.

In line with this, to prepare for the data gathering activity, the assistance of Senior Education Program Specialist (SEPS) for Planning and Research is requested to coordinate with the identified schools. There will be an online orientation with the concerned SDOs and select schools to discuss the activity details on July 12, 2024. A Notice of Meeting shall be forwarded to the SDOs and schools prior to the meeting.

To further guide the concerned SDOs and schools kindly refer to the table below:



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TITLE OF ANNEX	DESCRIPTION	REQUESTED ACTION
ANNEX 1 : <i>Target Schools and Indicative Schedule</i>	This annex contains basic information about schools included in the data gathering activity, from their region, school division, school name, school ID, address, categorization, and target date for the data-gathering activity for schools participating in it	For RO, SDO, and schools' information
ANNEX 2 : <i>Number of Participants Per Target SDOs and Schools and Criteria for selection</i>	This annex contains the specific schools participating in the activity and the requested number of participants per school. Also, it contains the specific criteria that will qualify the participants for the consultation.	For SDO and school's reference and information
ANNEX 3 : <i>Indicative Program Flow</i>	This annex contains the indicative flow of activity to be conducted by the PS-PRDD representatives.	For school's information
ANNEX 4 : <i>Sample Invitation Letter to Parents/Legal Guardians</i>	This annex contains the sample invitation letter for the activity's selected parents/legal guardians.	For school's distribution to the invited parents/guardians
ANNEX 5 : <i>Sample Invitation Letter to Parents/Legal Guardians for participating learners</i>	This annex contains the sample invitation letter to parents/legal guardians for the activity-selected students who are underaged/minors. The target participants have yet	For school's distribution to the parents/guardians of invited learners



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	to reach the legal capacity to give consent or enter agreements.	
ANNEX 6 : <i>Sample Invitation to Teachers</i>	This annex contains the sample invitation letter for the activity's selected teachers.	For school's distribution to the invited teachers
ANNEX 7 : <i>Sample Invitation to School Head</i>	This annex contains the sample invitation for school heads in the data-gathering activity.	For SDO's dissemination to participating School Heads
ANNEX 8 : <i>Sample Invitation to LGU Head of Education</i>	This annex contains the sample invitation for the Pasig City and Antipolo City LGU Head of Education.	For SDO's dissemination to concerned LGU

For queries, kindly contact the Planning Service—Policy Research and Development Division (PS-PRD) at ps.prd@deped.gov.ph and/or telephone number (02) 8633-7257.

For consideration. Thank you.

ANNEX 1: Target Schools and Indicative Program

REGION	SDO	CATEGORY	SCHOOL/LEARNING CENTER	ID	ADDRESS	SCHEDULE OF SCHOOL VISIT
REGION II	Cagayan	Medium-Large Remote (Rural) Secondary School	Dadda National High School	306017	Villa Cita St. Brgy. Dada, Amulung, Cagayan	July 16-18
			Upper Killingan Elementary School	109363	Sitio Upper Killingan, Brgy. San Jose, Antipolo City, Rizal	July 16-17
REGION IV-A	Antipolo City	Small Urban Elementary School	Antipolo City Hall		M. Santos Street, Antipolo City	
			Banaba Cerca Integrated School	501520	Brgy. Banaba Cerca, Indang, Cavite	July 21-22
REGION VII	Siquijor	Small Sized Remote (Rural) Elementary School	Basac Elementary School	120655	Basac St. Brgy. Larena, Siquijor	July 24-26
REGION XI	Babak, Davao Del Norte	Medium-Large Remote (Rural) Integrated School	San Isidro Integrated School	500443	Purok 1 Brgy. San Isidro, Babak District, Davao Del Norte	July 21-23
NCR	Pasig LGU	N/A	Pasig City Municipal Hall	N/A	Caruncho Ave. Brgy. San Nicolas, Pasig, Metro Manila	July 22
	TAPAT - Pateros	Medium-Large Urban Secondary School	Taguig Science High School	320601	5 M.L. Quezon Ave. Brgy. San Miguel, Taguig City, Metro Manila	July 22

ANNEX 2: Number of Participants Per Target SDOs and Schools

TARGET REGION	TARGET SDO	SCHOOL/LEARNING CENTER	NO. OF PARTICIPANTS (MAXIMUM)			
			STUDENTS	PARENTS	SCHOOL HEAD/HEAD OF EDUCATION	TEACHER
REGION II	Cagayan	Dadda National High School	5 Students Between Grades 7 to 10	5 Parents with Children Between Grades 7 to 10	1 School Head	5 Teachers Between Grades 7 to 10
			5 Students Between Grades 5 to 6	N/A	1 School Head & 1 LGU's Head of Education	N/A
REGION IV-A	Antipolo City	Upper Kilingan Elementary School	5 Students Between Grades 11 to 12	5 Parents with Children Between Grades 11 to 12	1 School Head	5 Teachers Between Grades 11 to 12
			5 Students Between Grades 5 to 6	5 Parents with Children Between Grades 5 to 6	1 School Head	5 Teachers Between Grades 5 to 6
REGION VII	Siquijor	Basac Elementary School	5 Students Between Grades 7 to 10	5 Parents with Children Between Grades 7 to 10	1 School Head	5 Teachers Between Grades 7 to 10
			5 Students Between Grades 5 to 6	5 Parents with Children Between Grades 5 to 6	1 School Head	5 Teachers Between Grades 5 to 6
REGION XI	Babak, Davao Del Norte	San Isidro Integrated School	5 Students Between Grades 7 to 10	5 Parents with Children Between Grades 7 to 10	1 School Head	5 Teachers Between Grades 7 to 10

NCR	Pasig City	Pasig City Municipal Hall	N/A	N/A	1 LGU Head of Education	N/A
	Pateros	Taguig Science High School	5 Students Between Grades 11 to 12	5 Parents with Children Between Grades 11 to 12	1 School Head	5 Teachers Between Grades 11 to 12

Selection of FGD / KII Participants:

The criteria for participants will be anchored in diversity, ensuring that various sentiments and aggregates, such as gender, will be considered. Participating schools will also facilitate the selection of participants. In selecting the participants per categorized group, these schools shall employ the criteria set forth by PS-PRD.

Participating students shall be picked from different sectors and organizations of the student body. These participating students may be picked from student councils, student organizations (Curricular and Co-curricular), special curriculum classes (STE, SPS, SPA), and special programs (Madrrasah Ed, IPEd, SNED, etc.). Students in the FGD shall be a mix of male, female, and LGBTQAI+.

Participating parents may be picked from GPA Officials, parents from varying grade levels (Grades 1-12), and those working.

Participating teachers may be picked from, but are not limited to, advisers, subject teachers, teachers from varying positions (T1-T3), grade level coordinators, and members of the LGBTQAI+ community.

Participation in the KII will be reserved for the school head of the chosen participant school.