



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

02 August 2024

**REGIONAL MEMORANDUM**

ORD No. 771, s. 2024

**To:** Schools Division Superintendents  
Chiefs of the Regional Office and Schools Division Offices  
Public Schools Division Supervisors  
All Others Concerned

**PARTICIPATION IN THE REGIONAL ASSEMBLY FOR SCHOOL LEADERS**

1. This has reference to the attached letter from the Philippine Association of Schools Superintendents – NCR dated 02 August 2024, regarding the above-mentioned activity to be conducted on **August 7 -9, 2024 at the Space at One Ayala with the theme: Education 5.0: Rekindling the Passion.**

2. Additional participants to this activity are the **Chiefs of Regional Office and Schools Division Offices (CID and SGOD) and PSDSs** from 16 Schools Division Offices in the region.

3. The participants may pre-register through this link: **bit.ly/PreRegRAEL2024** or scan:



4. Participants will be charged Six Thousand (P6,000.00) Pesos to cover the cost of the training, food, honoraria for speakers and other incidental expenses. Cash payments may be made to **SDS Nerissa Losaria of DepEd Paranaque City**. The training can be chargeable against your MOOE or local funds, subject to usual accounting and auditing rules and regulations.

5. For questions and clarifications, please contact **SDS Rita E. Riddle, Division of Manila**, President of the Philippine Association of Schools Superintendents with email address: [rita.riddle@deped.gov.ph](mailto:rita.riddle@deped.gov.ph)

6. For immediate dissemination and guidance.

  
**JOCELYN DR. ANDAYA**  
Director IV



Address: 6 Misamis St., Bago Bantay, Quezon City  
Email address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: [depedncr.com.ph](http://depedncr.com.ph)

Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	1 of 1





**PHILIPPINE ASSOCIATION OF SCHOOL SUPERINTENDENTS, INC.**

National Capital Region Chapter  
Misamis St., Bago Bantay, Quezon City

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2 August 2024

**RD JOCELYN DR. ANDAYA**

Department of Education – National Capital Region  
6 Misamis Street, Bago Bantay,  
Quezon City Philippines

Dear RD Andaya:

Relative to the upcoming Regional Assembly of Education Leaders (RAEL) scheduled for August 7-9, 2024, per Regional Memorandum No. 706, s. 2024, a limited number of participants were invited from each division. As a result, the school divisions have requested the inclusion of additional officers from the division.

Therefore, we kindly request that the Chiefs of Regional Office, PSDS, CID, and SDO Chiefs be granted the authority to attend the RAEL on the specified dates.

The participants may pre-register through this link: <https://gfg2fpcb.forms.app/ncrpassrael2024>.

Considering the number of the original invitees and venue, the additional invitees will be accommodated on a first-come, first-served basis.

Granting an Addendum to authorize the specified officers to attend the RAEL is essential and will be greatly appreciated.

Thank you very much.

Very truly yours.

**RITA E. RIDDLE, CESO V**

*President*

Philippine Association of School Superintendents, Inc.