



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

ORD-2024-787

TO : Schools Division Superintendents
 Division Learner Rights and Protection Focal Persons
 Guidance Counselors Supervisors
 All Others Concerned

FROM : **JOCELYN DR ANDAYA**
 Director IV

SUBJECT : **CHILD PROTECTION COMMITTEE (CPC) FUNCTIONALITY TRAINING WORKSHOP**

DATE : August 5, 2024

1. The Department of Education – National Capital Region through the Learner Rights and Protection Section (Formerly Child Protection Unit) will hold a training workshop entitled, “**Child Protection Committee (CPC) Functionality Training Workshop**” on September 3-6, 2024. The venue will be determined once the procurement process has been completed.
2. This is in line with the MATATAG Flagship Program of the Department of Education, particularly the third component: **Take good care of learners by promoting learners’ well-being, inclusive education, and a positive learning environment** and Top 4 priority program for the next 3 years of the DepEd-National Capital Region, specifically “**Ensure Learner-Centered Environment.**” In addition, this complies with the Learner Rights and Protection mandates that all learners shall be ensured of protection from violence, exploitation, discrimination, bullying, and other forms of abuse in schools where their right to quality and inclusive education is respected,



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 Website: <https://www.depedncr.com.ph>



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protected, promoted, and fulfilled and in consonance with DepEd Order No. 40, s. 2012 or the “Child Protection Policy.”

3. This 4-day event aims to capacitate the School Division Offices LRP Focals and Schools’ Child Protection Committee with their functionality to ensure the implementation of the Child Protection Policy at the school level.
4. The expected participants are the Division Learner Rights and Protection Focal Persons, Div Alternates, and one (1) Registered Guidance Counselor. Expected participants (*Enclosure A*) shall register on or before August 27, 2024, at this link: <https://tinyurl.com/LRPO-Training>
5. Program arrangements are as follows:
 - The Opening Program shall commence on September 3, 2024 (Day 1) at 1:00 PM, with AM snacks as the first meal. The standard hour for the check-in of participants is between 11:00 AM – 12:00 NN;
 - Participants are enjoined to observe punctuality and active learning involvement during the activity;
 - SDOs and Schools’ Guidance Counselors are requested to carry out a flexible mechanism to ensure the continuity of their operations while attending the activity;
 - Checkout of participants, Program Management Team, and Resource Persons will be on September 6, 2024 (Day 4), at noon NN.
6. Enclosed is the Indicative Program of Activities (*Enclosure B*). Only those participants who completed the prescribed hours and submitted the activity requirements shall be given a Certificate of Participation.



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7. Travel expenses shall be charged against local funds, while the board and lodging of the participants shall be charged from the LRPO-CO Program Support Funds (PSF), subject to the usual COA rules and regulations.
8. For queries and other concerns, please contact Dr. Leonila C. Mustapha or Mr. Kyle B. Vilgera, Regional LRP Focal Persons at email address: lrps.ncr@deped.ov.ph.
9. Immediate dissemination of this Memorandum is desired.

Encls: As stated

lrps



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Enclosure A

**Expected Participants in the Training Workshop on
Child Protection Committee (CPC) Functionality**

September 3-6, 2024

Venue: TBA

Office	No. of Participants
LRPO- Regional Office	2
Schools Division Offices (Division LRP Focal Person, Alternate and 1 School Registered Guidance Counselor)	
Quezon City	3
Manila	3
Caloocan	3
Makati	2
Mandaluyong	2
Pasig	3
Las Piñas	3
Valenzuela	3
Marikina	3
Navotas	3
San Juan	3
Pasay	3
Paranaque	3
TaPat	3
Malabon	3
Muntinlupa	3
Total	48

Enclosure B

Indicative Program of Activities

**CHILD PROTECTION COMMITTEE (CPC) FUNCTIONALITY
TRAINING WORKSHOP**

Date: September 3-6, 2024

Venue: TBA

Day 1- September 3, 2024	
Time	Activity
8:00 AM- 10:00 AM	Travel time of participants
10:00 AM- 10:15 AM	AM Snacks
10:15 AM-12:00 NN	Registration of participants
12:00 NN – 1:00 PM	LUNCH
1:01 PM- 2:00 PM	Preliminaries A. Nationalistic Song B. Interfaith Prayer C. Acknowledgement of Participants D. Welcome Remarks E. Director’s Message F. House Rules and Leveling of Expectations G. Objectives Setting
2:00 PM- 3:00 PM	LRP Mandates, General Principles and Ethical Standards in Managing of LRP issues and concerns
3:00 PM- 3:15 PM	PM Snacks
3:15 PM – 5:00 PM	Introduction of RA 11313 or the Safe Spaces Act
5:00 PM – 6: 00 PM	DINNER
Day 2- September 4, 2024	
8:00 AM – 8:15 AM	Management of Learning
8:15 AM – 10:15 AM	Suicide and the School
10:15 AM – 10:20 AM	AM SNACK
10:20 AM- 12:00 NN	Race Against Suicide Proposed Suicide Prevention Program
12:00 NN – 1:00 PM	LUNCH
1:00 PM – 5:00 PM	Practice Activity
5:00 PM – 6: 00 PM	DINNER
Day 3- September 5, 2024	
8:00 AM – 8:15 AM	Management of Learning
8:15 AM – 10:15 AM	Psychological First Aid (PFA)
10:15 AM – 10:30 AM	AM SNACK
10:30 AM – 12:00 NN	R.A. 11930 "Anti-Online Sexual Abuse or Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Materials (CSAEM) Act."
12:00 NN – 1:00 PM	LUNCH

1:00 PM – 3:00 PM	Development of Intervention Programs
3:00 PM – 5:00 PM	Workshop: 4 Thematic Groups Samples of Psychosocial Intervention Programs Psycoeducation, Cognitive Behavioral Therapy (CBT), Social Skills Training, Family Systems Therapy Presentation and critiquing of output
5:00 PM – 6: 00 PM	DINNER
Day 4- September 6, 2024	
8:00 AM – 8:30 AM	Management of Learning
8:30 AM – 9:30 AM	Presentation of Developed Psychosocial Intervention Programs
9:30 AM – 9:45 AM	AM SNACK
9:45 AM – 10:45 AM	Presentation of Developed Psychosocial Intervention Programs
10:45 AM – 11:00 AM	QAME
11:00 AM – 12:00 NN	CLOSING CEREMONY A. Awarding of Certificates B. Challenge/Closing Message C. Response from the participants D. QAME (Training Evaluation) E. Closing Prayer F. Singing of the DepEd NCR Hymn