



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

ORD-2024- 848

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : JOCELYN DR ANDAYA
 Director IV

SUBJECT : ADVISORY ON THE FINALIZATION AND QUALITY ASSURANCE OF SESSION GUIDES ON THE MATATAG K TO 10 CURRICULUM TRAINING OF TRAINERS FOR GRADE 2, 5 AND 8

DATE : August 27, 2024

- This is in reference to the attached Advisory dated August 21, 2024, from Asec. Alma Ruby C. Torio, Officer-in-Charge, Office of the Undersecretary for Curriculum and Teaching and Wilfredo E. Cabral, Regional Director and Officer-in-Charge, Office Undersecretary for Human Resource and Organizational Development relative to the above-captioned subject on August 26-30, 2024 at Red Hotel, Cubao, Quezon City for information and appropriate action.
- Immediate dissemination of this Memorandum is desired.



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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

ADVISORY

21 August 2024

1. This has reference to the Joint Memorandum of the Office of the Undersecretary for Curriculum and Teaching and the Office of the Undersecretary for Human Resource and Organizational Development titled *Writershops for the Design, Development, and Quality Assurance of Training Resource Packages for the MATATAG Curriculum Training for Grades 2, 5, and 8 (G258) Teachers and School Leaders* dated 21 June 2024.
2. Following the validation and quality assurance activity held last 19-23 August 2024, the **Finalization and Quality Assurance of Session Guides on the MATATAG K to 10 Curriculum Training of Trainers for G258** will be conducted on **26-30 August 2024** (inclusive of travel time) at **Red Hotel, Cubao, Quezon City**.
3. The said activity has the following objectives:
 - Verify that the Session Guides are aligned with the MATATAG K to 10 Curriculum for G258 standards and objectives, ensuring that it includes comprehensive details such as learning objectives, instructional materials, pedagogical approaches, and assessment methods;
 - Confirm that the content is relevant and supportive of the overall goals of the training program and ensure that instructions and activities are easily understandable and logically structured;
 - Review conformity with the professional development learning resource standards;
 - Address identified gaps or areas for improvement based on the feedback gathered;
 - Review practicality of the program, ensuring that all proposed activities and instructional strategies are feasible and can be effectively implemented; and
 - Finalize and complete the final documentation of all training resource packages, incorporating necessary revisions and updates.
4. The *List of Participants (Enclosure 1)* and the *Activity Matrix (Enclosure 2)* are attached for reference. The meal schedule can be found in *Enclosure 2*.
5. Board and lodging, supplies, materials, and travel expenses of participants shall be charged against the **Basic Education Curriculum Fund**. In case the



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downloaded funds are insufficient, additional funds shall be obtained from other available local funds, subject to the usual accounting and auditing rules and regulations.

6. For confirmation of attendance and other concerns, please coordinate with **Ms. Anna Marie Baligod-San Diego**, NEAP Quality Assurance Division, through email anna.sandiego002@deped.gov.ph / neap.od@deped.gov.ph or landline (02) 8638-8638, or with **Ms. Marisol Mabazza**, Bureau of Curriculum Development, through email marisol.mabazza@deped.gov.ph.
7. For immediate dissemination and appropriate action.


ALMA RUBY C. TORIO
Assistant Secretary
OK - Undersecretary 8/21/2024
GINA O. GONONG
Undersecretary for
Curriculum and Teaching


WILFREDO E. CABRAL
Regional Director and Officer-in-Charge
Office of the Undersecretary for Human Resource and
Organizational Development

Enclosures:

Enclosure 1 – List of Participants
Enclosure 2 – Activity Matrix

Copy furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

Enclosure 1

**List of Participants for the Finalization of Session Guides
MATATAG Curriculum Phase 2
Grades 2, 3, 5, and 8**

BUREAU OF CURRICULUM DEVELOPMENT

	NAME	DESIGNATION
1	Isabel Victorino	Chief, BCD – CSDD
2	Rosalie Masilang	Supervising EPS
3	Roseta Gallo	Supervising EPS
4	Marisol Mabazza	Supervising EPS
5	Lilia Martinez	Supervising EPS
6	Rowell Capistrano	Supervising EPS
7	Ayette Ferriols	Supervising EPS
8	Eliza Peralta	Senior EPS
9	Sheena Jade Manuel	Senior EPS
10	Glenne Basio	Senior EPS
11	Samboy Franco	Senior EPS
12	Ronnel Felonia	Senior EPS
13	Ma. Luisa Cantillo	Senior EPS
14	Giovanni Duran	Senior EPS
15	Christopher Valiente	Senior EPS
16	Melanie Unida	Senior EPS
17	Mike Cabrera	Senior EPS
18	Ramona Victoria	Senior EPS
19	Jona Valdez	Senior EPS
20	Melynda Andres	Senior EPS
21	Wenda Fajardo	Senior EPS
22	Cherry Gil Mendoza	Senior EPS
23	Al Quin M. Tattao	Senior EPS
24	Bernadette Gabriel	Admin Support
25	Janopol Ayroso	Admin Support

BUREAU OF LEARNING DELIVERY

	NAME	DESIGNATION
1	Rosalina J. Villaneza	Chief, BLD – TLD
2	Gaudencio Luis Serrano	Supervising EPS
3	Jocelyn S. Tuguinayo	Supervising EPS
4	Jayson R. Tadeo	Supervising EPS
5	Michelle F. Tolentino	Senior EPS
6	Krishna Anne M. Soriano	Senior EPS
7	Wilson R. Santiago	Senior EPS
8	Richie C. Noveloso	Senior EPS
9	Mary Stephanie Yaw	Senior EPS
10	Christene Magboo	Senior EPS
11	Mark Anthony Papa	Senior EPS
12	Marlon Adlit	Senior EPS
13	Xyphrone Angelo Ortiz	Senior EPS

NATIONAL EDUCATORS' ACADEMY OF THE PHILIPPINES

	Name	Designation
1	Anna Marie B. San Diego	SEPS - QAD
2	Ana-Sol B. Reyes	SEPS - PDD
3	Anna Maria Patricia V. Santos	SEPS - PDD

VETTED FACULTY

	Name	Position	Division	Region
3	Ronnie Bona	EPS	Dagupan	I
4	Leo Banatao	Principal	Cagayan	II
5	Maribel Serafica	PSDS	Cagayan	II
6	Hermes Vargas	Principal	Angeles City	III
7	Rogelio Ladiero	Principal	Zambales City	III
8	Neolita Sarabia	EPS	Tagbilaran City	VII
9	Percival Hallili	EPS	Rizal	IV- CALABARZO N
10	Harvey Villamor	Chief		VIII
11	Leny Nillos	Chief	Victorias City	VI
12	Alma Belarmino	PSDS	Zamboanga del Sur	IX
13	Arnel Zaragosa	EPS	Mati City	XI
14	Carlos Correos	Chief	Surigao Del Sur	CARAGA
15	Manuel Lagerta	Chief	Pasig City	NCR
16	Filmore Caballero	Chief	Valenzuela City	NCR
17	Rex Arcadio San Diego	Head Teacher	Quezon City	NCR
	Name	Position	School/Division	Region
18	Victor Javena	Chief	Pasig City	NCR
	Archie Azucenas	PSDS	Caloocan City	NCR
19	Christopher Santos	Principal	Pasig City	NCR
	Amaflor Alde	PSDS	Caloocan City	NCR
20	Mary Anne Margaret Morden	PSDS	Caloocan City	NCR
	Josefino Pogoy, Jr.	Chief	San Juan City	NCR
21	Hajji Palermo	Chief		NCR

GMRC			
Name	Designation	Division	Region
1. Lordennis T. Leonardo	EPS	Division of San Jose City	III
2. Margaret P. Musa	EPS	N/A	CALABARZON
3. Leilanie N. Villanueva	EPS	Division of Marikina City	NCR
4. Kamille Kay Tamor	EPS	N/A	MIMAROPA
5. Philip Cruz	EPS	Division of Cabuyao	CALABARZON
6. Minerva D. Magtaan	Head Teacher	Division of Pasig City	NCR
7. Krissel B. Quemquem	EPS	Division of Makati	NCR
8. Emmanuel Reganit	EPS	Division of Tarlac Province	III
9. Sheila Bulawan	EPS	N/A	V
10. Darryl Correa	Head Teacher	Division of Quezon City	NCR
11. Elenita Bagongon	Head Teacher	Division of Quezon City	NCR
12. Maria Vinnah Delgado	EPS II	Division of Batangas City	CALABARZON
13. Conrado D. Obar Jr.	Head Teacher	Division of Cavite Province	CALABARZON
14. Antonieta C. Miguel	EPS	Division of Puerto Princesa City	MIMAROPA

Name	Designation	Division	Region
1. Genalin Ceballo	EPS	Division of Rizal	CALABARZON
2. Paolo I. Carvajal	Head Teacher	Division of Makati	NCR
3. Odel Castillo	EPS	Division of Sto. Tomas	CALABARZON
4. Melody S. Orena	EPS	Division of Aurora	III

ENGLISH				
	NAME	DESIGNATION	SCHOOL/ OFFICE	SDO/REGION
1	Mariano Montebon	Division EPS		Talisay City Region VII
2	Aldrich Ladan	Head Teacher	Manila Science HS	Manila NCR
3	Gerald Arugay	Head Teacher	Linglingoy NHS	Cauayan City Region II
4	Julius Virtudazo	Head Teacher	Sangay NHS	Agusan Del Norte CARAGA
5	Fernand Kevin Dumalay	Division EPS		Meycauayan City Region III
6	Bryan Pobe	Regional EPS		CALABARZON
7	Sheila Vergara	Head Teacher	Manuel G. Araullo HS	Manila NCR
8	Ma. Rowena I. Apelo	HT II		Region IVA
9	Timothy A. Bautista	Principal II		SDO Rizal
10	Giselle Villar	Coordinator		SDO Meycauayan
11	Ma. Sierra Dacles	Coordinator		SDO Meycauayan
12	Pauline Concepcion	Coordinator		SDO Meycauayan
13	Hazel Beltran	HT I	GABHS	
14	Glecita Columna	EPS		SDO General Trias
15	Cherrilyn Nabor	EPS		SDO Sta. Rosa

ENGLISH				
	NAME	DESIGNATION	SCHOOL/ OFFICE	SDO/REGION
1	Genebieve Sabile	Head Teacher	Ponso NHS	Albay Region V
2	Nerio B. Eseo	PSDS		SDO Iloilo City
3	Farnaida A. Kawit	Principal I		SDO Tacloban
4	Gayle Malibiran	EPS		SDO Antipolo
5	Joemar Furigay	OIC Asst. Principal	Las Pinas NHS	SDO Las Pinas

ARALING PANLIPUNAN (AP)				
	NAME	DESIGNATION	SCHOOL/ OFFICE	SDO/REGIONAL
1	Norebel A. Balagulan	Division EPS	SDO Gingoog	Region X
2	Apollo De Guzman	Principal	Lydia Aguilar NHS	NCR
3	Archie E. Año	Head Teacher	Tagugpo NHS	SDO Davao de Oro , Region XI
4	Muayme S. Enriquez	Division EPS	SDO Isabela	Region IX
5	Mary Hazel Vivien Pineda	EPS	CLMD	Region VI
6	Arminda G. David	Principal	Talobatib High School	SDO Cams Norte Region V Bicol
7	Nico N. Aquino	Senior Education Program Specialist	SDO Rizal	CALABARZON
8	Marc Angel D. Egipto	Head Teacher III	San Roque NHS	SDO Navotas, NCR
9	Angelo Espiritu	Coordinator	Tinajeros NHS	SDO Malabon
10	Ricardo P. Makabenta	EPS	SDO Cavite	Region IVA
11	Jayson M. Aliben	Teacher In Charge	San Roque HS	Region V
12	Ma. Leilani Lorico	EPS	CLMD	Region V
13	Lito Palomar	OIC-ASDS	SDO Cavite City	Region IV-A
14	Virgilio Laggui, Jr.	EPS	SDO Bulacan	Region III

VALIDATION				
	NAME	DESIGNATION	SDO/REGIONAL	
1	Leonora Liza Dacillo	EPS	SDO Davao del Sur	
2	Lucia F. Pagalanan	EPS	SDO Laguna Province	
3	August M. Jamora	EPS	SDO Rizal	
4	Maria Concepcion D. Absalon	EPS	SDO Nueva Vizcaya	
5	Michael M. Mercado	EPS	SDO Makati City	
6	Michael V. Lorenzana	Principal I	SDO Makati City	

MAPEH				
	NAME	DESIGNATION	SCHOOL/ OFFICE	SDO/REGIONAL
1	Athea V. Landar	Regional EPS	CLMD	Region VI
2	Ma. Victoria Quiambao	Principal II	Gonzaga National High School	SDO Cagayan
3	Jovita Consorcia F. Mani	Division EPS	CID	SDO Marikina, NCR
4	Jin Belle Prieto	School Principal	Graciano Lopez Jailena Elementary School	SDO Manila, NCR
5	Marilyn C. Binuya	Head Teacher VI	Judge Feliciano Belmonte Sr. High School	SDO Quezon City, NCR
6	Charina Sogue	EPS		SDO Cabanatuan
7	Christine Cinco	EPS	MAPEH	SDO Lipa City
8	Benjamin Castro	Principal III	Bagong Diwa	SDO Manila/ NCR
9	Jin Belle Prieto	Principal	Graciano Lopez Jailena ES	SDO Manila/ NCR
10	Jayson O. Anatazo	Principal	Margarito Duavit Integrated School	SDO Rizal
11	Sherwin T. Simangan	Head Teacher VI	Cagayan National High School	SDO Tuguegarao City
12	Rey T. Dela Rosa	Principal I	Guadalupe Elementary School	SDO Koronadal City
13	Ryan S. Biando	Principal		SDO Gapan City
14	Maria Donna Cosejo	HT VI	Quezon NHS	SDO Quezon Province
15	Cynthia Montanez	EPS	CID	SDO Iriga – Region V
16	Aleli N. Nitoral	Principal III	Pangao Integrated School	SDO Lipa / Region IV-A
	NAME	DESIGNATION	SCHOOL/ OFFICE	SDO/REGIONAL
1	Annabelle M. Marmol	EPS	CLMD	MIMAROPA
2	KAY DC. MERCADO	EPS		Schools Division Office of Iligan
3	Mikael Sandino Andrey	EPS		CALABARZON
	Harvey Villamor	Chief		Region III
5	Ma. Fe L. Brillantes	PSDS	CTD	Iloilo City
6	Teresa Arias	HT	Tangos NHS	NCR
7	Nova P. Jorge	EPS	CLMD	Candahug, Palo, Leyte
8	Engelbert Agunday	EPS	CLMD	Region III

MATHEMATICS				
	NAME	DESIGNATION	SCHOOL/ OFFICE	SDO/REGIONAL
1	Feljone G. Ragma	EPS		SDO Candon City/ Region I
2	Arlyne L. Asuncion	Principal I	Callao Elementary School	SDO Cagayan
3	Hilario G. Canasa	Principal I	Putatan Elementary School	SDO Muntinlupa/ NCR
4	Lambert Quesada	EPS		SDO Muntinlupa/NCR
5	Raymart Viray	Head Teacher III	Malasiqui National High School	SDO I Pangasinan/ Region I
6	Jeremias C. Ceniza	EPS		Mati City Division/ Region XI
7	Erwin C. Lugtu	Assistant School Principal II	Buting SHS	SDO Pasig City/ NCR
8	Lenard S. Evangelista	Head Teacher III	San Roque National High School	SDO Navotas/ NCR
9	Emmanuel V. Dionisio	Principal I	Talipitip National High School	SDO Bulacan
10	Ana Liza B. Villanueva	EPS		La Carlota City/ Region VI
11	Judith P. Tu	PSDS		SDO Cadiz/ Region VI
12	Mark Anthony Vidallo	Head Teacher	Makati Science High School	SDO TaPat/ NCR
13	Michelle S. Silva	Principal III	Pura V. Kalaw Elementary School	SDO Quezon City/ NCR

Name	Division/ Region	School	Designation
Ma. Esperanza S. Malang	Angeles City/ Region III		EPS
Rainerio M. Salomes	CLMD/ Region IX		EPS
Elliezar M. Ribot	SDO Romblon/ MIMAROPA	Agutay National High School	Head Teacher II

Joem C. Perina	SDO Albay/ Region V	Mayong Elementary School	Head Teacher I
Janrie M. Raguine	SDO South Cotabato/ Region XII	Malaya National High School	School Head
Hideliza T. Mercado	SDO Misamis Oriental/ Region X	Gumaod Integrated School	Head Teacher II
Jocelyn Rivera	HT VI	FP Felix Memorial NHS	CALABARZON

EPP/TLE					
Grade Level/ Component	Name	Designation	School/Office	SDO	Region
G5/IA	Grace Nieves	Education Program Supervisor	CID	Navotas	NCR
G5/AFA	Rogelio Domingo Jr	EPS	CID	Nueva Ecija	III
G5/FCS	Sara Villanueva	Principal I	Eriberto A. Remigio Elementary School	Manila	NCR
G5/FCS	Bernardita Bencito	EPS	CID	Cavite Province	CALABARZON
G5/ICT	Jocarulo Manly	Principal	Antonio Uy Tan SHS	Caloocan	NCR
G5/ICT	Felix Vergara Jr.	ICT Coordinator	Buting SHS	Pasig	NCR
G8/ICT	Carl Kervin Sapungan	Principal	Panluan Hagan Mangyan HS	Oriental Mindoro	MIMAROPA
G8/ICT	Rosalie P. Lujero,	Principal I	Juliano C. Brosas Elementary School	General Trias	CALABARZON
G8/AFA	Aurora Mellorida	EPS	CID	Davao Occidental	XI
G8/FCS	Sheryl P. Camacho	Principal	Bagong Barrio Senior High School	Caloocan	NCR
G8/IA	Jofit PM Dayoc	Education Program Supervisor	CID	Division of General Trias City	CALABARZON
G8/ FCS	Jovanny L. Cornelia	Public Schools District Supervisor	CID	Caloocan	NCR
G8/ICT	Jun Nalayog	HT III	Jose P Laurel HS	Quezon City	NCR

Name	Designation	School/Office	Region
Randy Palestina	Division EPS	Lipa City	CALABARZON
Antonio Lacayan	Division EPS	Paranaque	NCR
April Velez	Regional EPS	CLMD	VI
Jeffrey De Guzman	PSDS	CID/QC	NCR
Richie C. Blasabas,	EPS	CID/ Maasin City Division	VIII
Inday Nuevos	Regional EPS	CLMD	XI
Ramil Cruz	Division EPS	Meycauayan	III

	NAME	DESIGNATION	SDO/REGIONAL
1	Fernand Kevin Dumalay	EPS	Meycauayan City, Region III
2	Jaysom M. Aliben	Teacher in Charge	SDO Naga City
3	Liezel Jocson	PSDS	SDO Iloilo City
4	Jocarlo P. Manly	Principal	SDO Caloocan
5	Alissa Victoria Alcantara	Principal I	SDO Cavite City
6	Cecilia Caraan	Principal	SDO Cavite, Region IVA

FILIPINO				
	Name	Position	Region	Office/School
1	Mellodine A. Antonio	EPS	IV-A	Rizal
2	Rosalie I. Zingapan	Head Teacher III	NCR	Jose P. Laurel Sr. High School, SDO Quezon City
3	Renato R. Santillan	Principal IV	I	West Central Elementary School I, SDO Dagupan City
4	Eugene M. Canlas	Head Teacher III	III	SDO Angeles City Angeles City National Trade School,
5	Farnaida A. Kawit	Principal I	XII	SDO Koronadal City
6	Jocelyn DR. Canlas	EPS	III	Malolos City
7	Elisa Q. Ruales	Head Teacher III	NCR	Mandaluyong City, Addition Hills Integrated School
8	Cristy Agudera	EPS	XI	Tagum City
9	Arabella May Soniega	PSDS	I	SDO Pangasinan II
10	Alfred Mendoza	SHS Focal Person	NCR	Valenzuela, Dalandanan National High School
11	Richard P Moral Jr.	EPS	XII	Koronadal City
12	Celestino Dalumpines	EPS	VI	Regional Office
13	Florian L. Ruiz	Head Teacher	NCR	Quezon City, Ramon Magsaysay Cubao High School
14	Fragilyn Rafael	EPS	IV-A	Dasmaringas City
15	Marites M. Tabor	Head Teacher VI	NCR	Malabon, Tinajeros National High School
16	Marilyn Apiit	EPS	CAR	Baguio
17	Maria Consuelo Jamera	EPS	CARAGA	Regional Office
18	Cherry Vinluan	EPS	III	SDO Pampanga
19	Norbert Lartec	EPS	CAR	Baguio
20	Sharon A. Villaverde	PSDS	IV-A	Quezon Province
21	Ronaldo F. Berona	Head Teacher III	NCR	Quezon City, Ismael Mathay Sr. HS

SCIENCE				
	NAME	DESIGNATION	SCHOOL/ OFFICE	SDO/REGIONAL
1	Precious Q. Guillermo	Head Teacher I	Caloocan National Science and Technology High School	SDO Caloocan City, NCR
2	Rowena G. Ermita	Principal III	Lalaan Central School	CALABARZON
2	Christian Rhee A. Bongo	Head Teacher I	Libaong NHS	Region VII
3	Ryan Noel A. Doña	Head Teacher III	Jose P. Laurel Sr. HS	Quezon City – NCR
4	Maria Fritzie D. Amigable	Assistant Principal	Ozamiz City School of Arts and Trades	SDO Ozamiz City, Region X
5	Rosanna N. Nilo	Head Teacher VI	Manuel G. Araullo High School	SDO Manila, NCR
6	Rizaldy S. Solano	Head Teacher IV	Sta. Barbara National Comprehensive HS	SDO Iloilo, Region VI
7	Donata R. Regunton	Head Teacher III	New Era High School	Quezon City, NCR
8	Emmanuel B. Clarion	Division EPS	CID	SDO Davao De Oro, Region XI
9	Kevin Hope Salvana	Regional EPS	CLMD	CARAGA
10	Angelo G. Cabic	Head Teacher III	Caloocan City Science HS	Caloocan City, NCR
11	Kym Clyde H. Moro	Education Program Specialist II – HRD	SDO Batanes	SDO Batanes, Region II
12	Nancy G. Hoggang	Division EPS	CID	SDO San Fernando City, Region I
13	Laarni Alejandro	Principal II	P. Villanueva ES	SDO Pasay
14	Pedro N. Morada	School Head	San Isidro Elementary School	Iriga City – Region V
15	Reynaldo F. San Mateo	Principal III	Damong Maliit Elementary School	Quezon City – NCR
16	Evelyn G. Gungon	Principal II	Aplaya ES	Oriental Mindoro – MIMAROPA
17	Cleofe B. Dalilis	Head Teacher III	Pangarap High School	Caloocan City – NCR
18	Remedios P. Danao	Principal IV	QC High School	Quezon City
19	Juvenal B. Agustin	Education Program Supervisor – CLMD	Regional Office	Region II

Enclosure 2

ACTIVITY MATRIX

Title: Finalization and QA of Session Guides on the MATATAG K to 10 Curriculum Training of Trainers for G2358

Date: 27 – 30 August 2024

VALIDATORS:

First meal: pm snacks August 26, 2024

Last meal: pm snacks August 30, 2024

DEVELOPMENT TEAM:

First meal: pm snacks August 28

Last meal: pm snacks Aug 30, 2024

Venue: Red Hotel, Cubao, Quezon City

Session No.	Duration	Topic/Activity	Office/Person in Charge	Insights/Output
Day 1 27 August	8:00 a.m. – 8:45	Registration, distribution of materials	BCD Admin	
	8:45 – 9:00	Opening Program	BCD	
	9:00 – 9:30	Statement of Objectives, Presentation of Program Design & Matrix for the week	NEAP Ana Sol B. Reyes	Insights as to the purpose of the validation process and the tasks to be accomplished for the week
With Field Validators	9:30 – 9:50	Presentation of Validation & Finalization Process <ul style="list-style-type: none"> • Peer review horizontal and vertical by learning area (LA) • Alignment and content validation by LA • Round robin validation: Gr. 2 to Gr. 3, Gr. 3 to Gr. 5, Gr. 5 to Gr 8, Gr. 8 to Gr. 2 or Gr. 2 = Gr. 3; Gr. 5 = Gr. 8. 	NEAP Ana Sol B. Reyes	Insights as to what and how validation process will be conducted Insights as to how the forms/templ ate will be used/filled up

		<ul style="list-style-type: none"> Gather feedback from the group, compare and analyze common themes, discuss what has to be taken and/or defend what has to be kept without revisions Finalize output based on agreements 		
	9:50 – 10:00	Distribution of forms/template and proceed to break out groups/rooms Health break	NEAP QAD	Insights as to how the forms/template will be used/filled up
	10:00 – 12:00	Peer review on horizontal and vertical alignment	Field Validators	Insights as to the horizontal and vertical alignment of SG per learning area
	12:00 – 1:00	Lunch break		
	1:00 – 3:00	Round robin validation on content and alignment	Field Validators	Validated content and alignment per learning area
	3:00 – 3:15	Health break		
	3:15 – 4:15	Continuation of validation process	Field Validators	
	4:15 – 4:30	End of day evaluation	NEAP QAD	
	4:30 – 5:30	PMT Debriefing	PMT BCD, NEAP, BLD	
Day 2 28 August	8:30 – 8:45	MOL	Validators from Region 10, 11,12 & 13	
Field Validators	8:45 – 9: 00	Temperature checks on what was accomplished for Day 1	NEAP Ana Sol B. Reyes	
	9:00 – 10:00	Collate feedback from validation process performed through round robin.	Field Validators	Collated feedback on validation process conducted

	10:00 – 10:15	Health break		
	10:15 – 12:00	Draft agreements	Field Validators	Drafted agreements conducted during validation process
	12:00 – 1:00	Lunch break		
Field validators and developers/development team	1:00 – 3:00	Communicate outcomes to developers/development team	Field Validators and Development team/Developers	Communicated outcomes of validation process conducted to developers/development team
	3:00 – 3:15	Health break		
	3:15 – 4:15	Continuation of communication between validators and development team	Field Validators and Development team/Developers	Finalize communication process and draft agreements
	4:15 – 4:30	End of day evaluation	NEAP QAD	
	4:30 – 5:30	PMT debriefing	PMT BCD, NEAP, BLD	
Day 3 29 August	8:30 – 8:45	MOL	Validators from Regions 1, 2 & 3	
	8:45 – 9:00	Temperature checks on what was accomplished for Day 2	NEAP Anna Sol B. Reyes	
Field validators and developers/development team	9:00 – 10:00	Communicate outcomes to developers/development team	Field Validators and Development team/Developers	Communicated outcomes of validation process conducted to developers/development team
	10:00 – 10:15	Health break		
	10:15 – 12:00	Finalization of Session Guides based on agreements between Validators and Developers	Field Validators and Development team/Developers	Finalized Session Guides

	12:00 – 1:00	Lunch break		
	1:00 – 3:00	Finalization of Session Guides based on agreements between Validators and Developers	Field Validators and Development team/Developers	Finalized Session Guides
	3:00 – 3:15	Health break		
	3:15 – 4:15	Finalization of Session Guides based on agreements between Validators and Developers	Field Validators and Development team/Developers	Finalized Session Guides
	4:15 – 4:30	End of day evaluation	NEAP QAD	
	4:30 – 5:30	PMT debriefing	PMT BCD, NEAP, BLD	
Day 4 30 August	8:30 – 8:45	MOL	Validators from Regions 5, 6 & 7	
	8:45 – 9:00	Temperature checks on what was accomplished for Day 3	NEAP Anna Sol B. Reyes	
Field validators and developers/development team	9:00 – 10:00	Finalization of Session Guides based on agreements between Validators and Developers	Field Validators and Development team/Developers	Finalized Session Guides
	10:00 – 10:15	Health break		
Field validators and developers/development team	10:15 – 11:00	Submission of Revised Session Guides	Development Team and NEAP	Revised Session Guides
	11:00 – 11:15	Clearing House and Way forward	NEAP Anna Sol B. Reyes	
	11:15 – 12:00	Closing Program	Field Validators from Regions 8 & 9	
	12:00 – 1:00	Lunch break and check out		