



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



August 22, 2024

REGIONAL MEMORANDUM

No. 855 s. 2024

To: Schools Division Superintendents

FOCUS GROUP DISCUSSIONS (FGD) OF REGIONAL PROGRAM MANAGEMENT TEAM FOR THE PROFESSIONAL ENHANCEMENT PROGRAM OF DEPED NCR THIRD LEVEL OFFICIALS

1. In adherence to the DepEd NCR Competency-Based L&D Plans and Guidelines, it is recommended that DepEd third level officials include two planned interventions per year focusing on enhancing the organizational culture and strengthening the leadership competencies of Education Leaders and managers.
2. The Regional Program Management Team (RPMT) Professional Enhancement Program for DepEd Third Level officials, will hold its First and Second Focus Group Discussions (FGD) on **September 3, 2024**, in **SDO San Juan City**, and **September 4, 2024**, in **SDO Pasig City**, from 8:00 a.m. to 5:00 p.m.
3. The Focus Group Discussions (FGD) aim to:
 - a. **Analyze and synthesize** the results of the 2023 Individual Development Plans of third-level positions to as basis for the development of the Professional Enhancement Program.
 - b. **Identify emerging needs** related to the organizational and structural context of the Region and its officials.
 - c. **Develop a framework** for the Professional Enhancement Program, outlining its design and key components.
4. Attached is the list of participants (*Enclosure 1*) for the Focus Group Discussions (FGD) of the Regional Program Management Team for the Professional Enhancement Program of Third-Level Positions.
5. This Memorandum shall likewise serve as the official travel authority document of the participants.
6. Expenses relative to the conduct of the activity shall be charged to host division local funds subject to usual accounting and auditing rules and regulations.



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7. For questions and concerns, please contact Arren V. Aduan, Education Program Supervisor – HRDD-L&D NEAP(R) at hrdd.ncr@deped.gov.ph.

8. Immediate dissemination and compliance of this memorandum is desired.

JOCELYN DR ANDAYA
Director IV



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Enclosure 1:

**PARTICIPANTS IN FOCUS GROUP DISCUSSIONS (FGD) OF REGIONAL
PROGRAM MANAGEMENT TEAM FOR THE PROFESSIONAL ENHANCEMENT
PROGRAM FOR THIRD-LEVEL POSITIONS**

PARTICIPATION	NAME	POSITION	OFFICE
Over-All Chairman	JOCELYN DR ANDAYA	Director IV	ORD
Co-Chair	CRISTITO A. ECO	Director III	OARD
Focal Person	ALEJANDRO G. IBAÑEZ	SDS	TaPat
Members	JENILYN ROSE B. CORPUZ	SDS	Caloocan City
	MARGARITO B. MATERUM	SDS	San Juan City
	SHERYLL T. GAYOLA	SDS	Pasig City
	JOEL T. TORRECAMPO	OIC- SDS	Pasay City
Validators	ROMELA M. CRUZ	SDS	Mandaluyong City
	NOEL D. BAGANO	OIC-SDS	Valenzuela City
	MELODY P. CRUZ	ASDS	Las Piñas City
	ISABELLE S. SIBAYAN	OIC-ASDS	Quezon City
	CHARLIE O. FABABAER	OIC-ASDS	Mandaluyong City
	WARREN A. RAMOS	OIC-ASDS	Caloocan City
RPMT Secretariat	HAJJI R. PALMERO	CES	HRDD-NEAP(R)
	ARREN V. ADUAN	EPS	HRDD-NEAP(R)
	RODOLFO J. COLOCAR	EPS	HRDD-NEAP(R)
	LEAH AILAH C. VICENCIO	SEPS	HRDD-NEAP(R)
	RICHARD D. VIDAL	EPS-II	HRDD-NEAP(R)
	DON RAY V. SALVADOR	EPS-II	HRDD-NEAP(R)
	NIKA A. DIAZ	AdA-VI	HRDD-NEAP(R)