



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

August 27, 2024

REGIONAL MEMORANDUM

No. 856 s. 2024

To: Schools Division Superintendents

**CORREGENDUM TO REGIONAL MEMORANDUM NO. 835 s. 2024
 RE: FY 2024 ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT FOR
 NON-TEACHING PERSONNEL (OPDNTP) PROGRAM SUPPORT FUND
 ALLOCATION, UTILIZATION, AND MONITORING**

1. Relative to the attached Regional Memorandum No. 835 s. 2024 “FY 2024 Organizational and Professional Development for Non-teaching Personnel (OPDNTP) Program Support Fund Allocation, Utilization, and Monitoring,” this corrigendum is issued to **correct the Enclosure 1: FY 2024 OPDNTP Programs Support Fund (Regional Breakdown of Allocation)** as cited in the above Memorandum:

**FY 2024 OPDNTP PROGRAMS SUPPORT FUND
 Regional Breakdown of Allocation**

* Allocation is based on the updated Office Learning and Development Plan submitted last May 2024.

Offices	Amount Requested	Amount Granted
Regional Office	190,580.00	190,580.00
SDO Caloocan City	236,000.00	148,068.00
SDO Las Piñas City	1,102,000.00	743,463.00
SDO Makati City	348,000.00	214,057.00
SDO Malabon City	121,300.00	86,738.00
SDO Mandaluyong City	364,000.00	225,518.00
SDO Manila City	556,556.00	417,243.00
SDO Marikina City	77,600.00	43,120.00
SDO Muntinlupa City	94,700.00	58,670.00
SDO Navotas City	382,900.00	237,227.00
SDO Parañaque City	736,000.00	500,908.00
SDO Pasay City	126,000.00	78,065.00
SDO Pasig City	285,000.00	210,030.00
SDO Quezon City City	500,000.00	216,844.00





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SDO San Juan City	415,000.00	297,015.00
SDO Taguig City and Pateros	500,000.00	247,821.00
SDO Valenzuela City	595,000.00	368,633.00
TOTAL	6,630,636.00	4,284,000.00

2. In the event of any questions or concerns, you are encouraged to reach out to Arren V. Aduan, Education Program Supervisor, HRDD-NEAP(R), and the Regional Focal Person for Learning and Development, at the following email address: hrdd.ncr@deped.gov.ph.

3. Immediate dissemination of this Memorandum is directed.


JOCELYN DR ANDAYA
Director IV



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

August 14, 2024

REGIONAL MEMORANDUM

No. 835 s. 2024

To: Schools Division Superintendents

FY 2024 ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT FOR NON-TEACHING PERSONNEL (OPDNTP) PROGRAM SUPPORT FUND ALLOCATION, UTILIZATION, AND MONITORING

1. This In reference to DM-OUHROD-2024-1500 dated 06 August 2024 from the Office of the Officer-in-Charge, Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development, and Administration and Undersecretary for Finance, Annalyn M. Sevilla, the field is hereby informed regarding the above-captured subject.
2. In line with the BEDP 2030 and the MATATAG Agenda, DepEd's L&D interventions will support the department's strategies for continuous improvement, focusing on strengthening personnel capabilities for more efficient governance and management processes. With this, a total amount of **Php 4,284,000.00** from the FY 2024 (EA. No.11975) Organizational and Professional Development for Non-Teaching Personnel (OPDNTP) Current Fund, shall be allocated and downloaded to various Schools Division Offices which shall serve as Program Support Fund (PSF) for Non-Teaching Personnel Professional Development in the Region, Schools Division Offices and Schools. **The PSF shall be utilized for the L&D interventions of non-teaching personnel based on the updated Office Learning and Development Plan submitted last May 2024 of the Regional Offices** as a result of their respective regional needs, analysis, and/or emerging directives.
3. Please refer to the following enclosures relative to the conduct of the program:
Enclosure 1: *FY 2024 OPDNTP Programs Support Fund: Breakdown of Allocation*
Enclosure 2: *Memorandum DM-OUHROD-2024-1500*
Enclosure 3: *Annex B OPDNTP Utilization and Monitoring Guidelines*
Enclosure 4: *Annex C Regional and School Division Office Activity Completion Report Templates*
4. To comply with the monitoring requirements specified in DO 40, s. 2020, the consolidated plans and accomplishments on the utilization of the FY2024



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OPDNTF PSF **must be submitted every quarter to the RO L&D Focal Person** through this link: <https://tinyurl.com/OPDNTF-PSF2024>.

5. In the event of any questions or concerns, you are encouraged to reach out to Mr. Arren V. Aduan, Education Program Supervisor, HRDD-NEAP(R), and the Regional Focal Person for Learning and Development, at the following email address: hrdd.ncr@deped.gov.ph.

6. Immediate dissemination of this Memorandum is directed.


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Enclosure 1:

FY 2024 OPDNTF PROGRAMS SUPPORT FUND
Regional Breakdown of Allocation

* Allocation is based on the updated Office Learning and Development Plan submitted last May 2024.

Offices	Amount Requested	% of Total Allocation	Amount Granted
Regional Office NCR	190,580.00	2.87%	123,132.00
SDO Caloocan City	236,000.00	3.56%	152,478.00
SDO Las Piñas City	1,102,000.00	16.62%	711,993.00
SDO Makati City	348,000.00	5.25%	224,840.00
SDO Malabon City	121,300.00	1.83%	78,371.00
SDO Mandaluyong City	364,000.00	5.49%	235,177.00
SDO Manila City	556,556.00	8.39%	359,586.00
SDO Marikina City	77,600.00	1.17%	50,137.00
SDO Muntinlupa City	94,700.00	1.43%	61,185.00
SDO Navotas City	382,900.00	5.77%	247,389.00
SDO Parañaque City	736,000.00	11.10%	475,524.00
SDO Pasay City	126,000.00	1.90%	81,408.00
SDO Pasig City	285,000.00	4.30%	184,136.00
SDO Quezon City City	500,000.00	7.54%	323,046.00
SDO San Juan City	415,000.00	6.26%	268,128.00
SDO Taguig City and Pateros	500,000.00	7.54%	323,046.00
SDO Valenzuela City	595,000.00	8.97%	384,425.00
TOTAL	6,630,636.00	100%	4,284,000.00



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