

## Republic of the Philippines

# Department of Education

NATIONAL CAPITAL REGION



29 August 2024

REGIONAL MEMORANDUM

No. 8 6 9 ,s. 2024

To:

Schools Division Superintendents All Others Concerned

# STATUS UPDATE ON THE COMPLETION OF THE ONLINE SURVEY OF IDINSIGHT ON SCHOOL STAFFING STUDY

- 1. In reference to **DM-OUHROD-2024-1514**, dated August 08, 2024, titled "Reminder on the Completion of the Online Survey of Idinsight on School Staffing Study", and **DM-OUHROD-2024-1347** dated July 11, 2024, titled "Conduct of Online Survey for the School Staffing Study by Idinsight" from the Office of the Undersecretary for Human Resource and Organizational Development, Hon. Wilfredo E. Cabral, this Office informs the field of the above-captioned subject.
- 2. SDO shall inform the Regional Office through the **Human Resource Development Division** of the completion status of the respondents (1 School Head, 5 Teachers, and 1 school-based AO-II) from the identified public schools in NCR conducted from July 15 to August 09, 2024 (please see Annex B of the issued Memorandum).
- 3. The designated focal person of the SDO for this data collection shall send a formal letter signed by the School Division Superintendents informing this Office regarding the compliance of the respondents to the said survey activity with the attached format (see Enclosure 1) on or before **September 05, 2024**.
- 4. For questions and clarification, please contact **Christian T. Español**, Education Program Supervisor, through <a href="mailto:christian.espanol@deped.gov.ph">christian.espanol@deped.gov.ph</a>.
- 5. For immediate dissemination and compliance.

JOCELYN DR. ANDAYA

Director IV

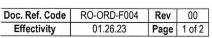
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## Republic of the Philippines

# Department of Education

NATIONAL CAPITAL REGION

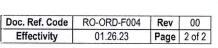
Enclosure No. 1

# STATUS UPDATE ON THE COMPLETION OF THE ONLINE SURVEY OF IDINSIGHT ON SCHOOL STAFFING STUDY CONDUCTED FROM JULY 15, 2024 TO AUGUST 09, 2024

SDO			
School Name			
Address			
		RESPONDENT	S
		Name	Responded/Completed the survey (put check)
School Head	(1)		
Teachers	(1)		
	(2)		
	(3)		
	(4)		
	(5)		
AO-II	(1)		











### Republika ng Pilipinas

# Department of Education

# OFFICE OF THE UNDERSECRETARY HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

## MEMORANDUM DM-OUHROD-2024-1114

TO

CONCERNED REGIONAL DIRECTORS

CONCERNED SCHOOLS DIVISION SUPERINTENDENTS

ALL OTHERS CONCERNED

**FROM** 

WILFREDO E. CABRAL

Regional Director

Officer-in-Charge, Office of the Undersecretary for

Human Resource and Organizational Development, and

Administration

**SUBJECT** 

REMINDER ON THE COMPLETION OF THE ONLINE SURVEY

OF IDINSIGHT ON SCHOOL STAFFING STUDY

DATE

: 08 August 2024

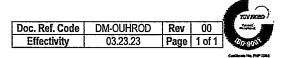
This has reference to OM-OUHROD-2024-1347 re: Conduct of Online Survey for the School Staffing Study by IDInsight. The on-going study is an important initiative that will provide evidenced-based recommendation and justification for the school-based non-teaching personnel, and eventually as inputs to the School Organizational Structure and Staffing Standards (SOSSS).

With this, Regional and SDO focal persons should ensure that all sampled schools comply with the instructions and complete the survey tool on or before August 9, 2024.

Attached is the copy of the previous memorandum and Annex B containing the list of participating schools.

For questions or clarifications, please contact **Christopher Devera** of BHROD-SED through this landline number **(02)8633 – 5397** or email at <a href="mailto:bhrod.sed@deped.gov.ph">bhrod.sed@deped.gov.ph</a>.

For your reference and appropriate action.





#### Republika ng Pilipinas

# Department of Education

## OFFICE OF THE UNDERSECRETARY HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

## MEMORANDUM OM-OUHROD-2024-1347

TO

REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

SCHOOL HEADS SCHOOL TEACHERS

SCHOOL-BASED ADMINISTRATIVE OFFICERS

ALL OTHERS CONCERNED

FROM

WILFREDO E. CABRAL

Regional Director

Officer-In-Charge, Office of the Undersecretary Human Resource and Organizational Development

SUBJECT

: CONDUCT OF ONLINE SURVEY FOR THE SCHOOL STAFFING

STUDY BY IDINSIGHT

DATE

11 July 2024

The Bureau of Human Resource and Organizational Development - School Effectiveness Division (BHROD-SED) is currently developing the School Organizational Structure and Staffing Standards (SOSSS). Congressional Commission on Education (EDCOM 2) supports the initiative and has partnered with IDinsight, a research organization, to conduct a study on workload, staffing provision and school function among school heads, teachers and schoolbased administrative officers. The generated findings shall provide additional empirical support for the policy directions of the SOSSS.

In light of the aforementioned, all identified schools are requested to answer the online survey at their earliest convenience on any day from July 15, 2024 to August 09, 2024.

The details of the survey can be found in the following Annexes:

Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600 Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549

Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

Annex A: Instructions for the IDinsight survey

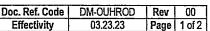
Annex B: List of participants by Region

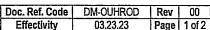
Should you have questions, you may contact the Bureau of Human Resource and Organizational Development - School Effectiveness Division through email at **bhrod.sed@deped.gov.ph** or by phone at **8633-5397**.

For immediate dissemination.











#### I. Study Participants

- a. The identified schools listed in Annex B shall only participate and answer this survey.
- b. The target school participants of the survey are the following: (1) school head,
   (5) teachers and (1) school-based administrative officer II (AO II).
- c. If the school does not presently have an administrative officer II (AO II) please disregard the attached administrative officer II survey.
- d. In the event that the school has more than five (5) teachers, the school head should randomize the selection, following this procedure:
  - School heads should refer to an alphabetized list of teachers in that school, in order of last name (A-Z);
  - Select the first 5 teachers on that list to complete the survey;
  - If any of those teachers are not available or do not wish to be surveyed, please continue down the alphabetized list until 5 teachers confirm their availability and willingness to be surveyed;
  - In schools with less than 5 teachers, all teachers within the school will be requested to complete the survey.

#### II. Data Collection Instruction and Schedule

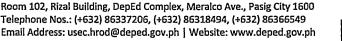
- 1. To access the online survey, participants shall refer to the following links:
  - a. School Heads: https://bit.ly/idi-shsurvey
  - b. Teachers: https://bit.ly/tchrsurvey
  - c. Administrative Officer II: https://bit.ly/ao2survey
- 2. The survey form consists of the following sections: Background, Informed Consent form, Participant Profile, and Survey Proper.
- 3. Respondents can access the online survey form from July 15 to August 09, 2024.

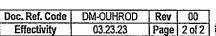
#### III. Monitoring

To facilitate monitoring and ensure compliance, may we request the Regional Office (ROs) and Schools Division Office (SDOs) to designate (1) focal person for this data collection. The assigned personnel are requested to fill-up this form: <a href="https://bit.ly/ID\_SurveyFocal">https://bit.ly/ID\_SurveyFocal</a>.











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305416	Eusebio High School	NCR	Pasig City		Pasig City District II	CITY OF PASIG	ROSARIO
305417	Pinagbuhatan High School	NCR	Pasig City		Pasig City District I	CITY OF PASIG	PINAGBUHATAN
305418	Manggahan High School	NCR	Pasig City	NCR SECOND DISTRICT	Pasig City District II	CITY OF PASIG	MANGGAHAN
305432	Golden Acres National High School	NCR	Las Piñas City	NCR FOURTH DISTRICT	Las Piñas City II	CITY OF LAS PIÑAS	TALON UNO
305438	Malinta National High School	NCR	Valenzuela City	NCR THIRD DISTRICT	Valenzuela City Central District	CITY OF VALENZUELA	MALINTA
305441	Valenzuela National High School	NCR	Valenzuela City	NCR THIRD DISTRICT	Valenzuela City Central District	CITY OF VALENZUELA	MARULAS
305452	Tinajeros NHS	NCR	Malabon City	NCR THIRD DISTRICT	Malabon District IV	CITY OF MALABON	TINAJEROS
305453	Navotas National High School	NCR	Navotas		Navotas District I	CITY OF NAVOTAS	SIPAC-ALMACEN
305454	San Rafael Technological and Vocational High School	NCR	Navotas	NCR THIRD DISTRICT	Navotas District I	CITY OF NAVOTAS	SAN RAFAEL VILLAGE
305456	Kaunlaran High School	NCR	Navotas	NCR THIRD DISTRICT	Navotas District I	CITY OF NAVOTAS	NORTH BAY BLVD., SOUTH
305458	San Roque National High School	NCR	Navotas	NCR THIRD DISTRICT	Navotas District II	CITY OF NAVOTAS	SAN ROQUE
305459	Bagumbayan National High School	NCR	Taguig City and Pateros	NCR FOURTH DISTRICT	Taguig District II	TAGUIG CITY	BAGUMBAYAN
305460	Taguig National High School	NCR	Taguig City and Pateros	NCR FOURTH DISTRICT	Taguig District I	TAGUIG CITY	LOWER BICUTAN
305463	Signal Village National High School	NCR	Taguig City and Pateros	NCR FOURTH DISTRICT	Taguig District II	TAGUIG CITY	SIGNAL VILLAGE
305465	Western Bicutan NHS	NCR	Taguig City and Pateros	NCR FOURTH DISTRICT	Taguig District III	TAGUIG CITY	WESTERN BICUTAN
305608	San Juan City Academic Senior High School	NCR	City of San Juan	NCR SECOND DISTRICT	San Juan District II	CITY OF SAN JUAN	RIVERA
305615	Justice Cecilia Muñoz Palma Senior High School	NCR	Quezon City	NCR SECOND DISTRICT	School District VII	QUEZON CITY	PAYATAS
305635	West Fairview High School	NCR	Quezon City	NCR SECOND DISTRICT	School District XVIII	QUEZON CITY	FAIRVIEW
305878	Dela Paz High School	NCR	Pasig City	NCR SECOND DISTRICT	Pasig City District II	CITY OF PASIG	DELA PAZ
319401	Pres. Corazon C. Aquino High School	NCR	Manila	MANILA, NCR, FIRST DISTRICT	Malate	PORT AREA	BARANGAY 649
319501	Holy Spirit National High School	NCR	Quezon City	NCR SECOND DISTRICT	School District XI	QUEZON CITY	HOLY SPIRIT
319601	Kalayaan NHS	NCR	Pasay City	NCR FOURTH DISTRICT	Pasay City North District	PASAY CITY	BARANGAY 201
319708	Horacio Dela Costa High School	NCR	Caloocan City	NCR THIRD DISTRICT	Caloocan North I	KALOOKAN CITY	BARANGAY 179
319903	Barangka NHS	NCR	Marikina City	NCR SECOND DISTRICT	Marikina City District I	CITY OF MARIKINA	BARANGKA
319907	Jesus Dela Peña National High School	NCR	Marikina City	NCR SECOND DISTRICT	Marikina City District I	CITY OF MARIKINA	JESUS DE LA PEÑA
320203	Moonwalk National High School	NCR	Paranaque City	NCR FOURTH DISTRICT	Paranaque City District II	CITY OF PARANAQUE	MOONWALK
320204	Sun Valley National High School	NCR	Paranaque City	NCR FOURTH DISTRICT	Paranaque City District II	CITY OF PARANAQUE	SUN VALLEY
320605	Upper Bicutan National High School	NCR	Taguig City and Pateros	NCR FOURTH DISTRICT	Taguig District II	TAGUIG CITY	CENTRAL BICUTAN
340550	Las Piñas City National Senior High School - CAA Campus	NCR	Las Piñas City	NCR FOURTH DISTRICT	Las Piñas City I	CITY OF LAS PIÑAS	B. F. INTERNATIONAL VILLAGE
340656	San Lorenzo Ruiz Senior High School	NCR	Pasig City	NCR SECOND DISTRICT	Pasig City District I	CITY OF PASIG	MANGGAHAN
360870	Apolonio Samson National High School	NCR	Quezon City	NCR SECOND DISTRICT	School District I	QUEZON CITY	APOLONIO SAMSON
500333	Eulogio Rodriguez Integrated School	NCR	Mandaluyong City	NCR SECOND DISTRICT	Mandaluyong City District II	CITY OF MANDALUYONG	HAGDANG BATO ITAAS
500337	Catmon IS	NCR	Malabon City	NCR THIRD DISTRICT	Malabon District V	CITY OF MALABON	CATMON
500340	Kapitan Eddie T. Reyes Integrated School	NCR	Taguig City and Pateros		Taguig District III	TAGUIG CITY	WESTERN BICUTAN
500341	Palar Integrated School	NCR	Taguig City and Pateros		Taguig District III	TAGUIG CITY	WESTERN BICUTAN
500342	Napindan Integrated School	NCR	Taguig City and Pateros	NCR FOURTH DISTRICT	Taguig District I	TAGUIG CITY	NAPINDAN
500438	Lakeview Integrated School	NCR	Muntinlupa City	NCR FOURTH DISTRICT	Muntinlupa City District I	CITY OF MUNTINLUPA	PUTATAN
500565	Taguig Integrated School	NCR	Taguig City and Pateros	NCR FOURTH DISTRICT	Taguig District I	TAGUIG CITY	SANTA ANA
500566	T. Paez Integrated School	NCR	Manila	MANILA, NCR, FIRST DISTRICT	Tondo VI	TONDO	BARANGAY 140
501954	Maharlika Integrated School	NCR	Taguig City and Pateros	NCR FOURTH DISTRICT	Taguig District III	TAGUIG CITY	MAHARLIKA VILLAGE
		100	Taming City and Paterns	NCR FOURTH DISTRICT	Taggie District II	TAGUIG CITY	BAGONG TANYAG