

Department of Education

NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM ORD-2024-874

TO

SCHOOLS DIVISION SUPERINTENDENTS

SDO Caloocan City

SDO Manila

SDO Marikina City SDO Muntinlupa City SDO Paranaque City

FROM

JOCELYN DR ANDA

Director IV

SUBJECT

ACTIVITIES RELATED TO ALTERNATIVE LEARNING SYSTEM

LEARNER INFORMATION SYSTEM (ALS LIS)

DATE

September 2, 2024

- 1. This has reference to the attached Memorandum No. DM-CT-2024-351 dated August 22, 2024, from Assistant Secretary Alma Ruby C. Torio, Officer-in-Charge, Office of the Undersecretary for Curriculum and Teaching, relative to the abovecaptioned activity.
- 2. In connection with this, the enclosed participants are enjoined to:
 - bring their own laptop and extension cord for the workshop
 - travel authority
 - observe the time-on task policy based on DepEd Order No. 9, s. 2005
- 3. Expenses for accommodation, venue and meals shall be charged against the FLO 2024 Funds while travel expenses, airfare, per diem and other miscellaneous expenses of the participants will be charged against the funds directly released to the Regional Offices as per DM-CT-2024-046 titled "Fiscal Year 2024 Alternative Learning System Funds Directly Released to the Regional Offices". Participants are advised to take the most economical means of transportation. The Division ALS Focal Person will submit to the Regional ALS Focal Person a summary of expenses incurred as basis for the downloading of expenses to the Schools Division Offices. In addition, they are expected to attach the highlights of the activity. Participants will submit pertinent travel documents upon completion of the activity for the reimbursement, subject to the usual government accounting and auditing rules and regulations.
- 4. Immediate dissemination of this Memorandum is desired.

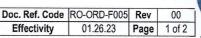
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Department of Education

NATIONAL CAPITAL REGION

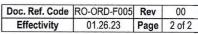
LIST OF PARTICIPANTS

Division	Name	Designation
Caloocan City	Arsenio Dacuya Jr.	Education Program Specialist II-ALS
Manila	Lea Faa	EPSA, Division ALS Focal Person
Marikina City	Veronica Cena	Education Program Specialist II-ALS
Muntinlupa City	Nery Ann Lorenzo	Education Program Specialist II-ALS
Paranaque City	Emerson Sabadlab	Education Program Specialist II-ALS













Devartment of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM DM-CT-2024- &

FOR

Regional Directors

Minister, Basic, Higher, and Technical Education, BARMM

ALS Focal Persons

FROM

ALMA RUBY C. TORIO 100

Assistant Secretary for Curriculum and Teaching

Officer-in-Charge

Office of the Undersecretary for Curriculum and Teaching

SUBJECT

ACTIVITIES RELATED TO ALTERNATIVE LEARNING

SYSTEM LEARNER INFORMATION SYSTEM (ALS LIS)

DATE

August 22, 2024

Section 9.5.4 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 11510 (Alternative Learning System Act), states that the Bureau of Alternative Education (BAE) to manage and improve a management information system (MIS) for out-of-school children in special cases, out-of-school youth, and out-of-school adults, in coordination with other functional units of DepEd Central Office and in compliance with RA No. 10173 (Data Privacy Act of 2012).

In line with the mandates of RA 11510 and its IRR, the Bureau of Alternative Education -Policy and Quality Assurance Division (BAE-PQAD) is committed to maintaining an accurate and reliable Learner Information System (LIS) for ALS. To further improve the effectiveness of the LIS for ALS, an enhancement process will be undertaken. As part of the initiative, the following activities will be conducted:

Activity	Date and Venue
Workshop on the Alternative Learning System's Data Requirements and Needs in the Learner Information System	
Consultation on the Alternative Learning System's Revised Learning Information System Policy	October 22 to 25, 2024, NCR

In this regard, Regional ALS Focal Persons are requested to identify and submit the names of participants based on the allocations outlined in Enclosure A. The list of participants should be submitted to BAE-PQAD no later than August 30, 2024, via email at mark.manaois@deped.gov.ph.





1/F Rizal Building, DepED Complex, Meralco Avenue, Pasig City, Philippines Direct Line: (632) 8633-7202/8687-4146 Fax: (632) 8631-5057 E-mail: ouci@deped.gov.ph





Identified participants must pre-register using the following links to access the necessary documents for pre-work activities:

Pre-Registration Link
https://bit.ly/2024ALSLISDATAREOreg
https://bit.lv/2024ALSLISCONREVReg

Participants are expected to attend and actively engage throughout the duration of the activities to ensure the accomplishment of the expected outputs. They are also required to bring their travel orders, laptops, extension cords, and any other necessary gadgets.

Expenses for accommodation, venue, and meals shall be charged against the FLO 2024 Funds. The first meal to be served is breakfast on the first day, and the last meal will be dinner on the last day.

Travel expenses, airfare, per diem, and other miscellaneous expenses shall be charged against the funds directly released to the Regional Offices as per DM-CT-2024-046 subject to the approval of the approving authority and accounting rules and regulations. For participants from the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM), travel, meals not covered by the activities, and other incidental expenses will be chargeable against their local funds.

Attached also is the Indicative Program of Activities (Enclosure B) for reference.

Should the activities coincide with a holiday or declaration of government office closure, participants and management staff involved in the activities shall be entitled to Compensatory Time-Off (CTO) in accordance with Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004, regarding Non-Monetary Remuneration for Overtime Services Rendered.

For further inquiries and concerns, please contact Mr. Mark Timothy O. Manaois at the provided email address or via phone at (02) 86363603.

 Workshop on the Alternative Learning System's Data Requirements and Needs in the Learner Information System on September 3 to 5, 2024 in the National Capital Region

Expected Participants

Note: The representatives of the region and division are knowledgeable in any of the following: ALS Learner Information System, ALS Data Collection and Processes, Strategies for Effective Data Management or other components related to data collection, analytics or science for ALS Program and its learners. Also, they have the capacity write policies and research ideas or concepts related to ALS Learners. The selection process should be gender responsive as defined by United Nations Development Programme as "outcomes that reflect an understanding of gender roles and inequalities and encourage equal participation, including equal and fair distribution of benefits." (UNDP, 2003).

REGION	PAX	Description of Participants
Region I	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region II	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region III	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region IV A	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region IV B	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region V	5	1 Region Representative, 4 Division Representatives from Different Divisions
NCR	5	1 Region Representative, 4 Division Representatives from Different Divisions
CAR	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VI	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VII	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VIII	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region IX	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region X	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region XI	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region XII	5	1 Region Representative, 4 Division Representatives from Different Divisions
CARAGA	5	1 Region Representative, 4 Division Representatives from Different Divisions
BARMM	5	1 Region Representative, 4 Division Representatives from Different Divisions

REMINDER: Please inform the participants to Pre-Register through this Link:



https://bit.ly/2024ALSLISDATAREOreg



Republic of the Philippines Department of Education

Recommendation Form

This is to recommend the following participants with relevant and related expertise, experience or interest in both Alternative Learning System and Learner Information System for the Workshop on the Alternative Learning System's Data Requirements and Needs in the Learner Information System on September 3 to 5, 2024 in the National Capital Region:

	Full name	Designation/Position	Division	Active email address	Contact No.
1					
2					
3					
4					
5					

Note: The regional and division representatives are knowledgeable in any of the following: ALS Learner Information System, ALS Data Collection and Processes, Strategies for Effective Data Management, or other components related to data collection, analytics, or science for the ALS Program and its learners. Additionally, these representatives can write policies and research ideas or concepts related to ALS Learners.

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Signature over Printed Name

Recommended:

(Signature over Printed Name) Regional Director

2. Consultation on the Alternative Learning System's Revised Learning Information System Policy on October 22 to 25, 2024 in the National Capital Region

Expected Participants

Note: The representatives of the region and division are knowledgeable in any of the following: ALS Learner Information System, ALS Data Collection and Processes, Strategies for Effective Data Management or other components related to data collection, analytics or science for ALS Program and its learners. Also, they have the capacity write policies and research ideas or concepts related to ALS Learners. The selection process should be gender responsive as defined by United Nations Development Programme as "outcomes that reflect an understanding of gender roles and inequalities and encourage equal participation, including equal and fair distribution of benefits." (UNDP, 2003).

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NCR	5	1 Region Representative, 4 Division Representatives from Different Divisions
CAR	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VI	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VII	5	1 Region Representative, 4 Division Representatives from Different Divisions
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Region X	5	1 Region Representative, 4 Division Representatives from Different Divisions
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BARMM	5	1 Region Representative, 4 Division Representatives from Different Divisions

REMINDER: Please inform the participants to Pre-Register through this Link:



https://bit.ly/2024ALSLISCONREVReg



Republic of the Philippines Department of Education

Recommendation Form

This is to recommend the following participants with relevant and related expertise, experience or interest in both Alternative Learning System and Learner Information System for the Consultation on the Alternative Learning System's Revised Learning Information System Policy on October 22 to 25, 2024 in the National Capital Region:

	Full name	Designation/Position	Division	Active email address	Contact No.
1					
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Note: The regional and division representatives are knowledgeable in any of the following: ALS Learner Information System, ALS Data Collection and Processes, Strategies for Effective Data Management, or other components related to data collection, analytics, or science for the ALS Program and its learners. Additionally, these representatives can write policies and research ideas or concepts related to ALS Learners.

Prepared	1:
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Signature over Printed Name

Recommended:

(Signature over Printed Name)
Regional Director

Enclosure B. Indicative Program of Activities

Workshop on the Alternative Learning System's Data Requirements and Needs in the Learning Information System

September 3 to 5, 2024

NCR

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Proposal	Document on ALS LIS Propose	pro di processo que es estado	Output
chart, an and RACI	Initial Flowchart, Communication Plan and RACI	List of Data Elements and their Definitions	Daily Output
			4-5pm
			3-4pm
		Prioritization	2-3pm
		Presentation, Consolidation and	1-2pm
iscussion	Presentation and Discussion		12-1pm
		1	11am-12pm
		Data Needs and Requirements	
		Workshop 1	10-11am
overnance	Processes in Data Governan	Purpose	
Initial	Development of Initial	Opening Program	9-10am
Ø	Workshop 2	Registration	8-9 am
			7-8 am
	Day 2	Day 1	Time
	* * * * * * * * * * * * * * * * * * *		

Enclosure B. Indicative Program of Activities

Consultation on the Alternative Learning System's Revised Learner Information System Policy Guidelines
October 22 to 25, 2024
NCR

uidelines	Document on Recommendation for the Learner Information System Policy Guidelines	commendation for the Learn	Document on Re	Output
Outputs	Document			p.
Consolidation of	Issues and Concern			Output
Compilation and	Forms, Requirement and	Filled Templates	Filled Templates	Daily
				5-6pm
	Concerns			4-5pm
Next Steps	Prioritization, Issues and		Processes and Sources	3-4pm
Closing Program	Workshop 3		Review of Existing Documents,	2-3pm
Output		Discussion	Policy Analysis:	
Final Presentation of	Presentation and Discussion	Presentation and	Workshop 1	1-2pm
				12-1pm
			Scope	
			Policy Guidelines: Purpose and	
			Understanding the ALS LIS	
			Lecture 1	11am-12pm
Workshop 3	Stakeholder Analysis	Workshop 1	Opening Program	10-11am
Continuation of	Workshop 2	Continuation of		9-10am
Learning				
Management of	Management of Learning	Management of Learning	Registration	8-9 am
				7-8 am
Day 4	Day 3	Day 2	Day 1	Time



Department of Education

BUREAU OF ALTERNATIVE EDUCATION

ADMINISTRATIVE NOTE

Attendance to the Workshop on the Alternative Learning System's Data Requirements and Needs in the Learner Information System (Workshop/FGD on the Data Requirements and Needs of Learner Information System)

Venue	Please be informed that Workshop on the Alternative Learning System's Data Requirements and Needs in the Learner Information System (Workshop/FGD on the Data Requirements and Needs of Learner Information System) on September 3 to 5, 2024 will be conducted at the Lime Resort Manila, Atang Dela Rama St., Seascape Village, Pasay City.
Other Reminders	1. For the confirmation of attendance, identified participants are requested to accomplish the online registration form on or before September 02, 2024 through this link:
	https://bit.lv/2024ALSLISDATAREOreg 2. All participants are also requested to bring laptops and extension cords.
	3. Opening Program will start at 8:00 am.

MARILETTE R. ALMAYDA

Director IV

Bureau of Alternative Education



