




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
ORD-2024- 901

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **JOCELYN DR ANDAYA**
Director IV 

SUBJECT : **ADMINISTRATION OF THE MULTI-FACTORED ASSESSMENT TOOL (MFAT) FOR SY: 2024-2025**

DATE : **September 10, 2024**

1. The Department of Education – National Capital Region in accordance with DepEd Order No. 009, s. 2024 titled **“Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025”** reiterates the administration of the Multi-Factored Assessment tool for SY: 2024-2025.
2. The MFAT aims to assist teachers in instructional planning and educational placement of learners. It should be administered in all schools a month after the beginning of each school year by teachers trained in MFAT. This is a one-time assessment administered to grade 1 learners enrolled in regular schools who may exhibit developmental advancement or delays or within the manifestation of learning disability.
3. In view thereof, MFAT trained Grade 1 Teachers / SPED Teachers are enjoined to administer the MFAT. Attached is a copy of Annex A: MFAT Guidelines and Indicative Timelines from DepEd Order No. 29, s. 2018 titled “Policy on the Implementation of Multi-Factored Assessment Tool (MFAT)”, for reference.
4. For other concerns or queries, you may contact the Regional Focal SNED Coordinator through roland.montes@deped.gov.ph.
5. Immediate dissemination and compliance of this Memorandum is desired.

CLMD/RDM



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Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	1 of 1



Certificate No. PHP QMS
24 93 0193



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ANNEX A: MFAT GUIDELINES AND INDICATIVE TIMELINES

The Multi-Factored Assessments Tool (MFAT) is a screening tool intended to gather information on learner's strengths, needs, learning styles and other educational concerns. It aims to assist teachers for instructional planning and educational placement of learners. It shall be conducted in all schools a month after the beginning of each school year by the trained teacher on the use of MFAT. This is one-time assessment administered to Grade 1 learners enrolled in the regular schools who may exhibit developmental advancement or delays or within the manifestation of learning disability.

To access the MFAT Materials please refer to DO No. 29, s. 2018 Policy on the Implementation of Multi-Factored Assessment Tool.

ACTIVITY	PERSONS INVOLVED	DATE
1. Coordination and Planning Meeting with SDO Counterpart	RO and SDO SNED Coordinator	September 16, 2024
2. Administration of MFAT	Grade 1 Teachers	September 27, 2024 October 25, 2024
3. Submission of School results to SDO using Template A to be accessed in this link bit.ly/3PkWT4C	MFAT Coordinator/Incharge Teachers Principals	November 8, 2024
4. Submission to RO using Template B to be accessed in this link bit.ly/3PkWT4C	Division SPED Coordinator	November 15, 2024
5. Planning / Consultative Meeting with the Division Counterpart on the Intervention Plan	RO and SDO SNED Coordinator	November 20, 2024
6. Submission of Finalized Intervention Plan	RO and SDO SNED Coordinator	November 22, 2024
7. Implementation of the Intervention Plan	RO and SDO SNED Coordinator	November 26, 2024,
8. Monitor the Implementation	RO and SDO SNED Coordinator	November 25, 2024
9. Presentation of Results and adjustments	RO and SDO SNED Coordinator	Three months after the Implementation