



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

September 10, 2024

**REGIONAL MEMORANDUM**

No. 902, s. 2024

**To:** Schools Division Superintendents  
All Others Concerned

**Regional Cascading of Upskilling English Teachers on Language Instruction**

1. The Department of Education-National Capital Region thru the Curriculum and Learning Management Division (CLMD) will hold the above-stated activity to be held on September 24-27, 2024 at a venue to be announced.
2. The activity aims to enhance the understanding of the SDO leaders on communicative competence and its other significant components. This preparation will help them provide sound technical assistance to English teachers on various elements of competence to leverage classroom instructions in the use of English language.
3. The time of arrival and registration of the participants is from 6:00 AM to 8:00 AM. The first meal is morning snack on September 24, 2024 and the last meal is afternoon snack on September 27, 2024.
4. The travel expenses and other incidental expenses of the participants shall be charged against the School Maintenance and Other Operating Expenses (MOOE) and/or other local funds subject to usual accounting and auditing rules and regulations.
5. Enclosed is the list of participants and the activity matrix. Likewise, they are requested to bring their laptop and extension cords.
6. Immediate dissemination of this memorandum is desired.

**JOCELYN DR ANDAYA**  
Director IV

CLMD/acg



Address: 6 Misamis St. Bago Bantay, Quezon City  
Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: <https://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F005	Rev	00
Effectivity	01.26.23	Page	1 of 1



Certificate No. PHP QMS  
24 93 9193

**LIST OF PARTICIPANTS**  
**REGIONAL CASCADING UPSKILLING OF ENGLISH TEACHERS ON LANGUAGE INSTRUCTION**  
**SEPTEMBER 24-27, 2024**

No.	NAME	DESIGNATION	OFFICE/SCHOOL
1	Christian Jay Y. Ilagan	Education Program Supervisor-English	SDO-Caloocan
2	Roselle L. Ventic	Principal II	Maria Clara HS
3	Dina N. Pozas	Principal IV	Kasarinlan HS
4	Anita V.Ingcong	Head Teacher III	NHC HS
5	Bernadeth C. Limson	Head Teacher VI	Tala HS
6	Airene L. Olano	Head Teacher VI	Bagong Barrio NHS
7	Jonalie C. Jimenez	Head teacher VI	Camarin HS
8	Lutgarda Dalisay G. Ocampo	Head Teacher III	Tandang Sora Integrated School
9	Marlon M. Venzon	Head Teacher III	Maypajo HS
10	Celeste M. Pascual	Head Teacher III	Pangarap HS
11	Jazmin G. Sedilla	Head Teacher III	Kasarinlan HS
12	Wilma D. Del Mundo	Head Teacher III	Caloocan National Science and Technology HS
13	Marieta E. Alcazar	Head Teacher III	M.B. Asistio Sr. HS
14	LUCY PEREZ	PSDS- Elementary English	SDO-Las Pinas
15	Marilyn Santiago	Principal II	Golden Acres Elementary School
16	Rebecca Trinidad	Head Teacher II	Lydia Aguilar National High School
17	Dennis Secorata	OIC/Assit. Principal	Las Pinas National High School-Main
18	Nelson Immaculata	Assistant Principal	Dona Josefa Senior High School
19	Dr. Anibeth Flores	Head Teacher III	Las Pinas North National High School
20	Ramero Tagum	Head Teacher VI	Las Pinas East National High School
21	Gizelle V. Laud	Education Program Supervisor-English	SDO- Makati
22	Rowena D. Bunagan	Head Teacher 3	San Antonio National HS
23	Anna Erikka A. Lopez	Head Teacher 3	Gen Pio del Pilar National HS
24	Joy L. Martin	Public School Distric Supervisor	SDO- Makati
25	Mary Rose I. Roque	Principal I	Jose Magsaysay Elementary School
26	Hannah Faye P. Arteche	HT3	Addition Hills Integrated School
27	Aurea Nacionales	HT3	Eulogio Rodriguez Integrated School
28	Maria Rubi B. Dolar	HT3	City of Mandaluyong Science High School
29	Christobeth C. Batistil	HT3	Bonifacio Javier National High School
30	Lea M. YUMang	HT3	Isaac Lopez Integrated School
31	Loreta A. Flores	English Cordinator	Andres Bonifacio Integrated School
32	Dr. Efren S. Consemino	Principal IV	Hulo Integrated School
33	Ma. Lourdes A. Oreza	Assistant School Principal	Sta. Elena High School
34	Araceli D. Dy	Head Teacher III	Concepcion Integrated School-Secondary Level
35	Jovy D. Enriquez	Head Teacher III	Sto. Nino National High School
36	Lourdes B. Guyong	Head Teacher IV	Nangka High school
37	Mary Jane A. Se	Head Teacher III	Malanday National High School
38	Victoria C. Navallo	Head Teacher III	San Roque National High school
39	Jose B. Ballovar	Head Teacher IV	Marikina High School
40	Vicente M. Victorio Jr.	Education Program Supervisor-English	SDO-Manila
41	Simonette A. Castrence	Public School District Supervisor	SDO-Manila
42	Edna G. Valencia	Public School District Supervisor	SDO-Manila
43	Sheila M. Vergara	Head Teacher VI	M. Araullo High School
44	Marichu J. Hernandez	Head Teacher VI	F. Torres High School
45	Doricelle P. Balancio	Head Teacher VI	R. Magsaysay High School
46	Rylene V. Caguiat	Head Teacher VI	G. Perfecto High School
47	Carol L. Noces	Head Teacher VI	F.Calderon High School
48	Josephine G. Dasco	Head Teacher VI	A. Maceda High School
49	Alma P. Linsangan	Head Teacher VI	C.M. Recto High School
50	Jennifer B. Sariba	Head Teacher VI	J. Abad Santos High School
51	Danah Belle D. Bautista	Head Teacher I	C. Aquino High School
52	Kristine T. Ballesterol	Head Teacher III	C. P. Garcia High School
53	Marilou Syueco	Education Program Supervisor-English	SDO Malabon

54	Elizabeth Aquino	PSDS	
55	Remedios Rey	PSDS	
56	Neren Agocoy	HT3	Tanong IS
57	Irene Geollina	HT3	Catmon IS
58	Felisa Salud	HT3	Potrero NHS
59	Ma. Carmen D. Solayao	Education Program Supervisor- English	SDO Muntinlupa
60	JayBoy E. Evano	Public Schools District Supervisor / OIC School Principal	Lakeview Integrated School
61	Alyssa V. Aventurado	Public Schools District Supervisor	SDO-Muntinlupa
62	Jinky DC Santos	School Principal	Muntinlupa Business High School Sucat Annex
63	Maygleen L. Lunar	Head Teacher I	Lakeview Integrated School
64	Marijo B. Razote	Head Teacher III	Muntinlupa National High School
65	Emely V. Ambrocio	Head Teacher VI	Pedro Diaz High School
66	Eloisa F. Ababat	Education Program Supervisor- English	SDO-Navotas
67	Rose Eden C. Jocson	Head Teacher III	San Roque Technological and vocational HS
68	Solitaire Cruz	Head Teacher III	San Roque National High School
69	Elaine Nicholas	Head Teacher II	Tangos National High School
70	Maria Welma B. Songaling	Head Teacher VI	Kaunlaran High School
71	Kristene Pernia	Head Teacher III	Navotas National High School
72	Rodrigo C. Morales	Education Program Supervisor- English	SDO-Paranaque
73	Ritche G. Beloy	Head Teacher IV	Parañaque National High School-Main
74	Agnes B. Villamor	Head Teacher III	Sun Valley High School
75	Armida A. Santos	Head Teacher III	La Huerta National High School
76	Ma. Luisa C. Asegurado	Head Teacher III	Baclaran National High School
77	Maricrys G. Ojano	Head Teacher III	San Antonio National High School
78	Milagros V. Dulce	Head Teacher III	Parañaque National High School-Baclaran
79	Imelda Boquiren	Education Program Supervisor- English	SDO-Pasay
80	Marlyn A. Mamadod	Head Teacher VI	Pasay City East High School
81	Amelyn L. Villanueva	Head Teacher VI	Pasay City South High School
82	Veronica D. Miranda	Head Teacher VI	Pasay City West High School
83	Almera M. Alkuino	Head Teacher III	Pasay City North High School
84	Jackyline T. Lagana	Head Teacher III	Pasay City National Science High School
85	Yolanda M. Marinay	Head Teacher III	Kalayaan National High School
86	Joselito E. Calios	Education Program Supervisor- English	SDO-Pasig
87	Gomer O. Agon	Public Schools District Supervisor	SDO Pasig
88	Karen B. Villanueva	Public Schools District Supervisor	SDO Pasig
89	Verronica M. Padua	Head Teacher VI	Rizal HS
90	Marlisa T. Lopez	Head Teacher VI	Pinagbuhatan HS
91	Reden Z. Mejilla	Head Teacher	Santolan HS
92	Ana C. Doplayna	Head Teacher	Manggahan HS
93	Ma. Nimfa R. Gabertan	Education Program Supervisor- English	SDO-Quezon City
94	Cristina F. Abanador	Head Teacher VI	San Francisco HS
95	Rex Arcadio B. San Diego	Head Teacher III	Ismael Mathay SR. HS
96	Arlene Orillaneda	Head Teacher VI	Judge Felciano Belmonte Sr. HS
97	Adellia C. Soliaban	Head Teacher VI	Lagro High School
98	Ma. Gina A. Anama	Head Teacher VI	Ramon Magsaysay Cubao HS
99	Jovita V. Legaspi	Head Teacher VI	New Era HS
100	Charlie Dauag	Head Teacher VI	Quezon City HS
101	Helen Ingeniero	Head Teacher VI	Quirino HS
102	Charlie I. Soriano	Head Teacher VI	North Fairview HS
103	Ma. Elena San Luis	Head Teacher VI	Flora Ylagan HS
104	Annabel Salamida	Head Teacher VI	Commonwealth HS
105	Rutchilyn Nolasco	Head Teacher III	Camp. Geb. Emilio Aguinaldo HS
106	Norman Pagdanganan	Head Teacher III	Dona Josefa Jara Martinez HS
107	Marnelli B. Tolentino	Education Program Supervisor- English	SDO-San Juan
108	Florence C. Ares	Principal I	Pedro Cruz Elementary School
109	Genalyn L. Abalos	Head Teacher III	San Juan National High School
110	Lovelyn M. Intal	Education Program Supervisor- English	SDO TAPAT
111	Marife R. Castillo	Principal I	E.C. Santos Elementary School
112	Marjorie R. Catayna	Head Teacher VI	Pitogo High School

113	Nancy N. Chang	Head Teacher VI	Benigno Ninoy Aquino High School
114	Cherry Rose P. Creencia	Head Teacher VI	Fort Bonifacio High School
115	Monaliza T. Mesa	Head Teacher VI	Western Bicutan National High School
116	Darish Camla M. Gamit	Head Teacher III	Makati Science High School
117	Relibeth A. Foronda	Head Teacher III	Tipas National High School
118	Remedios C. Lim	Head Teacher III	Ma. Asuncion Tinga High School
119	Alma U. Almerol	Head Teacher I	Senator Renato Companero Cayetano Memorial Science and Technology High
120	Mary Ann T. Robie	Head Teacher I	Ma. Concepcion Cruz High School
121	Hazel L. Beltran	Head Teacher I	Gat. Andres Bonifacio High School
122	Winnie F. Tugade	Education Program Supervisor-English	SDO-Valenzuela
123	Francia F. San Miguel	Head Teacher III	Sitero Francisco Memorial NHS
124	Althea C. Dela Cruz	Head Teacher III	Malanday National High School
125	Rona Erika V. Claud	Head Teacher III	Maysan National High School
126	Armina Angela C. Cereno	Head Teacher III	Viente Reales National High School
127	Jofer D. Padrinao	Head Teacher III	Vicente P. Trinidad National High School
128	Mary Ann A. Dofredo	Head Teacher III	Bagbaguin National High School
129	Maria Liza C. Cantiga	Head Teacher III	Mapulang Lupa National High School
130	Ayessa T. Flores	Head Teacher III	Parada National High School
131	Jocelyn S. Nolasco	Head Teacher VI	Dalandanan National High School
132	Maricel L. Legaspi	Head Teacher VI	Polo National High School
133	Rufina G. Tabino	Head Teacher III	Valenzuela National High School
	<b>SESSION SPEAKERS</b>	<b>DESIGNATION</b>	<b>OFFICE/SCHOOL</b>
134	Noel T. Balubal	SGOD Chief	SDO TAPAT
135	Ramon Belardo Jr.	Education Program Supervisor-English	SDO Mandaluyong
136	Donald S. Bruno	Principal II	SDO TAPAT
137	Mercy L. Pan	Head Teacher IV	Tandang Sora High School-Quezon City
138	Josephine Q. Miranda	Public Schools District Supervisor	SDO Quezon City
139	Nerissa G. Vitug	Head Teacher VI	Novaliches High School
140	Arlene G. Sandoval	Head Teacher VI	Maligaya High School
141	Jeffrey Barrientos	English Department Chairman	Justice Cecilia Munoz Palma-Quezon City
142	Elainanuwee Duarte-Santos	English Cordinator	Pres. Neptali A. Gonzales HS-Mandauvong
143	Susan B. Ramos	Head Teacher VI	Mandaluyong High School
144	Adrian C. Hernandez	Head Teacher VI	Ilaya Barangka Integrated School
	<b>PROGRAM MANAGEMENT TEAM</b>	<b>DESIGNATION</b>	<b>OFFICE/SCHOOL</b>
145	Jocelyn DR Andaya	Regional Director	DEPED-NCR
146	Cristito A. Eco	Assistant Regional Director	DEPED-NCR
147	Micah G. Pacheco	OIC-EPS -CLMD	DEPED-NCR
148	Arnold C. Gatus	Education Program Supervisor-English	DEPED-NCR
149	Maricar D. Bangit	Education Program Supervisor-Kindergarten	DEPED-NCR
150	Marita D. Aquino	Education Program Supervisor- Mapeh	DEPED-NCR

## TRAINING MATRIX

Regional Cascading of Upskilling English Teachers on Language Instruction  
September 24-27, 2024

Date	Time	Activities	Persons Involved	Venue	Expected Output
<b>Day 1</b>	Officers of the Day: Susan B. Ramos & Josephine Miranda				
September 24, 2024 (Day 1)	6:00 AM.-8:30 AM.	Arrival and Registration	CLMD & Participants	TBA	
	8:30 AM.-9:00 AM.	Opening Program	CLMD		
	9:00 AM- 9:15 AM.	Health Break	CLMD		
	9:15 AM.-10:15 AM 10:15 AM.-12:00 NN.	<b>Plenary Session 1:</b> Raising the Bar, Lowering the Barriers in English Language Instruction  <b>Plenary Session 2:</b> Revisiting Communicative Competence : Understanding the k to 10 Matatag Curriculum in English	Noel T. Balubal SGOD Chief- SDO Taguig-Pateros  Donald S. Bruno Principal II- SDO Taguig-Pateros	TBA	
	12:00 NN.-1:00 PM.	Lunch Break			
	1:00 PM. – 3:00 PM	<b>Plenary Session 3:</b> Understanding and Applying Grammatical Competence in Language Instruction	Ramon U. Belardo Jr. EPS-English SDO Mandaluyong  Elainanuwee Santos English Coordinator Pres. Neptali A. Gonzales	TBA	
	3:00 PM. – 3:15 PM.	PM. Snacks			
	3:15 PM.-5:00 PM.	<b>Continuation of Plenary Session 3</b> Understanding and Applying Grammatical Competence in Language Instruction	Ramon U. Belardo Jr. EPS-English SDO Mandaluyong  Elainanuwee Santos English Coordinator Pres. Neptali A. Gonzales	TBA	
<b>Day 2</b>	Officers of the Day: Adrian C. Hernandez & Jeffrey Barrientos				
September 25, 2024 (Day 2)	6:00 AM.- 8:00 AM	Breakfast			
	8:00 AM – 8:15.AM	MOL			
	8:15 AM.- 9:00 AM.	<b>Plenary Session 4:</b> Understanding and Applying Strategic Competence in Language Instruction	Arlene G. Sandoval Head Teacher VI Maligaya HS- SDO Quezon City  Nerissa G. Vitug Head Teacher VI Novaliches HS- SDO Quezon City	TBA	
	9:00 AM-9:15 AM	Health Break			
	9:15 AM-5:00 PM.	<b>Plenary Session 4:</b> Understanding and Applying Strategic Competence in Language Instruction	Arlene G. Sandoval Head Teacher VI Maligaya HS- SDO Quezon City  Nerissa G. Vitug Head Teacher VI Novaliches HS- SDO Quezon City	TBA	
	12:00 NN-1:00 PM.	Lunch			

September 26, 2024 (Day 3)	1:00 PM.-3:00	<b>Plenary Session 5:</b> Understanding and Applying Socio Linguistic Competence in Language Instruction	Mercy L. Pan Head Teacher IV Tandang Sora HS- SDO Quezon City  Susan B. Ramos Head Teacher VI Mandaluyong HS SDO Mandaluyong	TBA	
	3:00 PM- 3:15 PM.	Health Break			
	3:15 PM.-5:00 PM.	<b>Plenary Session 5:</b> Understanding and Applying Socio Linguistic Competence in Language Instruction	Mercy L. Pan Head Teacher IV Tandang Sora HS- SDO Quezon City  Susan B. Ramos Head Teacher VI Mandaluyong HS SDO Mandaluyong	TBA	
	3:00 PM.-3:15 PM.	Health Break			
	3:15 PM.-5:00 PM.	<b>Plenary Session 5:</b> Understanding and Applying Socio Linguistic Competence in Language Instruction	Mercy L. Pan Head Teacher IV Tandang Sora HS- SDO Quezon City  Susan B. Ramos Head Teacher VI Mandaluyong HS SDO Mandaluyong	TBA	
	<b>Day 3</b> Officers of the Day: Arlene G. Sandoval & Nerissa Vitug				
	6:00 AM.-8:00 AM	Breakfast			
	8:00 AM -9:00 AM	<b>Plenary Session 6:</b> Understanding and Applying Discourse Competence in Language Instruction	Jeffrey Barrientos English Department Chairman Justice Cecilia Munoz Palma HS- SDO Quezon City  Adrian C. Hernandez Head Teacher VI Ilaya Barangka IS SDO- Mandaluyong	TBA	
	9:00 AM-9:15 AM.	Health Break			
	9:15 AM.-12:00 NN.	<b>Plenary Session 6:</b> Understanding and Applying Discourse Competence in Language Instruction	Jeffrey Barrientos English Department Chairman Justice Cecilia Munoz Palma HS- SDO Quezon City  Adrian C. Hernandez Head Teacher VI Ilaya Barangka IS SDO- Mandaluyong	TBA	
	12:00 NN.-1:00 PM.	Lunch Break			
	1:00 PM.-3:00 PM.	Discussion on Work Application Plan (WAP)	Josephine Q. Miranda PSDS- SDO Quezon City	TBA	
3:00 PM.-3:15 PM.	Health Break				
3:15 PM-5:00 PM.	Clustering of Groups and Planning for Presentation	Josephine Q. Miranda PSDS- SDO Quezon City	TBA	Draft (Work Application Plan)	

<b>Day 4</b>	Officers of the Day: Donald S. Bruno & Noel T. Balubal				
September 26, 2024 (Day 3)	6:00 AM.-8:00 AM	Breakfast			
	8:00 AM -9:00 AM	Finalization of Work Application Plan (WAP)	Josephine Q. Miranda PSDS- SDO Quezon City 16 SDOs	TBA	Work Application Plan (WAP)
	9:00 AM- 9:15 AM.	Health Break			
	9:15 AM- 12:00 NN.	Presentation of WAP per SDO	Caloocan Las Pinas Malabon Makati Manila Marikina Mandaluyong Muntinlupa	TBA	Work Application Plan (WAP)
	12:00 NN.-1:00 PM.	Lunch Break			
	1:00 PM – 3:00 PM.	Continuation of Presentation	Navotas Paranaque Pasay Pasig Quezon City San Juan Taguig-Pateros Valenzuela	TBA	Work Application Plan (WAP)
	4:00 PM – 5:00 PM	Closing Program	CLMD		
	<b>Home Sweet Home</b>				