



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
 ORD-2024- 908

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
DIVISION SPORTS OFFICERS
ALL OTHERS CONCERNED

FROM : **JOCELYN DR ANDAYA**
 Director IV

SUBJECT : **3-DAY STRATEGIC PLANNING WORKSHOP OF REGION AND**
DIVISION SPORTS OFFICERS

DATE : **September 4, 2024**

1. This Office through the Education Support Services Division will hold the aforementioned activity on **September 29 to October 2, 2024**, in Baguio City (venue to be determined). The activity aims to assess the performance of the athletes and coaches in the recently concluded national palaro and determine how to improve the performance or ranking of the Region in the national sports competition.
2. Attached are the Indicative Program of Activities and List of Participants, for reference. Failure to attend the activity shall pay the equivalent expenses for board and lodging for three (3) days in the amount of Six Thousand Pesos (Php6,000.00). First meal is pm snacks of Day 0 (September 29, 2024) while the last meal is lunch of Day 3 (October 2, 2024).
3. The board and lodging will be shouldered by the Regional Office while the travel and incidental expenses related to said workshop shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
4. For compliance and immediate dissemination.

Encl.:
 As stated

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**3-DAY STRATEGIC PLANNING WORKSHOP OF REGION AND
DIVISION SPORTS OFFICERS
SEPTEMBER 29- OCTOBER 2, 2024
BAGUIO CITY**

INDICATIVE PROGRAM OF ACTIVITIES

DATE / TIME	ACTIVITIES	PERSON IN-CHARGE / RESOURCE SPEAKER
September 29, 2024 (Day 0) 2:00 PM	Registration	RO - TWG
3:00 PM	Meeting with Facilitators and Resource Persons	RO - TWG
6:00 PM	Dinner	
September 30, 2024 (Day 1)		
8:00 am – 8:30 am	Opening Program National Anthem Doxology NCR Hymn DepEd Policy Statement Acknowledgement of Participants Welcome Message	RO-TWG AVP Mr. Perlito G. Manalad PDO II, ESSD-RO Ms. Joan R. Pedroche PDO IV, OIC Chief ESSD-RO
8:30 am – 10:00 am	2023 Palaro Planning Workshop Interventions	Dr. Gina L. Cruz SEPS, ESSD-RO
10:00 am -10:15 am	AM Break	
10:15 am – 12:00 pm	Post Palarong Pambansa Evaluation	Ms. Joan R. Pedroche
12:00 pm -1:00 pm	Lunch Break	
1:00 pm – 3:00 pm	2024 Palaro Results Baseline Assessment	Mr. Sherwin R. Alab-Ab Teacher 1 T. Sora National High School SDO Quezon City Ms. Ana Maria Razelyn B. Vilar Teacher 1 T. Sora National High School SDO Quezon City
3:00 pm – 3:15 pm	PM Break	
3:15 pm – 6:00 pm	SWOT Analysis	Dr. Lilia T. Licero EPS, OIC Chief PPRD-RO
	QAME	
6:00 pm -7:00 pm	Dinner	



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October 1, 2024 (Day 2)		
8:00 am – 8:30 am	MOL	
8:30 am – 9:30 am	Profiling of coaches	Dr. Gina L. Cruz
9:30 am – 10:30 am	School Sports Club Updates	Dr. Ariel P. Villar DSO, SDO Caloocan City Ms. Fatima T. Yusingbo DSO, SDO Las Piñas City
10:30 am – 10:45 am	AM Break	
10:45 am – 12:00 pm	Review of Regional Technical Guidelines (Workshop)	Mr. Perlito G. Manalad
12:00 pm – 1:00 pm	Lunch Break	
1:00 pm – 3:00 pm	Critiquing	
3:00 pm – 3:15 pm	PM Break	
3:15 pm – 6:00 pm	Division Sports Development Plan (Workshop & Critiquing)	Dr. Elizalde Q. Cena SGOD Chief, SDO Marikina City
	QAME	
6:00 pm – 7:00 pm	Dinner	
October 2, 2024 (Day 3)		
8:00 am – 8:30 am	MOL	
8:30 am – 10:00am	Simplified Sports Manual Across Different Sports Key Stage 1	Mr. Mark Arabit Teacher II, Sta. Elena HS SDO Marikina City
10:00 am – 10:15 am	AM Break	
10:15 am – 12:00 pm	Pre-Planning Training of Coaches (Qualifications, Matrix, Timeline)	
	QAME	
	CLOSING PROGRAM	
	Check out	



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BAGUIO CITY**

LIST OF ATTENDEES

DIVISION	NAME	POSITION
1.ESSD - RO	Joan R. Pedroche	PDO IV, OIC Chief
2.ESSD - RO	Perlito G. Manalad	PDO II
3.ESSD - RO	Gina L. Cruz	SEPS
4.PPRD - RO	Lilia T. Licero	EPS, OIC Chief
5.ESSD-RO	Merlino M. Mateo	Dentist III
6.Caloocan City	Ariel P. Villar	Division Sports Officer
7. Las Piñas City	Fatima T. Yusingbo	Division Sports Officer
8. Las Piñas City	Oiram Robert D. Rafael	Division Sports Coordinator
9. Makati City	Lawrence Jay S. Sedilla	Division Sports Officer
10. Malabon City	Lynnette O. Cipriano	Division Sports Officer
11. Malabon City	Jeffrey S. Carlos	Division Sports Coordinator
12. Manila	Joel L. Dionicio	Division Sports Officer
13. Manila	Eleazar Quiambao	HT VI, Rajah Soliman Science and Technology
14. Mandaluyong City	Leopoldo Miranda	Division Sports Officer
15. Marikina City	Elizalde Q. Cena	SGOD Chief
16. Marikina City	Primo N. Quintana III	EPS II
17. Muntinlupa City	Edison C. Enerlas	Division Sports Officer
18. Navotas City	Ernifer O. Cosmiano	Division Sports Officer
19. Pasay City	Pedro D. Gloriani	Division Sports Officer
20. Pasig City	Marivic D. Lising	Division Sports Officer
21.Parañaque City	Glenn O. Ducta	Division Sports Officer
22. Parañaque City	Fe A. Menciano	PSDS, Div. Sports Coordinator
23. Quezon City	Arnel M. Peralta	Division Sports Officer
24. San Juan City	Leonardo P. Dagum Jr.	Division Sports Officer
25. Taguig City & Pateros	Shoji G. Gerona	Division Sports Officer
26. Taguig City & Pateros	Rodel C. Magsino	Athletic Manager (Athletics)
27. Valenzuela City	Salvador A. Gaban Jr.	Division Sports Officer
28. ESSD-RO	Regine Zapanta	RO-TWG
29. Quezon City	Maria Elena L. Olet	HT VI,RO-TWG
30. ASD - RO	Wilson Mañas	Driver
31. Quezon City	Sherwin R. Alab-Ab	Teacher 1, T. Sora National High School
32. Quezon City	Ana Maria Razelyn B. Vilar	Teacher 1, T. Sora National High School
33. Marikina City	Mark Arabit	Teacher II, Sta. Elena HS