



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

September 09, 2024

REGIONAL MEMORANDUM

No. 910,s. 2024

To: Schools Division Superintendents
SGOD Chiefs
Division Engineers
All Others Concerned

PROJECT IMPLEMENTATION DOCUMENTS OF CY 2023 BASIC EDUCATIONAL FACILITIES FUND (BEFF)

1. This pertains to the Revised Memorandum of Agreement (MOA) on the implementation of School Building Program under the Basic Educational Facilities Fund (BEFF) between the Department of Education (DepEd) and Department of Public Works and Highways (DPWH), dated April 28, 2023. As indicated in Annex A thereof, the roles and responsibilities of Division Engineers are enumerated.
2. In this regard, may we request the Division Engineers to submit the following documents:
 - a. Approved Program of Works
 - b. Complete Plans
 - c. Project Implementation Schedule
 - d. Material Testing Results
 - e. Approved Variation Order/s, if any
 - f. As-built Plans
 - g. Other documents relevant to the implementation of the above-mentioned projects.
3. Deadline for the submission of validation reports is **on or before September 17, 2024.**
4. For any questions or concerns on the abovementioned subject, you may contact Engr. Epifanio A. Macaraeg Jr., Engineer III, of the Education Facilities Division through email: epifanio.macaraeg@deped.gov.ph.
5. Your immediate compliance is requested.


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