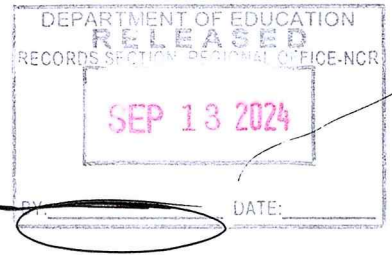




Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



**REGIONAL MEMORANDUM**

ORD-2024- 925

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
 SDO Caloocan City  
 SDO Malabon City  
 SDO Pasay City

**FROM :** **JOCELYN DR ANDAYA**   
 Director IV

**SUBJECT :** **Item Writing Workshop on Various Assessment Programs**

**DATE :** September 12, 2024

1. This is in reference to the attached letter dated September 11, 2024, from Mr. Janir T. Datukan, Assistant Secretary, Officer-in-Charge, Bureau of Education Assessment relative to the above-captioned subject, for information and appropriate action.
2. The item-writing workshop for Batches 1 and 2 will take place at La Breza Hotel, Diliman, Quezon City, from September 16 to 20, 2024.
3. Enclosed is the list of participants.
4. Immediate dissemination of this Memorandum is desired.



Address: 6 Misamis St., Bago Bantay, Quezon City  
 Email address: ncr@deped.gov.ph  
 Website: depedncr.com.ph



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Certificate No. PHP QMS 24 93 0193



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**List of Participants in Various Assessment Programs**  
**September 16-18, 2024**  
**La Breza Hotel, Mother Ignacia, Diliman, Quezon City**

No	Division	Name	Learning Area	Grade Level	School
1	Caloocan City	Robert M. Samaniego	English	Elementary	Benigno Aquino Jr High School
2		Celeste Pascual	English	Junior HS	Pangarap HS
3	Pasay City	Maria Liza P. Cabildo	Science	Elementary	Padre Burgos ES
4	Malabon City	Ryan Jay C. Verbo	Mathematics	Junior HS	Tañong National HS



Address: 6 Misamis St., Bago Bantay, Quezon City  
Email address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: [depedncr.com.ph](http://depedncr.com.ph)



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Certificate No. PHP QMS  
24 93 0193



Republic of the Philippines  
**Department of Education**  
BUREAU OF EDUCATION ASSESSMENT

Office of the Director

September 11, 2024

**JOCELYN DR. ANDAYA**  
Regional Director  
DepEd-National Capital Region

**Attention: Regional Testing Coordinator**

Re: Item Writing Workshop at La Breza Hotel Diliman, Quezon City on  
September 16-20, 2024

Dear **Dir. Andaya**:

**Greetings!**

In reference to the letter sent on 9 August 2024 re: Item Writing Workshop on Various National Assessment Programs, this Bureau, through the Education Assessment Division (EAD) will conduct the **Item Writing Workshop on various National Assessment Programs for Batches 1 and 2 at La Breza Hotel, Mother Ignacia Ave, Diliman, Quezon City from September 16 to 20, 2024**. The workshop aims to develop test items for National Assessment Programs vis-à-vis the K to 12 Basic Education Program and qualified item writers are requested to serve as participants in this workshop.

In lieu of this, we would like to express our gratitude for your prompt response on the call for teacher-participants to serve as item writers in this activity.

Kindly inform the teacher-participants listed in **Attachment 1** regarding the workshop details below:

<b>Batches</b>	<b>Day 1 September 16, 2024</b>	<b>Day 5 September 20, 2024</b>
1 and 2	First Meal – Breakfast Opening Program at 10:00 AM	Last Meal – PM Snack End of Workshop at 5:00 PM

The nominated item-writers are expected to bring their laptop computer and charger, extension cords, reference materials (i.e. textbooks, curriculum guide and teaching guide, if available), travel authority, and travel expense receipts related to this activity.




Likewise, participants will be provided with round-trip transportation, hotel accommodations, and full board meals. The reimbursement for transportation expenses will be charged to BEA funds, subject to the usual accounting and auditing rules and regulations.

For queries or clarifications, please contact **Ms. Abigail A. Alviz** at [abigail.alviz@deped.gov.ph](mailto:abigail.alviz@deped.gov.ph) or **Ms. Ann Josephine C. Ladica** at [ann.ladica@deped.gov.ph](mailto:ann.ladica@deped.gov.ph) or via email at 8631-2589.

Thank you for your usual support in our endeavors and we are looking forward to working with you in this activity.

Very truly yours,

  
**JANIR T. DATUKAN**  
Assistant Secretary  
Officer-in-Charge, Bureau of Education Assessment



Republic of the Philippines

**Department of Education**

BUREAU OF EDUCATION ASSESSMENT

**Attachment 1**

**National Capital Region (NCR)**

**List of Participants in Various National Assessment Programs**

**September 16-20, 2024**

**La Breza Hotel, Mother Ignacia, Diliman, Quezon City**

**A. Batches 1 and 2**

No.	Division	Name	Learning Area	Grade Level	School
1	Caloocan City	Robert M. Samaniego	English	Elementary	Benigno Aquino Jr. High School, Caloocan City
2	Pasay City	Maria Liza P. Cabildo	Science	Elementary	Padre Burgos E/S, P. Burgos St. Pasay City
3	Caloocan City	Celeste M. Pascual	English	Junior High School	Pangarap High School, Narra Avenue Pangarap Village Caloocan City
4	Malabon City	Ryan Jay C. Verbo	Mathematics	Junior High School	Tañong National High School - 1st St. Disyerto Brgy Tañong, Malabon City
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