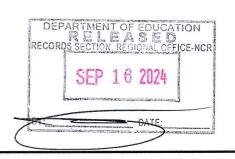


Republic of the Philippines

Department of Education

NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM ORD-2024-930

TO

SCHOOLS DIVISION SUPERINTENDENTS

SDO Manila

SDO Marikina City SDO Pasay City SDO Quezon City

FROM

JOCELYN DR ANDAY.

Director IV

SUBJECT

ACTIVITIES RELATED TO THE DEVELOPMENT OF

ALTERNATIVE LEARNING SYSTEM INTERNAL DATABASE (ALS

ID)

DATE

September 12, 2024

- 1. This has reference to the attached Memorandum No. DM-CT-2024-334 dated September 6, 2024, from Gina O. Gonong, Undersecretary for Curriculum and Teaching, relative to the above-captioned activity.
- 2. In connection with this, the enclosed participants are enjoined to:
 - bring their own laptop and extension cord for the workshop
 - travel authority
 - observe the time-on task policy based on DepEd Order No. 9, s. 2005
- 3. Expenses for accommodation, venue and meals shall be charged against the FLO 2024 Funds while travel expenses, airfare, per diem and other miscellaneous expenses of the participants will be charged against the funds directly released to the Regional Offices as per DM-CT-2024-046 titled "Fiscal Year 2024 Alternative Learning System Funds Directly Released to the Regional Offices". Participants are advised to take the most economical means of transportation. The Division ALS Focal Person will submit to the Regional ALS Focal Person a summary of expenses incurred as basis for the downloading of expenses to the Schools Division Offices. In addition, they are expected to attach the highlights of the activity. Participants will submit pertinent travel documents upon completion of the activity for the reimbursement, subject to the usual government accounting and auditing rules and regulations.
- 4. Immediate dissemination of this Memorandum is desired.

CLMD/CAVillanueva2024







6 Misamis St., Bago Bantay, Quezon City Email Address: ncr@deped.gov.ph Website: http://www.depedncr.com.ph

oc. Ref. Code	RO-ORD-F005	Rev	00	-
Effectivity	01.26.23	Page	1 of 3	١.



Republic of the Philippines

Department of Education NATIONAL CAPITAL REGION

LIST OF PARTICIPANTS

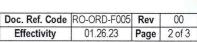
NAME	DESIGNATION	DIVISION	WRITESHOP ACTIVITY	DATE/VENUE
Sevilla Arcina	Education Program Specialist II-ALS	Manila		
Maylene Rizaldo	Education Program Specialist II-ALS	Manila	Consultative Workshop on the Needs Assessment	
Erliza Viernes	Education Program Specialist II-ALS	Marikina City	and Data Requirements from the Field Implementers of Programs, Projects and Activities for the Alternative Learning System Internal Database (ALS ID)	September 17-20, 2024 Makati Palace Hotel
Gelyn Lagman	Education Program Specialist II-ALS	Pasay City		
Gemma Abanilla	Education Program Specialist II-ALS	Quezon City		















Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM DM-CT-2024- 334

FOR

Regional Directors

Minister, Basic, Higher, and Technical Education, BARMM

ALS Focal Persons

FROM

GINA O. GONONG

Undersecretary for Curriculum and Teaching

SUBJECT :

ACTIVITIES RELATED TO THE DEVELOPMENT OF

ALTERNATIVE LEARNING SYSTEM INTERNAL DATABASE

(ALS ID)

DATE

September 6, 2024

Section 9.5.4 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 11510 (Alternative Learning System Act), requires that the Bureau of Alternative Education (BAE) to manage and improve a management information system (MIS) for out-of-school children in special cases, out-of-school youth, and out-of-school adults, in coordination with other units of DepEd Central Office and in compliance with RA No. 10173 (Data Privacy Act of 2012).

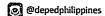
In compliance with RA 11510 and its IRR, the Bureau of Alternative Education - Policy and Quality Assurance Division (BAE-PQAD) is tasked to oversee accurate and reliable information about the implementation of ALS programs, projects, and activities. Given the limited data elements in the Learner Information System (LIS), there is a need to develop an Alternative Learning System Internal Database (ALS ID). To implement the successful development of ALS ID, the following preparatory activities will be conducted:

Activity	Date and Venue
Consultative Workshop on the Needs Assessment and Data Requirements from the Field Implementers of Programs, Projects, and Activities for the Alternative Learning System Internal Database (ALS ID)	
Workshop on the Development of the Alternative Learning System Internal Database (ALS ID) Platform Processes and Architectural Design	October 8 to 11, 2024, NCR

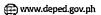


1/F Rizal Building, DepED Complex, Meralco Avenue, Pasig City, Philippines Direct Line: (632) 8633-7202/8687-4146 Fax: (632) 8631-5057 E-mail: ouci@deped.gov.ph









Regional ALS Focal Persons are requested to identify and submit the names of participants based on the allocations outlined in Enclosure A. The list of participants should be submitted to BAE-PQAD no later than September 10, 2024, via email at mark.manaois@deped.gov.ph.

Identified participants must pre-register using the following links to access the necessary documents for pre-work activities:

Activity	Pre-Registration Link
Consultative Workshop on the Needs Assessment and Data Requirements from the Field Implementers of Programs, Projects, and Activities for the Alternative Learning System Internal Database (ALS ID)	https://bit.ly/2024ALSIDConreg
Workshop on the Development of the Alternative Learning System Internal Database (ALS ID) Platform Processes and Architectural Design	https://bit.ly/2024ALSIDArchreg

Participants are expected to attend and actively engage throughout the duration of the activities to ensure the accomplishment of the expected outputs. They are also required to bring their travel orders, laptops, extension cords, and any other necessary gadgets.

Expenses for accommodation, venue, and meals shall be charged against the FLO 2024 Funds. The first meal to be served is breakfast on the first day, and the last meal will be dinner on the last day. The accommodation check-in will begin at 2:00 PM on the first day, with check-out scheduled for 12:00 noon on the final day.

Travel expenses, airfare, per diem, and other miscellaneous expenses shall be charged against the funds directly released to the Regional Offices as per DM-CT-2024-046 subject to the approval of the approving authority and accounting rules and regulations. For participants from the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM), travel, meals not covered by the activities, and other incidental expenses will be chargeable against their local funds.

Attached also is the Indicative Program of Activities (Enclosure B) for reference.

Should the activities coincide with a holiday or declaration of government office closure, participants and management staff involved in the activities shall be entitled to Compensatory Time-Off (CTO) in accordance with Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004, regarding Non-Monetary Remuneration for Overtime Services Rendered.

For further inquiries and concerns, please contact Mr. Mark Timothy O. Manaois at the provided email address or via phone at (02) 86363603.

1. Consultative Workshop on the Needs Assessment and Data Requirements from the Field Implementers of Programs, Projects, and Activities for the Alternative Learning System Internal Database (ALS ID)

Expected Participants

Note: The representatives of the region and division are knowledgeable in any of the following: ALS Data Collection and Processes, Data Management, Strategies for Effective Data Management or other components related to data collection, analytics or science for ALS. The selection process should be gender responsive as defined by United Nations Development Programme as "outcomes that reflect an understanding of gender roles and inequalities and encourage equal participation, including equal and fair distribution of benefits." (UNDP, 2003).

REGION	PAX	Description of Participants
Region I	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region II	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region III	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region IV A	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region IV B	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region V	5	1 Region Representative, 4 Division Representatives from Different Divisions
NCR	5	1 Region Representative, 4 Division Representatives from Different Divisions
CAR	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VI	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VII	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VIII	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region IX	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region X	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region XI	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region XII	5	1 Region Representative, 4 Division Representatives from Different Divisions
CARAGA	5	1 Region Representative, 4 Division Representatives from Different Divisions
BARMM	5	1 Region Representative, 4 Division Representatives from Different Divisions

REMINDER: Please inform the participants to Pre-Register through this Link:



https://bit.ly/2024ALSIDConreg



Republic of the Philippines **Department of Education**

Recommendation Form

This is to recommend the following participants with relevant and related expertise, experience or interest in both Alternative Learning System and ALS Data Collection and Processes for the Consultative Workshop on the Needs Assessment and Data Requirements from the Field Implementers of Programs, Projects, and Activities for the Alternative Learning System Internal Database (ALS ID) on September 17 to 20, 2024 in the National Capital Region:

	Full name	Designation/Position	Division	Active email address	Contact No.
1					
2					
3					
4					
5					

Note: The regional and division representatives are knowledgeable in any of the following: ALS Data Collection and Processes, Data Management, Strategies for Effective Data Management or other components related to data collection, analytics or science for ALS. Additionally, these representatives can write policies and research ideas or concepts related to ALS Data Management.

Signature over Printed Name	Recommended:

Prepared:

(Signature over Printed Name)
Regional Director

5

2. Workshop on the Development Alternative Learning System Internal Database (ALS ID) Platform Processes and Architectural Design

Expected Participants

Note: The representatives of the region and division are knowledgeable in any of the following: ALS Data Collection and Processes, Data Management, Strategies for Effective Data Management or other components related to data collection, analytics or science for ALS. The selection process should be gender responsive as defined by United Nations Development Programme as "outcomes that reflect an understanding of gender roles and inequalities and encourage equal participation, including equal and fair distribution of benefits." (UNDP, 2003).

REGION	PAX	Description of Participants
Region V	5	1 Region Representative, 4 Division Representatives from Different Divisions
CAR	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VI	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VIII	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region X	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region XI	5	1 Region Representative, 4 Division Representatives from Different Divisions

REMINDER: Please inform the participants to Pre-Register through this Link:



https://bit.ly/2024ALSIDArchreg

Republic of the Philippines Department of Education

Recommendation Form

This is to recommend the following participants with relevant and related expertise, experience or interest in both Alternative Learning System and ALS Data Collection and Processes for the Workshop on the Development Alternative Learning System Internal Database (ALS ID) Platform Processes and Architectural Design on October 8 to 11, 2024 in the National Capital Region:

	Fuil name	Designation/Position	Division	Active email address	Contact No.
1					
2				•	
3					
4					
5			<u>.</u>		

Note: The regional and division representatives are knowledgeable in any of the following: ALS Data Collection and Processes, Data Management, Strategies for Effective Data Management or other components related to data collection, analytics or science for ALS. Additionally, these representatives can write policies and research ideas or concepts related to ALS Data Management.

_	
Prepa	red.
I I CUA	LCU.

Signature over Printed Name

Recommended:

(Signature over Printed Name)
Regional Director

Enclosure B. Indicative Program of Activities

Consultative Workshop on the Needs Assessment and Data Requirements from the Field Implementers of Programs, Projects, and Activities for the Alternative Learning System Internal Database (ALS ID)

September 17 to 20, 2024, NCR

Output	Daily Output Fi	5-6pm	4-5pm	3-4pm	2-3pm	1	1-2pm	12-1pm	Dat		12pm Un	llam-	10-11am	9-10am	8-9 am 1	7-8 am	Time	
	Filled Stakeholder Analysis Form					Stakeholder Analysis	Workshop 1		Database: Purpose and Scope	Alternative Education Internal	Understanding the Bureau of	Lecture 1	Expectation Setting	Opening Program	Registration and Arrival		Day 1	
Consulted Data Needs and Requirement	Filled Templates		Activities	Programs, Projects and	Elements Needed for	Determining Data	Workshop 3			and Sources	Documents, Processes	Review of Existing	Workshop 2	Presentation of output	Management of Learning		Day 2	
Requirements Document	Forms and Requirements			Requirements	Non-Functional	Determining Functional and	Workshop 5						Drafting Forms	Workshop 4	Management of Learning		Day 3	
	Compilation, Consolidation of Outputs and Issues and Concern Document			Next Steps	Closing Program	Output	Final Presentation of					and Concerns	Prioritization, Issues	Workshop 6			Day 4	

Workshop on the Development of the Alternative Learning System Internal Database (ALS ID)
Platform Processes and Architectural Design
October 8 to 11, 2024, NCR

	Database Blueprint	Proposed ALS Internal Database Blueprint		Output
Compilation and Consolidation of Outputs	Proposed Technology Package and Requirements; RACI Form	Initial Data Model and Process Flow Chart	Notes on the Presentations	Daily Output
				5-6pm
	Presentation of Outputs	Presentation of Outputs		4-5pm
				3-4pm
Closing Program Next Steps				2-3pm
Final Presentation of Output	Continuation	Continuation	Presentation of Data Elements	1-2pm
	<u> </u>	Lunch		12-1pm
			Database: Purpose and Scope	
		•	Understanding the Bureau of Alternative Education Internal	12pm
	Requirements		Lecture 1	11am-
,	Technology Package and	Model and Process		10-11am
Workshop 3 Develop a RACI Matrix	Workshop 2 Development of the	Workshop 1 Development of Data	Opening Program Expectation Setting	9-10am
	Management of Learning	Management of Learning	Registration and Arrival	8-9 am
				7-8 am
Day 4	Day 3	Day 2	Day 1	Time