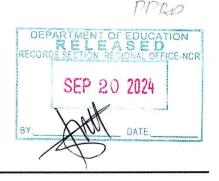


Republic of the Philippines Department of Education NATIONAL CAPITAL REGION



September 19, 2024

REGIONAL MEMORANDUM

ORD-2024 - 952

REGIONAL TRAINING OF TRAINERS TECHNICAL WORKING GROUP

To:

Policy, Planning and Research Division Personnel

Schools Division Superintendents of:

Las Piñas City Marikina City Navotas City Pasig City

- 1. The Department of Education, National Capital Region through the Policy, Planning and Research Division will hold a Regional Training of Trainers (RTOT) for School Level Scale-up Implementation on October 16-18, 2024 within Metro Manila.
- 2. The activity aims to prepare and train the pool of trainers for each Schools Division Office for the full implementation of PMIS in schools categorized as Implementing Units.
- 3. In connection to this, a technical working group has been organized to perform the following functions:
 - a. Train the participants to become proficient trainers and ready to provide support and guidance in implementing of PMIS at the school level.
 - b. Prepare all modules to be used during the training.
 - c. Assist in the preparation of the venue, sound system, rooming assignments of the participants, registration, supplies and materials, and documentation of the proceeds during the training.
- 4. The technical working group shall be composed of the following:
 - a. Lilia A. Ricero, OIC Chief, PPRD Lead Official
 - b. National Trainers
 - 1. Marco B. Realista Planning Officer PPRD
 - 2. Reinan M. Ignacion Planning Officer III SDO Marikina City
 - 3. Jonell A. Sison Planning Officer III SDO Navotas City

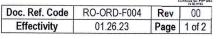






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Republic of the Philippines

Department of Education

NATIONAL CAPITAL REGION

- 4. Eloisa D. Mojica Planning Officer III SDO Las Piñas City
- 5. Michelle S. Bazar Planning Officer III SDO Pasig City
- 6. Ruth P. Dela Cruz Senior Education Program Specialist Monitoring and Evaluation SDO Pasig City
- 7. Lovely Rollaine B. Cruz Public School District Supervisor SDO Taguig City and Pateros
- c. PPRD Personnel as the Secretariat
 - 1. Herbert D. Vertucio Education Program Supervisor
 - 2. Nerissa Z. Lauan Planning Officer III
 - 3. Vergel Jairus J. Emas Eduction Program Specialist II
 - 4. Joseph T. Indicio Statistician I
- 5. All members of the Technical Working Group must be at the venue of the training on Day 0 October 15, 2024.

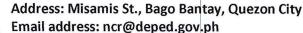
6. For information and guidance.

JOCELYN DR ANDAYA, CESO III

Director IV







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