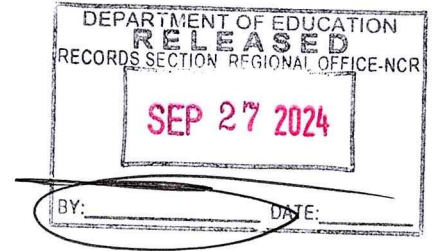




Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
ORD-2024- 991

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
 SDO Las Pinas City
 SDO Pasig City

FROM : **JOCELYN DR ANDAYA**
 Director IV

SUBJECT : **WORKSHOP ON THE DEVELOPMENT OF TRAINING RESOURCE PACKAGE AND TRAINING OF ALS IMPLEMENTORS FOR FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) PILOT IMPLEMENTATION**

DATE : September 27, 2024

1. This has reference to the attached Memorandum No. DM-CT-2024-372 dated September 19, 2024, from Gina O. Gonong, Undersecretary for Curriculum and Teaching relative to the above-captioned activity.
2. In connection with this, the enclosed participants are enjoined to:
 - bring their own laptop and extension cord for the workshop
 - travel authority
 - observe the time-on task policy based on DepEd Order No. 9, s. 2005
3. Board and lodging and expenses for supplies and materials will be charged to the 2024 FLO-ALS Fund while travel and other incidental expenses will be charged to the funds comprehensively released to the Regional Offices per DM-CT-2024-046 titled "Fiscal Year 2024 Alternative Learning System Funds Directly Released to the Regional Offices". Participants are advised to take the most economical means of transportation. The Division ALS Focal Person will submit to the Regional ALS Focal Person a summary of expenses incurred as basis for the downloading of expenses to the Schools Division Offices. In addition, they are expected to attach the highlights of the activity. Participants will submit pertinent travel documents upon completion of the activity for the reimbursement, subject to the usual government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

CLMD/CAVillanueva2024



6 Misamis St., Bago Bantay, Quezon City
 Email Address: ncr@depd.gov.ph
 Website: <http://www.depdnrcr.com.ph>

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NATIONAL CAPITAL REGION

LIST OF PARTICIPANTS

NAME	DESIGNATION	DIVISION	WRITESHOP ACTIVITY	DATE/VENUE
John Carl P. Cabarles	Education Program Specialist II-ALS	Las Pinas City	Development of Training Resource Package for FELP Pilot Implementation	October 14-17, 2024 – Cebu Ecotech Center, Lahug, Cebu City
			Training of ALS Implementors in Pilot Sites on the Implementation of FELP	November 4-8, 2024 - Cebu Ecotech Center, Lahug, Cebu City
Bernadeth C. Lugtu	Education Program Specialist II-ALS	Pasig City	Development of Training Resource Package for FELP Pilot Implementation	October 14-17, 2024 – Cebu Ecotech Center, Lahug, Cebu City
			Training of ALS Implementors in Pilot Sites on the Implementation of FELP	November 4-8, 2024 - Cebu Ecotech Center, Lahug, Cebu City
Diana Marie B. Dagli	Public Schools District Supervisor	Pasig City	Development of Training Resource Package for FELP Pilot Implementation	October 14-17, 2024 – Cebu Ecotech Center, Lahug, Cebu City
			Training of ALS Implementors in Pilot Sites on the Implementation of FELP	November 4-8, 2024 - Cebu Ecotech Center, Lahug, Cebu City
Karen B. Villanueva	Public Schools District Supervisor	Pasig City	Development of Training Resource Package for FELP Pilot Implementation	October 14-17, 2024 – Cebu Ecotech Center, Lahug, Cebu City



6 Misamis St., Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <http://www.depedncr.com.ph>

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Certificate No. PHP QMS 24 93 0193



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2024- 372

TO : **JOCELYN DR. ANDAYA**
Regional Director, National Capital Region (NCR)

ESTELA L. CARIÑO
Regional Director, Cordillera Administrative Region (CAR)

RONNIE S. MALLARI
Officer-in-Charge
Office of the Regional Director, Region III

ALBERTO T. ESCOBARTE
Regional Director, Region IV-A

NICOLAS T. CAPULONG
Regional Director, Region IV-B

GILBERT T. SADSAD
Regional Director, Region V

RAMIR B. UYTICO
Regional Director, Region VI

SALUSTIANO T. JIMENEZ
Regional Director, Region VII

EVELYN R. FETALVERO
Regional Director, Region VIII

ALLAN G. FARNAZO
Regional Director, Region XI

FROM : **GINA O. GONONG**
Undersecretary for Curriculum and Teaching

SUBJECT : **WORKSHOP ON THE DEVELOPMENT OF TRAINING RESOURCE PACKAGE AND TRAINING OF ALS IMPLEMENTORS FOR FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) PILOT IMPLEMENTATION**

DATE : September 19, 2024

The Bureau of Alternative Education (BAE) will conduct activities relative to the training of Alternative Learning System (ALS) Implementors on the Pilot



Republic of the Philippines
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Implementation of Functional Education and Literacy Program (FELP) with the following details:

Name of Activity	No. of Participants	Inclusive Dates	Venue
Workshop on the Development of Training Resource Package for Functional Education and Literacy Program (FELP) Pilot Implementation	30 (DepEd Personnel)	October 14-17, 2024	Cebu Ecotech Center, Lahug, Cebu City
Training of ALS Implementors in the Pilot Sites on the Implementation of the Functional Education and Literacy Program (FELP)	55 (DepEd Personnel)	November 4-8, 2024	Cebu Ecotech Center, Lahug, Cebu City

These activities specifically aim to attain and accomplish the following:

1. Develop Training Resource Package for FELP Pilot Implementation; and
2. Train ALS Implementors in the Pilot Sites on the Implementation of FELP.

Please see *Attachment No. 1* for the List of Participants (Letters A to B), and *Attachment No. 2* for the Workshop Design (Letters C to D). Participants are reminded to bring their own laptops, extension cords, and other related reading materials for the workshop.

Board and lodging, other expenses for supplies and materials, and other incidental expenses incurred by the participants for these activities will be charged to the 2024 FLO-ALS Fund, subject to the usual accounting and auditing rules and regulations. Travel and other incidental expenses of the participants shall be charged to the funds comprehensively released to the Regional Offices (DM-CT-2024-046).

Should there be queries or clarifications, please contact **Michael Angelo V. Infante**, *Senior Education Program Specialist*, Bureau of Alternative Education-Program Management and System Development Division (BAE-PMSDD) through email at bae.pmsdd@deped.gov.ph.

Immediate dissemination of this Memorandum is requested.

Copy furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations



Attachment No. 1 to DM-CT-2024-

A. Workshop on the Development of Training Resource Package for Functional Education and Literacy Program (FELP) Pilot Implementation-October 14-17, 2024

List of Participants

	Name of Participants	Workshop Task	Position/ Designation	Region
1	John Carl P. Cabarles	Writer	Education Program Specialist II	NCR – SDO Las Pinas City
2	Bernadeth C. Lugtu	Writer	Education Program Specialist II	NCR – SDO Pasig City
3	Diana Marie B. Dagli	Writer	Public School District Supervisor	NCR – SDO Pasig City
4	Vilma A. Marquez	Writer	Education Program Specialist II	Region III – SDO City of San Jose Del Monte
5	Ma. Wendyrica G. Bañares	Writer	SHS Assistant Principal II	Region IVA – SDO Rizal
6	Jomar S. Guray	Writer	School Head/ School-In-Charge	Region IVB – SDO Oriental Mindoro
7	Rhod Paulo G. Rey	Writer	Head Teacher II	Region IVB – SDO Oriental Mindoro
8	Danreb Bernabe	Writer	ALS SHS Teacher	Region IVB – SDO Occidental Mindoro
9	Catherine P. Alarzar	Writer	Education Program Specialist II	Region V – SDO Camarines Sur
10	Elizabeth R. Escolano	Writer	Education Program Specialist II	Region VII – SDO Tagbilaran
11	Bralan B. Mahinay	Writer	Education Program Specialist II	Region XI – SDO Davao City
12	Ralph Anthony Timbol	Writer	ALS Teacher	Region III- SDO Pampanga
13	Allan C. Gobrin	Training Material Evaluator	OIC-SEPS, HRD Specialist	CAR – SDO Apayao
14	Bryan Pobe	Training Material Evaluator	EPS HRDD	Region IVA Calabarzon
15	Jeanylette Ayson	Training Material Evaluator	EPS	Region VII – SDO Bohol

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16	Milaner Oyo-a	Training Material Evaluator	Principal IV	Region VIII – SDO Calbayog
17	Karen B. Villanueva	Language Reviewer	PSDS	NCR – SDO Pasig City
18	Representative	Language Reviewer	With specialization in English	Region IVA Calabarzon
19	Representative	Language Reviewer	With specialization in English	Region VI

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Attachment No. 1 to DM-CT-2024-

B. Training of ALS Implementors in Pilot Sites on the Implementation of Functional Education and Literacy Program (FELP)- November 4-8, 2024

List of Participants

	Name	Designation	Office/School/CLC	Region/Division
1.	Ricardo M. Tejezas	Regional ALS Focal Person	DepEd RO-CLMD	Region V
2.	Marvin M. Garcia	Division ALS Focal Person	CID	Region V-Masbate City
3.	Josephine D. Rimandiman	EPSA	CID	Region V-Masbate City
4.	Anabelle B. Espina	ALS Teacher	Pating CLC	Region V-Masbate City
5.	Ray James B. Mercader	ALS Teacher	Nursery CLC	Region V-Masbate City
6.	Marianne Joyce R. Yu	ALS Teacher	Malinta CLC	Region V-Masbate City
7.	Jovelyn L. Quijano	ALS Teacher	Igang CLC	Region V-Masbate City
8.	Hazel Joy G. Wasquin	ALS Teacher	Nursery CLC	Region V-Masbate City
9.	Krishna Sarah S. Gonzales	ALS Teacher	Bantique CLC	Region V-Masbate City
10.	Nerie R. Narciso	ALS Teacher	F. Magallanes CLC	Region V-Masbate City
11.	Regina R. Largo	ALS Teacher	Pawa CLC	Region V-Masbate City
12.	GL John Haro	Regional ALS Focal Person	Regional Office VI	Region VI
13.	Leila G. Valencia	Division ALS Focal Person	SDO Iloilo City	Region VI -Iloilo City
14.	Grecian C. Villanueva	EPSA	SDO Iloilo City	Region VI -Iloilo City
15.	Joseph P. Jalando-on	ALS Teacher	Ergy. Bitoon, Jaro	Region VI -Iloilo City
16.	Amie C. Luceni	ALS Teacher	A. Montes 1 Elem School	Region VI -Iloilo City
17.	Lorylyn B. Gregorios	ALS Teacher	Nabitanan Integrated School	Region VI -Iloilo City
18.	Ena B. Chua	ALS Teacher	A. Mabini Elem. School	Region VI -Iloilo City
19.	Quincy Jean D. Chua	ALS Teacher	Jalandoni Memorial National High School	Region VI -Iloilo City
20.	Hyzel Grace C. Legada	ALS Teacher	Baluarte Elem. Molo	Region VI -Iloilo City
21.	April Joy S. Romero	ALS Teacher	A. Montes 2 Elem School	Region VI -Iloilo City
22.	Roggie Boy E. Balin	ALS Teacher	RG Hechanova NHS	Region VI -Iloilo City
23.	Maricel S. Langahid	Regional ALS Focal Person	Regional Office	Region XI
24.	Leila L. Ibita	Division ALS Focal Person	Division Office	Region XI-Tagum City
25.	Eliana G. Punay	Education Program Specialist	Division Office	Region XI-Tagum City
26.	Alfredo Macayan	ALS Teacher	CLC	Region XI-Tagum City
27.	Ralph Evan Idul	ALS Teacher	CLC	Region XI-Tagum City
28.	Cecille Maway	ALS Teacher	CLC	Region XI-Tagum City
29.	July Khayr Jalali Mañila	ALS Teacher	CLC	Region XI-Tagum City
30.	Teresita Manceras	ALS Teacher	CLC	Region XI-Tagum City
31.	John Paul Leo Albaracin	ALS Teacher	CLC	Region XI-Tagum City

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32.	Arnel Dungog	ALS Teacher	CLC	Region XI-Tagum City
33.	Mary Joy Eibat	ALS Teacher	CLC	Region XI-Tagum City
FELP Trainers				
34.	Rhod Paulo G. Rey	FELP Core Trainer	Head Teacher II	Region IVB – SDO Oriental Mindoro
35.	Vilma A. Marquez	FELP Core Trainer	Education Program Specialist II	Region III – SDO City of San Jose Del Monte
36.	Diana Marie B. Degli	FELP Core Trainer	PSDS	NCR – SDO Pasig City
37.	April Claire P. Maniangit-Banaag	FELP Core Trainer	Education Program Specialist II	Region IVA – SDO San Pedro
38.	Braian B. Mahinay	FELP Core Trainer	Education Program Specialist II	Region XI – SDO Davao City
39.	Catherine P. Alarzar	FELP Core Trainer	Education Program Specialist II	Region V – SDO Camarines Sur
40.	Bernadeth C. Lugtu	FELP Core Trainer	Education Program Specialist II	NCR – SDO Pasig City
41.	John Carl P. Cabarles	FELP Core Trainer	Education Program Specialist II - ALS	NCR – SDO Las Pinas City
42.	Ma. Wendyrica G. Bañares	FELP Core Trainer	SHS Assistant Principal II	Region IVA – SDO Rizal
43.	Elizabeth R. Escolano	FELP Core Trainer	Education Program Specialist II	Region VII – SDO Tagbilaran
44.	Jomar S. Guray	FELP Core Trainer	School Head/ School-In-Charge	Region IVB – SDO Oriental Mindoro
45.	Danreb Bernabe	FELP Core Trainer	ALS SHS Teacher	Region IV- SDO Occidental Mindoro
46.	Ralph Anthony Timbol	FELP Core Trainer	ALS Teacher	Region III- SDO Pampanga

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Attachment No. 2 to DM-CT-2024-

C. Workshop on the Development of Training Resource Package for Functional Education and Literacy Program (FELP) Pilot Implementation
 October 14-17, 2024

Indicative Program of Activities

TIME	Day 1 (Monday)	Day 2 (Tuesday)	Day 3 (Wednesday)	Day 4 (Thursday)
7:00-7:30	Registration of Participants	Breakfast and Registration	Management of Learning	
7:31-8:00		Workshop 2 Writing the Session Guides	Group A: Language Reviewers Language Review on the developed Training Materials and Session Guides	Group B: Trainers/Writers Session on Facilitation Skills NEAP Specialists
8:01-9:00	I. OPENING PROGRAM *National Anthem *Prayer *DepEd Quality Policy *Acknowledgment of Participants *Welcome Remarks *Message *Statement of Purpose and Presentation of Mechanics Photo Opportunity			Refinements of the TRP
9:01-10:00				
10:01-10:10	II. Plenary Session	HEALTH BREAK		
10:11-11:00	Session 1: Overview and Background of Functional Education and Literacy Program	Group A: Language Reviewers Language Review on the developed Training Materials and Session Guides	Group B: Trainers/Writers Session 4: Session on Facilitation Skills NEAP Specialists	Refinements of the TRP
11:01-12:00	Session 2: Presentation of the Professional Design (PD) Program for FELP Training			
	Session 3: Orientation on the Guidelines and Mechanics of the Workshop on the Development of Training Resource Package for the Pilot Implementation of Functional Education and Literacy Program	Continuation of Workshop 2		
12:01-1:00		LUNCH		
1:01-2:00	Session 4: Guidelines and Considerations in Developing Resource Training Package/Materials (NEAP Specialists)			
2:01-3:00	Workshop 1: Developing the Slide Deck/Training Materials based on the FELP PD Design	Presentation and Critiquing of Workshop Output	Mock Training Session	Finalization and submission of FELP Training Resource Package
3:01-3:10		HEALTH BREAK		
3:01-4:00	Continuation of Workshop 1	Workshop 3 Revision and enhancement of the TRP based on the Comments and Suggestions	Mock Training Session	
4:01-5:00	<ul style="list-style-type: none"> Participants were given orientation on the Guidelines and Mechanics of the Workshop on the Development of Training Resource Package for FELP Training Drafted the Slide Deck/Training Materials based on the FELP PD Design <p style="text-align: right;"><i>Michael Angelo V. Infante</i></p>	<ul style="list-style-type: none"> Revised and enhanced TRP Trainers are equipped with Facilitation skills and conducted mock training session <p style="text-align: right;"><i>Iza Rubiales</i></p>	<ul style="list-style-type: none"> Language reviewed and edited TRP Trainers are equipped with Facilitation skills and conducted mock training session <p style="text-align: right;"><i>Genius R. San Pablo</i></p>	<ul style="list-style-type: none"> Prayer and Nationalistic Song Insights and Impressions Message of the Director Awarding of Certificates Challenge & Acceptance of Challenge Closing Remarks <ul style="list-style-type: none"> Presented and Submitted the Finalized FELP Training Resource Package <p style="text-align: right;"><i>Michael Angelo V. Infante</i></p>
Expected Outputs				
Officer of the Day				

Attachment No. 2 to DM-CT-2024-

4:01-5:00	<p>2. Course Requirements 3. Target Learners 4. Walkthrough of the Course Contents 5. Course Outcomes 6. Performance-based Assessment 7. Micro-certification</p>	<p>Explain the key components of the FELP-FinEd Course Kit 3</p> <p>Determine the appropriate methodologies to deliver the FELP-FinEd Course Kit 3</p> <p>Presentation and Critiquing of Workshop Outputs</p>	<p>Explain the key components of the FELP-FinEd Course Kit 6</p> <p>Determine the appropriate methodologies to deliver the FELP-FinEd Course Kit 6</p> <p>Presentation and Critiquing of Workshop Outputs</p>	<p>1. Recall the parts of Lesson Plan for ALS and its corresponding contents and use</p> <p>2. Prepare a contextualized Lesson Plan based on the Facilitator's Guide</p>	<p>CLOSING PROGRAM</p> <p>*Prayer and Nationalistic Song *Insights and Impressions *Message of the Director *Awarding of Certificates *Challenge & Acceptance of Challenge *Closing Remarks</p>
Expected Outputs	<ul style="list-style-type: none"> Participants were given orientation on the Guidelines and Mechanics of the Training Participants developed understanding on 4As Approach in Teaching ALS Learners Participants developed understanding on the FELP – Financial Education Course 	<ul style="list-style-type: none"> Workshop Outputs for FinEd Kits 1, 2, and 3 	<ul style="list-style-type: none"> Workshop Outputs for FinEd Course Kits 4, 5, and 6 	<ul style="list-style-type: none"> Workshop Outputs for FinEd Course Kits 7 and 8 Sample Contextualized Lesson Plan based on the Facilitator's Guide 	<ul style="list-style-type: none"> Finalized Contextualized Lesson Plan based on the Facilitator's Guide, and Implementation Plan
Officer of the Day	<p><i>Michael Angelo V. Infante</i></p>	<p><i>Iza A. Rubiales</i></p>	<p><i>Genius R. San Pablo</i></p>	<p><i>Iza A. Rubiales</i></p>	<p><i>Michael Angelo V. Infante</i></p>