




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
**ORD-2024-1018**

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**

**FROM :** **JOCELYN DR. ANDAYA**   
Director IV

**SUBJECT :** **PROJECT- sustainABILITY TRAINING OF TRAINERS**

**DATE :** October 1, 2024

1. The DepEd- National Capital Region through Curriculum and Learning Management Division (CLMD), and in partnership with Asia Society for Social Improvement and Sustainable Transformation (ASSIST) will conduct the **PROJECT- sustainABILITY TRAINING OF TRAINERS** on October 12, 2024, 8:00 AM- 5:00 PM at Highway Hills Integrated School, Calbayog St. Highway Hills, Mandaluyong City.
2. The activity aims to provide teachers with:
  - a. deeper understanding of why integrating sustainability into training programs is crucial;
  - b. learnings on effective training strategies to equip learners with the necessary green skills for a sustainable future;
  - c. developed knowledge base on practical sustainability practices relevant to their industry; and
  - d. green jobs outlook in career coaching.
3. Participants to this training are the SHS Technical-Vocational-Livelihood Teachers. (attached is the breakdown of participants per division)
4. Transportation and other allowable expenses of EPS and Teachers, shall be charged to division/ school local funds (MOOE, School Funds, other available funds), subject to the usual Government accounting and auditing rules and regulations.
5. Participants shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, non- teaching personnel, including management staff shall be provided



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Doc. Ref. Code	RO-ORD-F005	Rev	00
Effectivity	01.26.23	Page	3 of 5





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with Compensatory Time-off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

6. Immediate dissemination of this Memorandum is desired.



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Breakdown of participants per division.

Project- sustainABILITY TRAINING OF TRAINERS

**SHS- TVL TEACHERS**

DIVISION	AM (EIM & EPAS) TVL	PM
Caloocan	2	11
Malabon	1	3
Navotas	2	3
Valenzuela	3	3
Manila	6 / 17	9
Pasay	4	14
Mandaluyong	2 / 15	12
Makati	2	1
Pasig	0	17
Marikina	3	7
San Juan	1	1
Quezon City	13	12
Muntinlupa	4	5
TAPAT	18	4
Parañaque	6	3
Las Piñas	6	2
<b>TOTAL</b>	105	105