



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

ORD-2024-.. 1046

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
*SDO: Las Pinas City, Manila, Marikina City,
 Pasay City, Quezon City and Valenzuela City*

FROM : **JOCELYN DR ANDAYA** *my*
 Director IV

SUBJECT : **ITEM WRITING WORKSHOP ON VARIOUS NATIONAL ASSESSMENTS**

DATE : October 10, 2024

1. This is in reference to the attached letter dated October 4, 2024, from Kevin Carl P. Santos PhD, Director IV, Bureau of Education Assessment relative to the above-captioned subject on October 14-18,2024, at Bayview Hotel, Block 2Lot 3 Waterfront Road, CBD Area, Subic Bay Freeport Zone, Zambales for information and appropriate action.
2. Enclosed is the list of participants.
3. Immediate dissemination of this Memorandum is desired.



Address: 6 Misamis St., Bago Bantay, Quezon City
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**PARTICIPANTS TO THE ITEM WRITING WORKSHOP ON VARIOUS
NATIONAL ASSESSMENTS**

No.	Name of Item Writer	Learning Area	Level	Division	School
1.	Rolando C. Taro	Araling Panlipunan	Junior High School	Marikina City	Malanday NHS
2.	Ria E. Sanchez	Araling Panlipunan	Junior High School	Marikina City	Sto. Niño NHS
3.	Henry Ilagan	Mathematics	Junior High School	Valenzuela City	Malinta Extension Center
4.	Maria Divina Bambe	Science	Elementary	Quezon City	Betty Go Belmonte
5.	Gina T. Villanueva	Science	Junior High School	Pasay City	Pasay City NHS
6.	Jever E. Sales	Filipino	Elementary	Las Piñas	CAA Elementary Schol
7.	Roxann B. Corpuz	Filipino	Elementary	Manila	Cecilio Apostol Elementary School
8.	Jasmine C. Tapang	English	Elementary	Quezon City	Rosa L. Susano ES
9.	Amparito Victoria V. Lazo	English	Elementary	Quezon City	San Agustin ES



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Republic of the Philippines
Department of Education
 BUREAU OF EDUCATION ASSESSMENT

Office of the Director

October 4, 2024

DR. JOCELYN DR. ANDAYA
 Regional Director
 DepEd, National Capital Region (NCR)
 Bago Bantay, Quezon City

Attention: Regional Testing Coordinator

Re: Item Writing Workshop at Subic Bay View Diamond Hotel on
 October 14-18, 2024

Dear Dir. Andaya:

Greetings!

In reference to the letter sent on 9 August 2024 re: Item Writing Workshop on Various National Assessment Programs, this Bureau, through the Education Assessment Division (EAD), will conduct the **Item Writing Workshop on various National Assessment Programs at Subic Bay View Diamond Hotel, Block 2 Lot, 3 Waterfront Road, CBD Area, Subic Bay Freeport Zone, Zambales from October 14 to 18, 2024**. The workshop aims to develop test items for National Assessment Programs vis-à-vis the K to 12 Basic Education Program and qualified teacher-participants are requested to serve as item writers in this workshop.

In lieu of this, we would like to express our gratitude for your prompt response on the call for the following teacher-participants to serve as item writers in this activity:

NO.	Name of Item Writer	Learning Area	Level	Division Office	School
1	Roland C. Taro	Araling Panlipunan	Junior High School	Marikina City	Malanday NHS
2	Ria E. Sanchez	Araling Panlipunan	Junior High School	Marikina City	Sto. Nino NHS
3	Henry Ilagan	Mathematics	Junior High School	Vaughan City	Malinta Extension Center
4	Maria Divina Bambe	Science	Elementary	Quezon City	Betty Go-Belmonte ES
5	Gina T. Villanueva	Science	Junior High School	Pasay City	Pasay City NHS

The workshop details are stated below:

Day 1 October 14, 2024	Day 5 October 18, 2024
First Meal – Lunch Opening Program at 1:00 PM	Last Meal – PM Snack End of Workshop at 3:00 PM



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Aside from the five (5) nominated item writers, we request for four (4) additional teacher-participants shown below:

Learning Area	Level	Number of Item writers
English	Elementary	2
Filipino	Elementary	2
	Total	4

Should there be any cases that one of the five (5) nominated item writers cannot attend, the Regional Office may nominate another item writer with the same specialization. Thus, a **total of nine (9) item writers from the National Capital Region** are expected to attend the said activity. The additional item writers may complete the Google Form linked below **on or before October 10, 2024**.

<https://shorturl.at/Cng8P>

The item writers are expected to bring their laptop computer and charger, extension cords, reference materials (*i.e. textbooks, curriculum guide and teaching guide, if available*), travel authority, and travel expense receipts related to this activity.

The item writers will be provided with round-trip transportation, hotel accommodations, and full board meals. For the reimbursement of roundtrip transportation expenses, a Program Support Funds (PSF) shall be downloaded to the participating region, subject to the usual accounting and auditing rules and regulations.

For further queries and concerns, please coordinate with **Ms. Ann Josephine Ladica**, Senior Education Program Specialist of BEA-EAD, at ann.ladica@deped.gov.ph or call (02) 8631-2589.

Very truly yours,

KEVIN CARL P. SANTOS, PhD
Director IV

Copy Furnished:
ATTY. REVSEE A. ESCOBEDO, Undersecretary for Operations