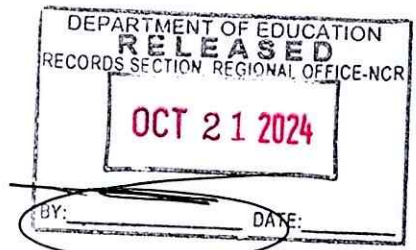




Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



October 15, 2024

REGIONAL MEMORANDUM

No. 1086 ,s. 2024

To: Schools Division Superintendents

PARTICIPATION OF THE BUDGET OFFICERS TO THE CY 2024 3rd QUARTERLY WORKSHOP ON THE PREPARATION & CONSOLIDATION OF FINANCIAL ACCOUNTABILITY REPORTS (FARS 1 and 1A)

In connection with the said activity, the SDO Budget Officers shall attend from October 21 to 24, 2024 to be held at Grand West Side Hotel, Paranaque City as part of Technical Working Group (TWG).

All related expenses on this activity chargeable against Division MOOE subject to usual accounting budgeting and auditing rules and regulations.

JOCELYN DR ANDAYA
 Director IV

ORD/PAU



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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM

OUF-2024-0707

TO : REGIONAL DIRECTORS
CHIEF ADMINISTRATIVE OFFICERS, FINANCE DIVISION
REGIONAL BUDGET OFFICERS
CENTRAL OFFICE, BUDGET AND ACCOUNTING DIVISION PERSONNEL
ALL OTHERS CONCERNED

FROM :  ANNALYN M. SEVILLA
Undersecretary for Finance

SUBJECT : QUARTERLY WORKSHOP ON THE PREPARATION AND
CONSOLIDATION OF FINANCIAL ACCOUNTABILITY REPORTS
(FAR) NOS. 1 AND 1-A, CY 2024 (Q3)

DATE : September 09, 2024

The DepEd Central Office, Budget Division will be conducting the Quarterly Workshop on the Preparation and Consolidation of Financial Accountability Reports (FAR) Nos. 1 and 1-A, CY 2024 (Q3) in **Parañaque City, NCR, from October 21 to 24, 2024** (inclusive of travel time).

- This activity aims to:
 - Address any issues and concerns related to the preparation of Financial Accountability Reports (FARs) using the new Modified Templates by consolidating feedback from regional offices;
 - Collect and consolidate best practices shared by the regional offices in preparing FARs;
 - Establish and implement a standardized strategy for verifying reports at all levels of governance; and
 - Ensure the timely submission of the final SAAODB (FAR No. 1) and SAAODBOE (FAR No. 1-A), CY 2024 (Q3).
- Participants include:
 - Finance MANCOM
 - Selected Finance Staff from the Central Office
 - Regional Budget Officers
 - Selected Finance Staff from the Regional Offices who are in-charge in the preparation of FAR Nos. 1 and 1-A
- Each region is allotted two (2) slots:
 - 1 – Budget Officer
 - 1 - FAR Nos. 1 and 1-A Preparer



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4. The expenses of the Central Office participants shall be charged against GMS-Central Office funds.
5. Travelling expenses of the Regional and other participants shall be charged against respective local funds.
6. All regions are required to strictly comply with the submission of FAR Nos. 1 and 1-A using the modified templates as the workshop output. The deadline for the submission is on or before **October 23, 2024, 5:00 P.M.**
7. The CO-Budget Division will provide the modified templates that must be used, which will be sent out to regions once the Q3 updates are complete.
8. Participants are required to bring their own laptops and extension cords.
9. Participants must confirm their attendance by accomplishing the registration form thru this link https://bit.ly/Reg_QwFARs by **September 30, 2024 at 5:00 P.M.**
10. Participants are encouraged to fill-out their travel details via this link https://bit.ly/TD_QwFARs.
11. An advisory will be issued for any additional details.
12. For other concerns or queries, please coordinate with Ms. Mary Ann M. De Castro of CO-Budget Division thru contact no. (02)8637-4214.

Please be guided accordingly.