



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

October 17, 2024

**REGIONAL MEMORANDUM**

ORD-2024- 1096

**To :** Assistant Regional Director  
Schools Division Superintendents  
All Others Concerned

**2024 WORLD TEACHERS' DAY CELEBRATION POST-ACTIVITY REPORT**

1. Relative to the World Teachers' Day (WTD) Celebration last October 4, 2024 at the Smart Araneta Coliseum, this Office is extending its gratitude to the persons involved in the successful celebration of the World Teachers' Day.
2. In this connection, submission of the Post-Activity Report per committee is hereby requested on or before October 22, to be uploaded through this link : <https://tinyurl.com/WTD-PostActivityReports> .
3. Attached is the Post-Activity Report Template, for reference.
4. For immediate dissemination.

**JOCELYN DR. ANDAYA**  
Director IV

Enclosed : as stated



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DATE :  
TO : **JOCELYN DR ANDAYA**  
Director IV  
FROM : \_\_\_\_\_  
Committee Chairperson  
SUBJECT : **POST-ACTIVITY REPORT**

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Activity :  
Date :  
Venue :  
Committee :  
Committee Chairperson/s :  
Committee Member/s :

**REPORT SUMMARY**

- I. Highlights of the Task Execution
  
- II. Challenges Encountered
  
- III. Decisions/Interventions Made to Settle the Challenges Encountered
  
- IV. Recommendation/s

**COMMITTEE CHAIRPERSON**

Inc : attachments -pictures, attendance sheets, other documents related to the activity