



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
ORD-2024-1112

TO : School Division Superintendents

FROM : JOCELYN DR ANDAYA
Director IV

SUBJECT : Inventory of Properties of the Department of Education both School Site and Non-School Site

Date : October 17, 2024

1. Attached is Memorandum OULLA-2024-1160 from the Office of the Undersecretary for Legal and Legislative Affairs relative to the Inventory of Properties of the Department of Education both school site and non-school sites.
2. As stated, all Schools Division Offices and Schools are directed to prepare and submit a complete inventory of all **DepEd lands** within the Division pursuant to Administrative Order No. 21, s 2024, using the attached template the same shall be submitted to the Office of Undersecretary for Legal and Legislative Affairs via email at sto@deped.gov.ph.
3. For compliance.



Address: 6 Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph



Republic of the Philippines
Department of Education
LEGAL AND LEGISLATIVE AFFAIRS

MEMORANDUM

OULLA-2024- 1160

TO : ALL REGIONAL DIRECTORS
ATTENTION : SCHOOLS DIVISION SUPERINTENDENTS

FROM : 
ATTY. OMAR V. ROMERO
Undersecretary for Legal and Legislative Affairs

WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human
Resource and Organizational Development, and Administration

SUBJECT : INVENTORY OF PROPERTIES OF THE DEPARTMENT OF
EDUCATION BOTH SCHOOL SITE AND NON-SCHOOL SITE

DATE : AUG 25 2024

This pertains to the Administrative Order (AO) No. 21, series of 2024, entitled "Ensuring Optimal Use of Government Lands to Support National Development Goals and Creating an Inter-Agency Coordinating Council (IACC) for the Consolidation of a Master List of All Government Lands," issued by the Office of the President on April 30, 2024.

Under the said Administrative Order, government lands shall refer to lands owned by the National Government and/or its agencies, departments, instrumentalities, bureaus, and offices such as but not limited to idle or abandoned lands or those that are no longer used for the purpose it was reserved or acquired; lands already titled or have yet to be titled under the name of the National Government or its agencies, departments, and instrumentalities, bureaus, and offices; and such other lands that the Inter-Agency Coordination Council (IACC) may prescribe.

Further, pursuant to Section 4 of the AO, all national government agencies are directed to prepare and submit a complete inventory of all their lands or inventories in their possession.



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Accordingly, to comply with the above-mentioned AO, all Schools Division Offices are hereby directed to conduct an inventory of all DepEd lands within your respective areas, regardless of their classification and use, using the template attached as Annex A. Once completed, the same shall be submitted to the Office of the above-signed Undersecretary for Legal and Legislative Affairs via email at sto@deped.gov.ph on or before **August 31, 2024**, for submission to the IACC.

For information and compliance.

LIST OF DEPED LANDS

REGION: _____
 DIVISION: _____
 DATE: _____

School	Non-School (SDO & RO Sites/Training Centers/Others)	Location	Total Land Area	Classification (Agri/Timber/Forest/Ancstral Domain land/Within Military Reserve/Protected Areas)	Ownership Status	Current/Actual Use	Remarks
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Prepared by: _____

Name and Designation _____

Approved by: _____

Name of Schools Division Superintendent _____