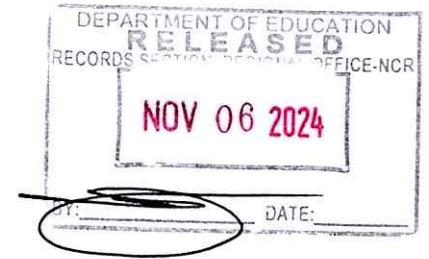




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



November 5, 2024

Regional Memorandum
No. 1161, s. 2024

**DESIGNATION OF REGIONAL DIRECTOR JOCELYN DR ANDAYA AS OFFICER-
IN-CHARGE OF THE OFFICE OF THE ASSISTANT SECRETARY FOR
OPERATIONS**

To: Schools Division Superintendents
Deped-NCR Officials and Employees
All Others Concerned

1. The field is hereby informed of the Designation Order of **DR. JOCELYN DR ANDAYA** as **Officer-In-Charge of the Office of the Assistant Secretary for Operations**, in concurrent capacity, effective November 5, 2024.
2. As Office-In-Charge, she will sign official correspondence as follows:

JOCELYN DR. ANDAYA
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

3. For information.


CRISTITO A. ECO
Director III

Personnel/jsm



Address: 6 Misamis St., Bago Bantay, Quezon City
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Doc. Ref. Code	RO-ORD-F006	Rev	00
Effectivity	01.26.23	Page	1 of 2





Republic of the Philippines
Department of Education

NOV 04 2024

OFFICE ORDER
OO-OSEC-2024-263

DESIGNATION OF REGIONAL DIRECTOR JOCELYN DR. ANDAYA AS OFFICER-IN-CHARGE OF THE OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS

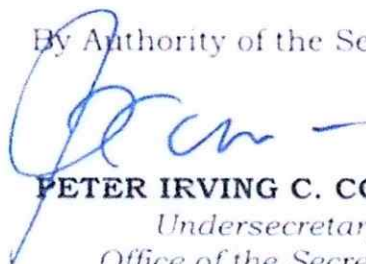
To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Division Chiefs
All Others Concerned

1. In the exigency of service, **Dir. Jocelyn DR. Andaya**, Regional Director, DepEd National Capital Region, is designated as Officer-in-Charge, Office of the Assistant Secretary for Operations, in concurrent capacity, **effective immediately**.
2. As OIC, **Dir. Andaya** shall sign official correspondence in the following manner:

JOCELYN DR. ANDAYA
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

3. **Dir. Andaya** shall be entitled to the Representation and Transportation Allowances (RATA), except the salary of the position.
4. Immediate dissemination of this Order is directed.

By Authority of the Secretary:


PETER IRVING C. CORVERA
Undersecretary
Office of the Secretary

