



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM
ORD-2024-1164

TO : SCHOOLS DIVISION SUPERITENDENTS
SCHOOLS DIVISION TOBACCO CONTROL
PROGRAM COORDINATORS
ALL OTHERS CONCERNED

FROM : OFFICE OF THE REGIONAL DIRECTOR

SUBJECT : CONDUCT OF TRAINING ON BRIEF TOBACCO
INTERVENTION (BTI)

DATE : October 31, 2024

- Attached is Memorandum DM-OUOPS-2024-09-06681 dated August 15, 2024, signed by Atty. Revsee A. Escobedo, Undersecretary for Operations, Dr. Dexter A. Galban, Assistant Secretary for Operations Learner Support Services and Dr. Miguel Angelo S. Mantaring, Director IV titled "Training on Brief Tobacco Intervention (BTI)" to be conducted on November 4-8, 2024, at DepEd Ecotech Center, Cebu City.
- In this connection, the following School Health Personnel are requested to attend:

Name	Designation	RO/SDO
Dr. Ronald Dela Cruz	Dentist II	SDO Las Piñas
Gene Paul Espiridion	Nurse II	SDO Pasig

- All participants are expected to complete the Pre-registration Form through this link: <https://bit.ly/BTITraining2024ParticipantsRegistration> as soon as possible.
- Travel expenses shall be charged to the BLSS-SHD FY 2024 LSP continuing funds downloaded to the DepEd Regional Office for this activity subject to the usual accounting and auditing rules and regulations.



Address: 6 Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph

Doc. Ref. Code	RO-ORD-F005	Rev	00
Effectivity	01.26.23	Page	1 of 1





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

5. For any queries or clarifications, kindly contact Connie P. Gepanayao, MD, FPPS Medical Officer IV- School Health and Nutrition Unit through email at hnu.ncr@deped.gov.ph or cellphone number 09189411154.
6. Immediate dissemination of this Memorandum is desired.

JOCELYN DR. ANDAYA
Director IV



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Website: depedncr.com.ph

Doc. Ref. Code	RO-ORD-F005	Rev	00
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Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

OFFICE OF THE DIRECTOR

MEMORANDUM

FOR : **REGIONAL DIRECTORS AND BARMM EDUCATION MINISTER
SCHOOLS DIVISION SUPERINTENDENTS CONCERNED**

FROM : **DR. MIGUEL ANGELO S. MANTARING**
Director IV *ycv*

SUBJECT : **TRAINING ON BRIEF TOBACCO INTERVENTION (BTI)**

DATE : October 29, 2024

In line with OUOPS Memorandum No. DM-OUOPS-2024-09-06681 titled *Ensuring the Provision of Brief Tobacco Intervention (BTI) to Personnel and Learners in the Department of Education (Annex A)*, which provides that “the BLSS-Office of the Director (BLSS-OD) shall issue subsequent memoranda regarding the conduct of the [BTI Training]” and the approved Concept Note (**Annex B**) for the activity, this Office provides the following information for the guidance of DepEd field offices and BARMM:

1. Instead of two batches of training on BTI, there will be only one batch of the training for this year, which shall be held on **November 4-8, 2024**, at the **DepEd EcoTech Center, Cebu City**.
2. Participants in the training shall be school health and nutrition (SHN) personnel who have been **officially designated by their respective Schools Division Offices (SDOs) as BTI Providers**, pursuant to the OUOPS Memorandum No. DM-OUOPS-2024-09-06681. As such, it is expected that the participants possess the qualifications enumerated in the said memorandum, such as, **that they do not use tobacco and related products**.
3. Regional Offices (ROs) that have not submitted their lists of designated BTI Providers are reminded to do so on or before November 7, 2024, following the instruction stipulated in OUOPS Memorandum No. DM-OUOPS-2024-09-06681.
4. Refer to the **Concept Note – Annex A** for the matrix of allocated slots per SDO for the training. Identified participants are instructed to **register through <https://bit.ly/BTITraining2024ParticipantsRegistration>** on or before **October 31, 2024**.
5. The costs of the board and lodging of all participants shall be charged against the BLSS-SHD FY 2024 LSP Continuing Funds. Meanwhile, travel expenses of DepEd Field Office participants shall be charged to the downloaded funds to ROs for this purpose. Concerned ROs and SDOs are requested to augment funds in case of deficiencies and

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shortages. Travel expenses for the BARMM participants shall be charged to their office local funds. Expenses incurred are subject to the usual accounting, budgeting, and auditing procedures.

6. Meals and accommodations are as follows:

MEALS	Day 1 (Mon)	Day 2 (Tues)	Day 3 (Wed)	Day 4 (Thurs)	Day 5 (Fri)
Breakfast		✓	✓	✓	✓
AM Snacks		✓	✓	✓	✓
Lunch	✓	✓	✓	✓	✓
PM Snacks	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	

7. Offices concerned are requested to grant compensatory time-off (CTO) to participating personnel, as applicable, computed against the actual days that they participate in the activity, in accordance with existing Civil Service Commission rules and regulations. Grant of CTO may be applicable to situations such as when personnel need to travel a day before the opening (Sunday) or a day after the closing (Saturday) due to the availability of flights, or when a day or some days within the duration of the activity fall/s under (a) [local] holiday(s).

8. **Safeguarding Guidelines (Annex C)** are attached to this memorandum for reference.

For more information, the Bureau of Learner Support Services-School Health Division (BLSS-SHD) can be contacted through email at blss.shd@deped.gov.ph, or at telephone number (02) 8632-9935.

Copy furnished:

ATTY. REVSEE A. ESCOBEDO, Undersecretary for Operations

DR. DEXTER A. GALBAN, Assistant Secretary for Operations

[BLSS-SHD/GMA, CJLM]

Annex A

List of Participants

Region	No. of Designated BTI Providers
NCR	4
CAR	4
Region I	4
Region II	4
Region III	5
Region IV-A	6
MIMAROPA	4
Region V	4
Region VI	6
Region VII	5
Region VIII	4
Region IX	4
Region X	4
Region XI	4
Region XII	4
Caraga	4
BARMM	2
Total	72

The list of pre-registered participants may be accessed at:
<https://bit.ly/depedbitraining2024preregdpax>

Annex B

Indicative Program of Activities

Time	Activity	Person/Office Responsible
November 4, 2024 (Monday)		
-	Arrival of Participants	-
1:00 PM – 2:00 PM	Registration of Participants	Program Management Team (PMT)
2:00 PM – 3:00 PM	Opening <ul style="list-style-type: none"> • National Anthem • Ecumenical Prayer • Messages 	PMT Atty. Revsee A. Escobedo <i>Undersecretary for Operations</i> Dr. Dexter A. Galban <i>Assistant Secretary for Operations- Learner Support Services</i> Dr. Ma. Elizabeth Caluag <i>Chief, Non-Communicable Diseases Prevention and Control Division, DOH-DPCB</i>
3:00 PM – 3:15 PM	Snack Break	-
3:15 PM – 3:30 PM	Training Norms	PMT
3:30 PM – 4:30 PM	Overview of Tobacco Control in DepEd	Gian Erik M. Adao <i>Education Program Specialist (EPS) II, BLSS-SHD</i>
4:30 PM – 5:00 PM	Clearing House	PMT
November 5, 2024 (Tuesday)		
8:00 AM – 8:20 AM	Management of Learning	PMT
8:20 AM – 8:40 AM	Pre-Test	DOH-DPCB
8:40 AM – 9:00 AM	Health Burdens of Tobacco Use	Bryan Kenneth C. Medina <i>DOH-DPCB</i>
9:00 AM – 10:00 AM	Overview of the National Tobacco Prevention and Control Strategy (NTPCS) 2023-2030	Dr. Ria Tan (or alternate, to be determined [TBD]) <i>DOH-Health Promotion Bureau (HPB)</i>
10:00 AM – 10:15 AM	Snack Break	-
10:15 AM – 10:50 AM	Smoking Cessation Program Overview and Updates	Dr. Ronaldo Quintana <i>DOH-DPCB</i>
10:50 AM – 11:25 AM	EVALI and Updates on Vapes	Resource Person (RP) <i>Philippine College of Chest Physicians (PCCP)</i>
11:25 AM – 12:00 PM	COPD – Clinical Practice Guidelines	
12:00 PM – 1:00 PM	Lunch Break	-
1:00 PM – 2:00 PM	Smoking in Children and Adolescents	RP <i>Society of Adolescent Medicine of the Philippines, Inc. (SAMPI)</i>
2:00 PM – 3:00 PM	Tobacco Control in Children and Adolescents	RP <i>Philippine Ambulatory Pediatric Association, Inc. (PAPA)</i>
3:00 PM – 3:15 PM	Snack Break	-

Time	Activity	Person/Office Responsible
3:15 PM – 3:50 PM	MODULE 1 Building Momentum	Mr. Peccjay Gonzales DOH-Center for Health Development (CHD) MIMAROPA
3:50 PM – 4:00 PM	“Contextualizing Input” for Module 1	Child and Adolescent Health Experts Dr. Ron Allan C. Quimado RP, SAMPI RP, PAPA RP, <i>Philippine Pediatric Society (PPS)</i>
4:00 PM – 4:40 PM	MODULE 2 BTI Essentials	Ms. Angelle Brook Cajudo DOH-CHD Region VII
4:40 PM – 4:50 PM	“Contextualizing Input” for Module 2	Child and Adolescent Health Experts
4:50 PM – 5:00 PM	Clearing House	PMT
November 6, 2024 (Wednesday)		
8:00 AM – 8:20 AM	Management of Learning	PMT
8:20 AM – 9:00 AM	MODULE 3 Not Ready to Quit	Dr. Junjie Zuacula <i>Freelance BTI Trainer</i> (or) Dr. Greg Suarez II <i>BTI Assessor – Evaluator</i> <i>Bangko Sentral ng Pilipinas (BSP)</i>
9:00 AM – 9:10 AM	“Contextualizing Input” for Module 3	Child and Adolescent Health Experts
9:10 AM – 9:50 AM	MODULE 4 Ready to Quit	Dr. Junjie Zuacula <i>Freelance BTI Trainer</i> (or) Dr. Greg Suarez II <i>BTI Assessor – Evaluator</i> <i>BSP</i>
9:50 AM – 10:00 AM	“Contextualizing Input” for Module 4	Child and Adolescent Health Experts
10:00 AM – 10:15 AM	Snack Break	-
10:15 AM – 10:55 AM	MODULE 5 Staying Quit or Relapse	Dr. Junjie Zuacula <i>Freelance BTI Trainer</i> (or) Dr. Greg Suarez II <i>BTI Assessor – Evaluator</i> <i>BSP</i>
10:55 AM – 11:05 AM	“Contextualizing Input” for Module 5	Child and Adolescent Health Experts
11:05 AM – 11:50 AM	MODULE 6 Establishing Strong Connection	Ms. Angelle Brook Cajudo DOH-CHD Region VII
11:50 AM – 12:00 PM	“Contextualizing Input” for Module 6	Child and Adolescent Health Experts
12:00 PM – 1:00 PM	Lunch Break	-
1:00 PM – 1:30 PM	Post-Test	DOH-DPCB
1:30 PM – 2:10 PM	Best Practices in Cessation Services	Dr. Greg Suarez II <i>BTI Assessor – Evaluator</i> <i>BSP</i>
2:10 PM – 3:00 PM	DOH Quitline	Dr. Jessica Catalan <i>Lung Center of the Philippines (LCP)</i>

Time	Activity	Person/Office Responsible
3:00 PM – 3:15 PM	Snack Break	-
3:15 PM – 4:00 PM	Contextualizing BTI for Children and Adolescents	RP PPS
4:00 PM – 4:45 PM	Tobacco Use as a Child Protection Issue	Resource Person DepEd LRPO
4:45 PM – 4:50 PM	Mechanics for Skills Demonstration	DOH-DPOB
4:50 PM – 5:00 PM	Clearing House	PMT
November 7, 2024 (Thursday)		
8:00 AM – 8:20 AM	Management of Learning	PMT
8:20 AM – 10:00 AM	Skills Demonstration (Demo) and Return Demo	BTI Assessor-Evaluators (AEs) Dr. Ron Quintana Dr. Greg Suarez II Mr. James Ryan Molina Mr. Israel Dakila Ronquillo Mr. Bryan Kenneth C. Medina Ms. Naida Macapallag Ms. Angelle Brook Cajudo Mr. Peejay Gonzales Additional four (4) AEs (TBD)
10:00 AM – 10:15 AM	Snack Break	-
10:15 AM – 12:00 PM	Continuation of Skills Demo and Return Demo	BTI Assessor-Evaluators
12:00 PM – 1:00 PM	Lunch Break	-
1:00 PM – 3:00 PM	Continuation of Skills Demo and Return Demo	BTI Assessor-Evaluators
3:00 PM – 3:15 PM	Snack Break	-
3:15 PM – 4:05 PM	Continuation of Skills Demo and Return Demo	BTI Assessor-Evaluators
4:05 PM – 4:50 PM	Demonstration of Facilitating BTI with Children and Adolescents	Child and Adolescent Health Experts
4:50 PM – 5:00 PM	Clearing House	PMT
November 11, 2024 (Monday)		
8:00 AM – 8:30 AM	Management of Learning	PMT
8:30 AM – 9:30 AM	Promoting BTI and Tobacco Control	Dr. Ria Tan (or alternate) DOH-NPB
9:30 AM – 10:00 AM	Overview of the BTI Provider's Action Plan	BLSS-SHD
10:00 AM – 10:15 AM	Snack Break	-
10:15 AM – 11:00 AM	Action Plan Preparation	All Regions
11:00 AM – 11:30 AM	Presentation of Selected Action Plans	Selected Regions
11:30 AM – 12:00 PM	Closing <ul style="list-style-type: none"> • Message • Awarding of Certificates • Photo Ops 	Dr. Miguel Angelo S. Mantaring Director IV, BLSS PMT

Annex C

List of Resource Persons (RPs) and BTI Assessor-Evaluators (AEs)

Agency/ Organization	No.	Name	Role		Topic (for RPs)
			AD	RI	
DepEd	-	High level official/senior personnel			Message(s) during the Opening/Closing Program
	-	Invited CO personnel			Inputs during the discussions
	1	Glan Erik M. Adao ⁽¹⁾		✓	<ul style="list-style-type: none"> Tobacco Control in DepEd DepEd BTI Provider's Action Plan Preparation
	2	To Be Determined (TBD), LRPO		✓	Tobacco Use as a Child Protection Issue
DOH-DPCB	3	Dr. Ma. Elizabeth I. Calung		✓	Message during the Opening Program
	4	Dr. Ronaldo R. Quintana	✓	✓	Smoking Cessation Program Overview and Updates
	5	Dr. Ron Allan C. Quimado		✓	"Contextualizing Inputs" Across Modules 1-6
	6	Mr. James Ryan Molina	✓		
	7	Mr. Israel Dalcia Ronquillo	✓		
	8	Mr. Bryan Kenneth C. Medina	✓	✓	Health Burdens of Tobacco Use
	9	Ms. Nalda Macapallar	✓		
DOH-HPB	10	Dr. Ria Tan/TBD		✓	<ul style="list-style-type: none"> Overview of the NTPCS 2023-2030 Promoting BTI and Tobacco Control
DOH CHD-Region VII	11	Ms. Angelle Brook Cajudo	✓	✓	<ul style="list-style-type: none"> Module 2: BTI Essentials Module 6: Establishing Strong Connections
	12	Mr. Filman P. Brobo	✓		
DOH CHD MIMAROPA	13	Mr. Peejay Gonzales	✓	✓	Module 1: Building Momentum
TBD ⁽¹⁾	14	TBD ⁽²⁾	✓		
	15	TBD ⁽²⁾	✓		
	16	TBD ⁽²⁾	✓		
LCP	17	Dr. Jessica Catalan		✓	DOH Quitline
BSP	18	Dr. Greg Suarez II ⁽³⁾	✓	✓	Best Practices in Cessation Services
FCCP	19	TBD		✓	<ul style="list-style-type: none"> EVALI and Updates on Vapes COPD Clinical Practice Guidelines
SAMPI	20	TBD ⁽⁴⁾		✓	Smoking in Children and Adolescents
PAPA	21	TBD ⁽⁴⁾		✓	Tobacco Control in Children and Adolescents
PPS	22	TBD ⁽⁴⁾		✓	Contextualizing BTI for Children and Adolescents
N/A	23	Dr. Junjie Zuasula		✓	<ul style="list-style-type: none"> Module 3: Not Ready to Quit Module 4: Ready to Quit Module 5: Staying Quit/Relapse
TOTAL			12	16	

⁽¹⁾ Or alternate permanent BLSS-SHD personnel

⁽²⁾ Additional DOH-CHD personnel to serve as AEs, to be determined by the DOH-DPCB

⁽³⁾ Alternate RP for Modules 3-5

⁽⁴⁾ Expected to stay throughout the training for the "contextualizing inputs" across modules 1-6, and the demonstration of BTI provision for children and adolescents



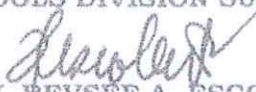
Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS-2024-09-0668

TO : REGIONAL DIRECTORS AND BARMM EDUCATION MINISTER
 SCHOOLS DIVISION SUPERINTENDENTS

FROM : 
 ATTY. REVSEE A. ESCOBEDO
 Undersecretary for Operations


 DR. DEXTER A. GALBAN
 Assistant Secretary for Operations-Learner Support Services

SUBJECT : ENSURING THE PROVISION OF BRIEF TOBACCO
 INTERVENTION (BTI) TO PERSONNEL AND LEARNERS
 IN THE DEPARTMENT OF EDUCATION

DATE : August 15, 2024

DepEd Order No. 48, s. 2016 or the *Policy and Guidelines on Comprehensive Tobacco Control* provides, among others, that “DepEd shall make **cessation intervention services, particularly brief interventions**, available and accessible to students and personnel in need of such services.”

The DepEd Order defines Cessation Interventions as “the treatment of tobacco dependence which includes a range of techniques such as motivation, [advice] and guidance, counseling, telephone and internet support, and appropriate pharmaceutical aids all of which aim to encourage and help tobacco users to stop using tobacco and to avoid subsequent relapse.” Meanwhile, the World Health Organization (WHO) defines brief tobacco intervention (BTI) or “brief advice” as “advice to stop using tobacco, usually taking only a few minutes, given to all tobacco users, usually during the course of a routine consultation or interaction.”

DO 48, s. 2016 further provides that “the Department and all schools shall provide training to counselors and guidance teachers for brief cessation interventions for children, adolescents, and adults as well as coordinate with the [Department of Health (DOH)] for assistance.”

1. In line with these provisions of the DepEd Order, Schools Division Offices (SDOs) are instructed to ensure that they have **designated school health personnel** in charge of ensuring that BTI services are accessible to **learners and personnel in schools** under their respective jurisdictions. This can be done through the following:



Room 101, Rizal Building, DepEd Complex, Merced Avenue, Pasig City 1600
 Telephone Nos.: (02) 8633-5313; (02) 8631-8492
 Email Address: ouops@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	PM-OUOPS	Rev	01
Effectivity	03.23.23	Page	1 of 6



DepEd Complex, Pasig City
 1600

- a. **Promote access to such services** by increasing awareness of available platforms such as the DOH Quitline (**Annex A**), any local hotlines and service providers that provide such services);
- b. Ensure that the **schools in their respective jurisdictions have designated non-teaching personnel** (e.g., school-based personnel in charge of clinics, guidance counselors, guidance advocates) who can provide BTI services to other school personnel and learners in need of such services;
- c. Ensure that the said **school non-teaching personnel are capacitated**, either through organizing trainings in coordination with the DOH or the local health office, or linking them to available trainings;
- d. (In the absence of a trained BTI provider in schools) **Provide BTI to, and facilitate cessation services for**, learners and school personnel concerned during their visits to/deployment in the school, or remotely from their stations at the SDO, as practicable; and
- e. Properly **document and monitor BTI and cessation services** in their respective jurisdictions for eventual reporting to offices that would require such documentation.

Designated personnel are also encouraged to extend the provision of BTI to, and the facilitation of cessation services for, other personnel in the SDO, as practicable, as part of the services offered in the SDO clinic.

2. To ensure that the designated SDO and school non-teaching personnel can effectively perform the abovementioned tasks, SDOs shall ensure that such personnel **possess the following qualifications**:
 - a. Possess basic knowledge and skills related to the delivery of health and/or counseling services (e.g., motivational interviewing, active listening, coaching);
 - b. Have a health background, preferably a health professional or a registered guidance counselor;
 - c. Have undergone training and experience in the provision of BTI, or be willing and available to undergo training on BTI if not previously trained;
 - d. Be willing to undergo a TOT and to conduct roll-out training for other potential school-based BTI providers in their respective jurisdictions;
 - e. Be a non-smoker and non-user of Electronic Nicotine and Non-nicotine Delivery System (ENDS/ENNDS; e.g., vape, e-cigarette), or have already quit smoking or ENDS/ENNDS use for at least one year; and
 - f. Not be affiliated with the tobacco or ENDS/ENNDS industry (e.g., the designated personnel or their immediate family do not own a store that sells tobacco products or a vape shop).
3. Regional Offices (ROs), through designated personnel at the School Health and Nutrition (SHN) Unit at the Education Support Services Division (ESSD), shall **provide necessary support to the SDOs** through quality assurance and monitoring and evaluation. Said personnel, upon proper training, are also encouraged to extend the provision of BTI to, and the facilitation of cessation

services for, other personnel in the RO, as practicable, as part of the services offered in the RO clinic.

4. To support the field in the abovementioned initiatives, the Bureau of Learner Support Services-School Health Division (BLSS-SHD), in coordination with the DOH, shall **organize a series of Basic Training and Training of Trainers (TOT) on BTI**, until every RO and SDO has at least one Trainer who can conduct BTI Trainings for school personnel in their respective jurisdictions.
 - a. **Two batches of a Basic Training** are scheduled in October and in November this year. Priority shall be personnel who have not previously attended any BTI Training. The BLSS-Office of the Director (BLSS-OD) shall issue subsequent memoranda regarding the conduct of the said trainings.
 - b. The **TOT**, exclusively for those who have previously attended a Basic Training and have provided BTI to learners, will be scheduled beginning 2025. TOT completers shall be expected, and provided with necessary support, to train school personnel in the provision of BTI especially to learners.
 - c. In preparation for these trainings, ROs are instructed to submit on or before **August 30, 2024** to the BLSS-SHD (blss.shd@deped.gov.ph), an **updated consolidated list of their designated personnel to provide BTI and facilitate access to other cessation services** using the attached form (**Annex B**).
 - i. The designated personnel's **contact information** is being asked to facilitate dissemination of resources that can support the personnel. A Facebook/Messenger Group may also be created for this purpose; hence, the request for the personnel's Facebook profiles/usernames.
 - ii. Personnel who will declare that they have attended BTI-related trainings attended shall be able to **present certificates of training** when asked to do so before the TOT. Similarly, personnel who will declare that they have practiced provision of BTI shall be able to provide **means of verification** when asked to do so before the TOT.
 - d. BLSS-SHD shall identify the participants to be prioritized in the FY 2024 trainings based on the information to be submitted by the ROs.
5. While BLSS-SHD rolls out BTI trainings, the ROs and the SDOs are encouraged to coordinate similar trainings for their designated personnel as their resources permit, or avail of similar offerings from reliable training providers such as the DOH.

For questions and further clarifications, please contact **Gian Erik M. Adao**, Education Program Specialist II, BLSS-SHD, through email at blss.shd@deped.gov.ph, landline number (02) 8632-9935, or Viber +639684903488.

[BLSS-SHD/GMA]



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Doc. Ref. Code	DM-GUOPS	Rev	01
Effectivity	03 23 23	Page	3 of 6



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