



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

November 4, 2024

**REGIONAL MEMORANDUM**

No. 1177, s. 2024

**To:** Schools Division Superintendents  
SGOD Chiefs  
SEPS - SMM&E  
EPS II - SMM&E  
All Others Concerned

**SUBMISSION OF DIVISION MONITORING, EVALUATION, AND ADJUSTMENT  
(DMEA) REPORT**

1. In light of the intent to strengthen the DMEA as a strategic mechanism to review, discuss, and utilize the performance inputs of Schools Division Offices in generating Insights for the needed support from this Office, all SDOs are requested for the **Online Submission of DMEA Reports for 3rd Quarter, Fiscal Year 2024, to the Quality Assurance Division, on or before November 22, 2024, through this Microsoft OneDrive link/ QR Code:**

<https://tinyurl.com/DMEAQ32024>



2. For this purpose, the use of the enclosed DMEA Report Template, which is also provided on the aforementioned Drive, is advised. The template has undergone validation, as presented during the Learning Conver-Session on Monitoring and Evaluation (M&E) in October, 2024.
3. The presentation of the Insights, that specify the actionable implications of the analyzed DMEA Reports of SDOs, is to be carried out by the QAD during its Yearend Activity slated on November 26, 2024, to be communicated in detail through a separate Regional Memorandum.



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4. For queries and other related concerns, please contact the **QAD** at **(02) 85229247** or via email at **alfredo.desamparo@deped.gov.ph**.
5. Immediate dissemination of and utmost compliance with this Memorandum is desired.

  
**JOCELYN DR ANDAYA**  
Regional Director, NCR  
concurrent Officer-In-Charge, Office of the  
Assistant Secretary for Operations

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**DIVISION MONITORING, EVALUATION, AND ADJUSTMENT (DMEA) REPORT**

*(DepEd Order No. 29, s. 2022, Republic Act No. 9155,  
Memorandum DM-HROD-2023-0617, and DepEd Memorandum No. 14, s. 2022)*

**Quarter and Fiscal Year**

Name of SDO: \_\_\_\_\_

**I. Performance Status:**

No. of Target PPA's for the Quarter	No. of Implemented PPA's	No. of Not Implemented PPA's	No. of Rescheduled PPA's	Percentage of Implemented against the Target PPA's



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Doc. Ref. Code	RO-QAD-F049	Rev	00
Effectivity	10.31.24	Page	1 of 5







Republic of the Philippines  
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Key Result Area (KRA)	Name of PPA	Implementation Status (Options: Fully Implemented, Partially Implemented, Not Yet Implemented, or Bumped Off)	If Implemented, Contributions of the PPA Accomplishment to the RO and SDO Priorities and Directions	Remarks

*Notes:*

- For bumped off PPAs, please indicate the replaced PPAs and the contributions of their accomplishments in the "Remarks" portion.
- If the particular PPAs are implemented in the current quarter as rescheduled/ moved from the previous quarters, details thereof are to be indicated in the "Remarks" portion.

• **PPAs with Budgetary Allocation (Local, SEF, and Downloaded Funds)**

Name of PPA	Physical			
	Target	Actual Accomplishment	Variance	Reason/s for the Variance (if there is any)
PPA 1				
PPA 2				



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Effectivity	10.31.24	Page	2 of 5





Republic of the Philippines  
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Name of PPA	Source of Fund	Financial			Reason/s for the Variance (if there is any)
		Target	Actual Accomplishment	Variance	
PPA 1					
PPA 2					

• **PPAs without Budgetary Allocation**

Name of PPA	Physical			Reason/s for the Variance (if there is any)
	Target	Actual Accomplishment	Variance	
PPA 1				
PPA 2				

**II. Quality Assurance, Monitoring, and Evaluation (QAME) Results of Learning and Development Activities Conducted**

Name of L&D Activity	Proponent	QAME Rating	Descriptive Equivalent



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Doc. Ref. Code	RO-QAD-F049	Rev	00
Effectivity	10.31.24	Page	3 of 5





Republic of the Philippines  
**Department of Education**  
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<b>III. Facilitating Factors for the PPA Accomplishments</b>	
<b>IV. Bottlenecks, Constraints, and Challenges in the PPA Implementation</b>	
<b>V. Solutions, Coping Strategies, and/or Adjustments Implemented</b>	

*Note: The Quality Assurance Division will review the data and information provided as a basis for generating Insights (actionable implications of the inputs and the needed RO support to the SDO) to be presented during the Quarterly DMEA Session.*

**Prepared by:**

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EPS II - SMM&E



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Doc. Ref. Code	RO-QAD-F049	Rev	00
Effectivity	10.31.24	Page	4 of 5





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SEPS - SMM&E

**Reviewed by:**

SGOD Chief

**Approved by:**

Schools Division Superintendent

**Date Submitted:** \_\_\_\_\_

*Encl.*



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Doc. Ref. Code	RO-QAD-F049	Rev	00
Effectivity	10.31.24	Page	5 of 5

