



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



November 7, 2024

REGIONAL MEMORANDUM

No. 3.1188 s. 2024

To: Schools Division Superintendents
All Others Concerned

**FINAL SCHEDULE OF THE TRAINING FOR SCHOOLS DIVISION OFFICES
ON MODULE 1 OF THE NATIONAL QUALITY MANAGEMENT SYSTEM
(NQMS)**

1. In reference to the attached Regional Memorandum No. 1040 s. 2024 "*Rescheduled Training for Schools Division Offices on Module 1 of the National Quality Management System (NQMS)*", all concerned are informed that the above-captioned subject will be held on November 25-27, 2024, at DepEd NCR Varela Hall.

2. The registration fee of Php 3,000.00 per participant includes meals, training kits, and fees for the external facilitators. Payment must be made through:

Name of Bank : Land Bank of the Philippines
EDSA Congressional Branch
Account Name : DEPED NCR
Account Number : 0962-1020-61

3. Attached are the 3-day matrix and indicative program of activities as references.

4. This memorandum also serves as a travel authority for the participants.

5. Immediate dissemination of this Memorandum is desired.

JOCELYN DR ANDAYA

Regional Director, NCR

Concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operation



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Certificate No. PNF 0211
24 83 0162



Republic of the Philippines
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Program Matrix

| DAY 1 • 25 NOVEMBER 2024 (MONDAY) | | | |
|-----------------------------------|----------|---|---|
| Time | Duration | Activity | Person-in-Charge |
| 7:30 - 8:00 | 30m | Registration | PMT |
| 8:00 - 8:30 | 30m | Preliminaries > National Anthem > Ecumenical Prayer > DepEd Quality Policy Statement | |
| | | Acknowledgement of Participants and Activity Norms | Rodolfo J. Colocar EPS, HRDD |
| | | Welcome Remarks and Inspirational Message | Jocelyn DR Andaya Regional Director, NCR concurrent OIC, Office of the Assistant Secretary for Operations |
| | | Activity Objectives and Matrix | Hajji R. Palmero Chief, HRDD-NEAP R |
| 8:30 - 9:00 | 30m | Pretest | Hajji R. Palmero Chief, HRDD-NEAP R |
| 9:00 - 10:30 | 1h30m | PRESENTATION Session 1: DepEd QMS Journey | Adolfo A. Nisperos, Jr. |
| 10:30 - 10:45 | 15m | Health Break | |
| 10:45 - 12:00 | 1h15m | PRESENTATION Session 2: Overview of DepEd Order No. 19, 2021 | Atty. Joylyn P. Dulnuan Chief, ASD Deputy QMR |
| 12:00 - 1:00 | 1hr | Lunch Break | |
| 1:00 - 3:00 | 2hr | PRESENTATION Session 3: Process Approach / Risk-Based Thinking | Lilia A. Ricero OIC-Chief, PPRD |
| 3:00 - 3:15 | 15m | Health Break | |
| 3:15 - 5:00 | 1h45m | PRESENTATION Session 4: Documenting of QMS | Roger R. Morallos Chief, FTAD |
| 5:00 - 5:30 | 30m | Accomplishment of Day 1 QAME | Don Ray V. Salvador EPS II, HRDD |

Program Moderator

Louie C. Duterte

OIC-Chief, Education Program Supervisor, QAD



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| DAY 2 • 26 NOVEMBER 2024 (TUESDAY) | | | |
|------------------------------------|----------|---|--|
| Time | Duration | Activity | Person-in-Charge |
| 8:00 - 8:30 | 30m | Preliminaries > Nationalistic Song > Ecumenical Prayer > DepEd Quality Policy Statement Management of Learning > Energizer > Recap > Reminders | |
| 8:30 - 10:00 | 1h30m | PRESENTATION Session 5: ISO 9001:2015 | External Facilitator |
| 10:00 - 10:15 | 15m | Health Break | |
| 10:15 - 12:00 | 1h45m | PRESENTATION Session 6: Context of the Organization / QMS and Its Processes | External Facilitator |
| 12:00 - 1:00 | 1hr | Lunch Break | |
| 1:00 - 3:00 | 2hr | PRESENTATION Session 7: Leadership Commitment | External Facilitator |
| 3:00 - 3:15 | 15m | Health Break | |
| 3:15 - 5:00 | 1h45m | WORKSHOP No. 1: Monitoring / Measuring Resources | External Facilitator |
| 5:00 - 5:30 | 30m | Accomplishment of Day 2 QAME | Don Ray V. Salvador EPS II, HRDD |

Program Moderator

Maria Laarni Carla C. Paranis
OIC-Chief, Education Program Supervisor, ESSD



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| DAY 3 • 27 NOVEMBER 2024 (WEDNESDAY) | | | |
|--------------------------------------|----------|--|---|
| Time | Duration | Activity | Person-in-Charge |
| 8:00 - 8:30 | 30m | Preliminaries > Nationalistic Song > Ecumenical Prayer > DepEd Quality Policy Statement Management of Learning > Energizer > Recap > Reminders | |
| 8:30 - 10:00 | 1h30m | PRESENTATION Session 8: Management Review | External Facilitator |
| 10:00 - 10:15 | 15m | Health Break | |
| 10:15 - 12:00 | 1h45m | PRESENTATION Session 9: Certification Process | External Facilitator |
| 12:00 - 1:00 | 1hr | Lunch Break | |
| 1:00 - 2:30 | 1h30m | WORKSHOP No. 2: QMS Implementation | Hajji R. Palmero Chief, HRDD-NEAP R |
| 2:30 - 3:00 | 30m | Post-Test | Hajji R. Palmero Chief, HRDD-NEAP R |
| 3:00 - 3:30 | 30m | Closing Program > Nationalistic Song > Ecumenical Prayer > Insights > Challenge > Accepting the Challenge / Pledge of Commitment > Closing Remarks | |
| 3:30 - 4:00 | 30m | Accomplishment of Day 2 QAME | Don Ray V. Salvador EPS II, HRDD |

Program Moderator

Rodolfo J. Colocar

Education Program Supervisor, HRDD