



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



November 12, 2024

**REGIONAL MEMORANDUM**

No. 1193, s. 2024

**To:** Schools Division Superintendents  
 All Others Concerned

**CALL FOR NOMINATION FOR SINGAPORE COOPERATION PROGRAMME –  
 SINGAPORE SKILLS TRANSFORMATION 4.0**

- In reference to the attached Memorandum DM-OUHROD-2024-2239, dated 11 November 2024, from the Office of the Undersecretary for Human Resource and Organizational Development, Wilfredo E. Cabral, this Office informs the field of the above-mentioned subject.
- The following are the details of the course and its scheduled implementation:

<b>Course Title</b>	Singapore Skills Transformation 4.0
<b>Course Schedule</b>	10-14 February 2025   Singapore
<b>No. of Slots</b>	One (1)
<b>Modality</b>	Face-to-Face
<b>Target Participants and Qualifications</b>	<ul style="list-style-type: none"> <li>Educators, administrators, and policymakers involved in Technical-Vocational Education and Training (TVET) Systems</li> <li>Must have a background in education or training, experience in TVET practices, and willingness to innovate and adapt to existing systems for economic and social development</li> </ul>
<b>Deadline of Submission</b>	15 November 2024
<b>Date of Interview with TESDA (via Zoom)</b>	<p>21 November 2024, 1:30 p.m.</p> <p><i>Only those nominees endorsed by the National Educators Academy of the Philippines (NEAP) to TESDA will be interviewed. The Zoom interview link/credentials will be provided by TESDA to the said nominees.</i></p>




HRDD IV



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

---

3. All SDOs are **advised to nominate one (1) qualified participant subject for Regional Evaluation**. SEPS-HRD shall submit the **complete documentary requirements** and **endorsement of their nominee** in this Office on or before November 13, 2024. **Only the nominee endorsed by this Office** shall upload their documents (in PDF format) through the Microsoft Forms which can be accessed through the link: <https://forms.office.com/r/BRBcAe18UR>. Kindly use official DepEd email accounts in submitting the requirements.
4. For further information and any concerns, please contact **Richard D. Vidal**, Education Program Specialist II, Regional Scholarship Focal Person, Human Resource Development Division through email [richard.vidal@deped.gov.ph](mailto:richard.vidal@deped.gov.ph).
5. For the full details, please see enclosed Memorandum.
6. Immediate dissemination of this Memorandum is desired.

  
**JOCELYN DR ANDAYA**  
Regional Director, NCR  
concurrent Officer-In-Charge, Office of the  
Assistant Secretary for Operations

Encl. as stated

rdv/hrdd



6 Misamis Street, Bago Bantay, Quezon City

Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)

Website: <http://www.depedncr.com.ph>



Certificate No. PHP OMS  
24 93 0193





Republika ng Pilipinas

# Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**

**DM-OUHROD-2024-2239**

**TO :** Regional Directors  
Schools Division Superintendents  
School Heads  
All Others Concerned

**FROM :**   
**WILFREDO E. CABRAL**  
Undersecretary  
Human Resource and Organizational Development

**SUBJECT :** CALL FOR NOMINATION FOR SINGAPORE COOPERATION PROGRAMME – SINGAPORE SKILLS TRANSFORMATION 4.0

**DATE :** 11 November 2024

1. The Singapore Cooperation Programme (SCP), in collaboration with the Technical Education and Skills Development Authority (TESDA) through its Foreign Scholarship Training Program, announces its **Call for Nomination** for its training program titled **Singapore Skills Transformation 4.0**, with course details as follows:

<b>Course Title</b>	Singapore Skills Transformation 4.0
<b>Course Schedule and Venue</b>	10-14 February 2025   Singapore
<b>No. of Slots</b>	One (1)
<b>Modality</b>	Face-to-face
<b>Target Participants and Qualification</b>	<ul style="list-style-type: none"> <li>Educators, administrators, and policymakers involved in Technical-Vocational Education and Training (TVET) Systems</li> <li>Must have a background in education or training, experience in TVET practices, and willingness to innovate and adapt to existing systems for economic and social development</li> </ul>
<b>Deadline of Submission of Nominations and Documentary Requirements</b>	15 November 2024
<b>Date of Interview with TESDA (via Zoom)</b>	21 November 2024, 1:30 p.m. <i>Only those nominees endorsed by the National Educators Academy of the Philippines (NEAP) to TESDA will be interviewed. The Zoom interview link/credentials will be provided by TESDA to the said nominees.</i>



2. For selection purposes, NEAP encourages each Regional Office (RO) to **nominate at least one (1) qualified participant**. All nominees must meet the qualifications and submit the documentary requirements listed in **Enclosure 1**. The **Scholarship Clearance (Enclosure 2)** should also be submitted.
3. The **Participant Nomination Form and required documents must be accomplished and uploaded (in PDF form) on or before 15 November 2024**, through the Microsoft Office Form which can be accessed through the link <https://forms.office.com/r/BRBcAe18UR>. Kindly use official DepEd email accounts in submitting the requirements.
4. NEAP shall screen and evaluate the nominations submitted by the ROs based on the prescribed criteria and, subsequently, endorse the qualified participants to TESDA.
5. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, direct sending of requirements to the Secretariat's email, discrepancies in documents, etc.
6. NEAP further reiterates that the established qualifications and selection parameters for its scholarship programs are in adherence to the Equal Opportunity Principle (EOP).
7. For additional information or any concerns, please contact the **NEAP Scholarship Secretariat** through email [scholarships@deped.gov.ph](mailto:scholarships@deped.gov.ph) and/or landline (02) 8715-9919.
8. For immediate dissemination and appropriate action.

**Enclosures:**

*Enclosure 1 – Checklist of General Eligibility Requirements*

*Enclosure 2 – Scholarship Clearance*

**Copy furnished:**

**OFFICE OF THE SECRETARY**

*[NEAPScholarshipSecretariat/Carabaña]*



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600  
 Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549  
 Email Address: [usec.hrod@deped.gov.ph](mailto:usec.hrod@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03.23.2023	Page	2 of 2





Republika ng Pilipinas

# Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

## Enclosure 1

### GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

<b>Name:</b>	
<b>Scholarship Program:</b>	
<b>Sponsoring Agency/Organization:</b>	
<b>Region/SDO:</b>	
<b>Work Station:</b>	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.  c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	d. Must be holding a permanent item.	Updated Service Record
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).  g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet
	h. Must be willing to sign a Scholarship	(shall be complied after being officially



Republika ng Pilipinas

# Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

	Contract and commit to its provisions.	nominated)
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges





Republika ng Pilipinas

# Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

## Enclosure 2

### SCHOLARSHIP CLEARANCE

<b>I. NAME</b>		
<b>II. Position/Designation</b>		
<b>III. Permanent Station</b>		
<b>IV. Has availed any scholarship program</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	If yes, fill out sections V-X, as applicable.
<b>V. Scholarship Program</b>	<b>Program Type</b>	<b>Title of the Program</b>
	<input type="checkbox"/> <b>Degree</b> <input type="checkbox"/> <b>Non-Degree</b>	
<b>VI. Scholarship Duration</b>		
<b>VII. Status</b>	<input type="checkbox"/> <b>Completed the course</b>  (Submit a copy of Certificate of Completion)	<input type="checkbox"/> <b>Withdrawn from the Course</b>  (State the reason below)



Republika ng Pilipinas

# Department of Education

## NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

<b>VIII. Reason/s for Non-Completion</b> (must be supported by attachments)	<input type="checkbox"/> <b>Resignation</b> <input type="checkbox"/> <b>Transfer</b> <input type="checkbox"/> <b>Retirement</b> <input type="checkbox"/> <b>Others</b> <i>Explain further.</i>	
<b>IX. Service Obligation</b>	<b>No. of Months/Yrs Required</b>	<b>No. of Months/Yrs Completed</b>
<b>X. Reason for Non-Completion</b> (must be supported by attachments)	<input type="checkbox"/> <b>Resignation</b> <input type="checkbox"/> <b>Transfer</b> <input type="checkbox"/> <b>Retirement</b> <input type="checkbox"/> <b>Others</b> <i>Explain further.</i>	
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>		
<hr/> Name and Signature of the Scholar	<hr/> Date and Time	
<i>This is to certify that the information in this form and the supporting documents attached hereto are true and correct</i>		
<hr/> Name and Signature of the Recommending Authority		



2<sup>nd</sup> Floor Mabini Building, DepEd Complex, Meralco Ave., Pasig City 1600  
 Telephone Nos.: (+632) 86337207, (+632) 86388638  
 Email Address: neap.od@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code		Rev	00
Effectivity		Page	4 of 5







Republika ng Pilipinas

# Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

(SDO - HRDD)	_____
	Date and Time
<b>APPROVED</b>	
_____	_____
Name and Signature of the Recommending Authority (RO-HRDD)	Date and Time