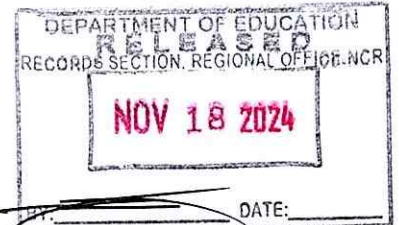




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



MEMORANDUM

NCR No. 1204 s. 2024

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : JOCELYN DR. ANDAYA
Director IV

SUBJECT : Coordination Meeting

DATE : November 11, 2024

1. Please be informed that the 4th Coordination Meeting with AO IV (HRMOs) will be on November 22, 2024, 9:00 a.m. onwards at the DepEd-NCR Conference Room.
2. Agenda are the following:
 - a. Issues and concerns :
 - o updating of inventory of positions
 - o implementation of DO 5 & 13, 2024
 - o payroll process (RPSU)
 - b. Other matters
3. In this connection, each SDO is requested to send their respective AO IV (HRMOs) and 1 personnel in-charge per above topic (2-per SDO). Confirmation of attendance should be done at least a day before the activity through this link:<https://bit.ly/Attendance062724>.
4. Meals of the participants shall be charged against MOOE funds (RO), while travel expenses of SDO participants shall be charge against local funds, both subject to existing budgeting, accounting, and auditing rules and regulations.



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