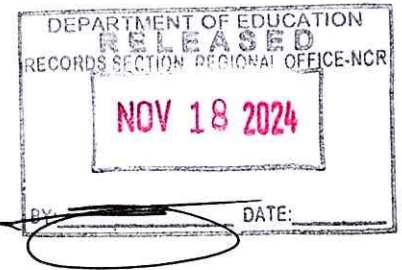




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



November 12, 2024

**REGIONAL MEMORANDUM**

No. 1206, s. 2024

**To:** Schools Division Superintendents  
SGOD Chiefs  
Division Engineers  
All Others Concerned

**FORMULATION OF A CLASSROOM MASTERPLAN AND MASTERLIST FOR THE SCHOOLS CONSTRUCTION AND REPAIRS**

1. The Department of Education (DepEd) and Department of Public Works and Highways (DPWH) have issued Joint Memorandum Circular (JMC) No. 1, s. 2024 entitled "Formulation of Classroom Masterplan and Masterlist for Schools Construction and Repair", which shall serve as the blueprint for planning and decision making on classroom construction and repair/rehabilitation for the next five years.
2. In view thereof, this Office reiterates the responsibilities of the Schools Division Superintendents and DPWH District Engineers to jointly formulate and develop a masterplan for the construction of schools and classrooms within their area of responsibilities, which will then be consolidated into a country masterplan for the construction of schools and classrooms.
3. Attached are the sample templates for the master plan and master list for the new construction and repair/rehabilitation of classrooms, which shall be submitted to the Office of Human Resource and Organizational Development, Department of Education - Central Office, **on or before November 27, 2024**.
4. For strict compliance and appropriate action.

**JOCELYN DR ANDAYA**  
Regional Director, NCR  
Concurrent Officer-In-Charge  
Office of the Assistant Secretary for  
Operations



DEPARTMENT OF EDUCATION  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS



TO : All Department of Education (DepEd) Regional and Division Offices  
All Department of Public Works and Highways (DPWH) District Engineers

**SUBJECT: COMPLIANCE WITH THE REQUIREMENTS OF DEPED-DPWH JOINT MEMORANDUM CIRCULAR NO. 1, S. 2024 (FORMULATION OF CLASSROOM MASTERPLAN AND MASTERLIST FOR SCHOOLS CONSTRUCTION AND REPAIR)**

1. The Department of Education (DepEd) and Department of Public Works and Highways (DPWH) have issued the attached Joint Memorandum Circular (JMC) No. 1, s. 2024 entitled "Formulation of Classroom Masterplan and Masterlist for Schools Construction and Repair," which shall serve as the blueprint for planning and decision making on classroom construction and repair/rehabilitation for the next five years.
2. DepEd Regional Directors, School Division Superintendents, and DPWH District Engineers are hereby directed to convene, jointly formulate, and develop a template of a Masterplan for the construction of schools and classrooms within their areas of responsibility. The same shall be submitted to the Office of the Human Resource and Organizational Development, Department of Education - Central Office **on or before November 27, 2024.**
3. Accordingly, monthly updates on the Masterplan shall be made within six (6) months from the effectivity of JMC No. 1, s. 2024.

Strict compliance of this Memorandum is desired.

  
**WILFREDO E. CABRAL**

Undersecretary for Human Resource and  
Organizational Development

  
**ERIC A. AYAPANA**

Undersecretary for Operations In Charge  
of Convergence Projects

**CONSTRUCTION OF CLASSROOMS MASTERPLAN**

REGION	DIVISION	SCHOOL ID	SCHOOL NAME	MUNICIPALITY	LD	NO. OF SITES	CI-NEEDS IN DOUBLE SHIFT	CI-NEEDS FOR SINGLE SHIFT	PROPOSED SCOPE OF WORKS	PRIORITY	PRIORITY- FOR SINGLE SHIFT
NCR	Marikina City	305401	Marikina Science HS	City of Marikina	1st	1	26 (Science School)	26	Construction of school buildings; With school site issues	1	1

## REPAIR/ REHABILITATION OF CLASSROOMS MASTERPLAN

REGION	DIVISION	SCHOOL ID	SCHOOL NAME	MUNICIPALITY	LD	NO. OF SITES	CL NEEDS FOR SINGLE SHIFT	CL NEEDS IN DOUBLE SHIFT	PROPOSED SCOPE OF WORKS	PRIORITY
NCR	Marikina City	319901	Nangka HS	City of Marikina	2nd	1	22		Repair/ rehabilitation of school buildings	1