



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
 ORD-2024-1221

TO : Schools Division Superintendents
 Schools Division SMHP, ARH, MDNS Coordinators
 SDO-Navotas
 SDO-Valenzuela
 SDO-Las Piñas
 SDO-Pasig
 SDO-Manila
All Others Concerned

FROM : OFFICE OF THE REGIONAL DIRECTOR

SUBJECT : CONDUCT OF YEAR-END IMPLEMENTATION REVIEW FOR THE SCHOOL MENTAL HEALTH AND OTHER RELATED HEALTH PROGRAMS

DATE : November 18, 2024

- Attached is Memorandum DM- OUOPS- 2024- 09-09466 dated November 8, 2024, signed by Atty. Revsee A. Escobedo, Undersecretary for Operations titled "Conduct of Year-End Implementation Review for the School Mental Health and other related health programs" to be conducted on November 25-29, 2024, at DepEd Ecotech, Lahug, Cebu City.

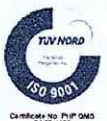
- In this connection, the following School Health Personnel are requested to attend:

Name	Designation	RO/SDO
Minalyn S. Morante	Technical Assistant II	DepEd-RO
Angel Baylosis	Technical Assistant I	DepEd-RO
Micah Dianne Margaret M. Padrinao	Nurse II	SDO-Valenzuela
Ana Grace Joy Onayan	Nurse II	SDO-Navotas
Joan Espanto	Nurse II	SDO-Las Piñas
Leny Fe Aguilar	Nurse II	SDO-Las Piñas
Girlye Y. Lopez	Nurse II	SDO-Pasig
Marife B. Asensi	Nurse II	SDO-Pasig
Mary Rose D. Acosta	Nurse II	SDO-Manila

- All participants are expected to complete the Pre-registration Form through this link: <https://tinyurl.com/SHDYearEndPIR24> as soon as possible.




Address: 6 Misamis St., Bago Bantay, Quezon City
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 Website: depedncr.com.ph





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4. Travel expenses shall be charged to the BLSS-SHD funds downloaded to the DepEd Regional Office for this activity subject to the usual accounting and auditing rules and regulations.
5. For any queries or clarifications, kindly contact Connie P. Gepanayao, MD, FPPS, Medical Officer IV, School Health and Nutrition Unit through email at hnu.ncr@deped.gov.ph or cellphone number 09189411154.
6. Immediate dissemination of this Memorandum is desired.

JOCELYN DR. ANDAYA 
Regional Director, NCR
concurrent Officer-In-Charge, Office
of the Assistant Secretary for Operations



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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2024-01-09464

TO : REGIONAL DIRECTORS AND BARMM EDUCATION MINISTER
SCHOOLS DIVISION SUPERINTENDENTS CONCERNED

FROM :  **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations 

SUBJECT : CONDUCT OF YEAR-END IMPLEMENTATION REVIEW FOR
THE SCHOOL MENTAL HEALTH AND OTHER RELATED
HEALTH PROGRAMS

DATE : November 08, 2024

The Department of Education (DepEd), through its mandate under Republic Act 11036 or the *Mental Health Act*, is implementing the School Mental Health Program (SMHP) to strengthen the mental health and well-being of learners. The SMHP, coordinated by the Bureau of Learner Support Services School Health Division (BLSS-SHD), involves the implementation and facilitation of various mental health promotion projects and activities including mental health and psychosocial support (MHPSS) services.

Accordingly, the BLSS-SHD acknowledges the significance of enabling systems such as timely monitoring and evaluation (M&E) of projects and activities that strengthen and ensure sustainability of the SMHP.

In line with this, the BLSS-SHD shall **conduct the year-end implementation review of the SMHP and other related health programs from November 25 to 29, 2024, at DepEd Ecotech Center, Cebu City**. The objectives of the activity are as follows:

- Present and review Physical and Financial Accomplishments for 2023-2024 across Governance Levels;
- Present and identify existing practices, gaps and challenges, and best practices of field offices;
- Discuss Plans for FY 2025 Projects and Activities; and
- Review Draft Policy on OK sa DepEd – Healthy Learning Institutions

For further details regarding the indicative Program of Activities, refer to **Annex A**.

With this, **coordinators of school health programs from Regional Offices (ROs) and Schools Division Offices (SDOs) are invited to attend the workshop**. Target participants are coordinators in charge of monitoring the implementation of School Health Programs. All coordinators from the ROs are invited. ROs are expected to identify and coordinate with their SDOs for their selected SDO participants. All

participants are expected to complete the Pre-registration Form through this link: <https://tinyurl.com/SHDYearEndPIR24> on/or before November 18 2024.

For a complete list of the RO and SDO participant slots per region, refer to **Annex B**.

In preparation for the participation in the activity, participants are expected to complete their monitoring and evaluation reports in line with Memorandum Number DM-OUOPS-2024-09-06281 titled *Submission of Reports for the Implementation of Related School Health Programs, Projects and Activities for FY 2024* (enclosed). More details and information about the activity's conduct shall be provided through subsequent advisories from the BLSS-Office of the Director, as needed.

Travel expenses shall be charged to the funds downloaded by BLSS-SHD to the ROs for this activity (for DepEd regional field participants) or to the office local funds (for the BARMM participants), subject to the usual accounting and auditing rules and regulations. ROs are requested to augment for travel expenses as needed. On the other hand, kindly take note of the schedule for meals and accommodation below.

Meals	Nov. 25 Day 1	Nov. 26 Day 2	Nov. 27 Day 3	Nov. 28 Day 4	Nov. 29 Day 5
Breakfast		✓	✓	✓	✓
AM Snack		✓	✓	✓	✓
Lunch	✓	✓	✓	✓	
PM Snack	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	

Offices concerned are requested to grant compensatory time-off (CTO) to participating personnel, **as applicable**, computed against the actual days that they participate in the activity, in accordance with existing Civil Service Commission rules and regulations. Grant of CTO may be applicable to situations such as when personnel need to travel a day before the opening (Sunday) or a day after the closing (Saturday) due to the availability of flights, or when a day or some days within the duration of the activity fall/s under (a) [local] holiday(s).

For any queries or clarifications, please contact Dr. **Lilibeth M. Gonzales**, *Senior Health Program Officer*, or **Ms. Amina Aisa Boncales**, *Technical Assistant II*, through email at blss.shd@deped.gov.ph.

For appropriate action. Thank you.

[BLSS-SHD/AAB]

Annex A

INDICATIVE PROGRAM OF ACTIVITIES* FOR THE CONDUCT OF YEAR-END IMPLEMENTATION REVIEW FOR THE SCHOOL MENTAL HEALTH AND OTHER RELATED HEALTH PROGRAMS

**November 25 – 29, 2024
DepEd Ecotech Center, Cebu City**

SCHEDULE	TIME	ACTIVITY	IN-CHARGE
November 25 - Day 1: Travel of Participants and Opening			
AM	-	Travel and Arrival of Participants	PMT
NN	LUNCH BREAK		
PM	2:30 - 3:00	Preliminaries	
		<i>Opening Remarks</i>	SHD, MCD/LMG
		<i>Message of Support</i>	ADG, OASOPS
	3:00 - 3:15	BREAK TIME	
	3:15 - 4:45	Agenda & Setting of Expectations	BLSS-SHD
	4:45 - 5:00	End of Day Announcements	PMT
November 26 - DAY 2: FY 2024 Accomplishments & Challenges			
AM	8:00 - 8:30	Preliminaries	Host, Participants
		<i>Message of Guidance</i>	BLSS-OD, DMSM
	8:30 - 9:30	Presentation of SHD FY 2024 Status and Accomplishments	SHD, MCD/LMG
	9:30 - 10:00	Open Forum	Host, SHD
	10:00 - 10:15	BREAK TIME	
10:15 - 12:00	Field Office Presentations of FY 2024 Accomplishments	Host, Participants	
NN	LUNCH BREAK		
PM	1:00 - 3:00	Continuation of FO Presentations of FY 2024 Accomplishments	Host, Participants
	3:00 - 3:15	BREAK TIME	
	3:15 - 4:30	Discussion and Activity on Implementation Challenges & Best Practices	Host, Participants
	4:30 - 5:00	End of Day Announcements	PMT
November 27 - DAY 3: FY 2025 Ways Forward and Planning			
AM	8:00 - 8:30	Preliminaries	Host, Participants
	8:30 - 9:30	Presentation of SHD FY 2025 Ways Forward	SHD, MCD/LMG
	9:30 - 10:00	Presentation of Draft Integrated ToC and Indicators	SHD, AAB
	10:00 - 10:15	BREAK TIME	
	10:15 - 12:00	Orientation and Activity on FY 2025 Actions Planning for FOs	Host, SHD
NN	LUNCH BREAK		
PM	1:00 - 2:00	Continuation of Activity on FY 2025 Action Planning for FOs	Host, SHD
	2:00 - 4:30	Presentation of Draft Action Plans	Host, Participants
	3:00 - 3:15	BREAK TIME	



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	4:30 - 5:00	End of Day Announcements	PMT
November 28 - Day 4: OKD-HLI Policy Validation			
AM	8:00 - 8:30	Preliminaries	Host, Participants
	8:30 - 9:30	Presentation/Overview of the Draft Policy on OKD-HLI Framework Operationalization	SHD, GEA
	9:30 - 12:00	Review and open discussion re the Draft Policy on OKD-HLI Framework Operationalization	SHD, GEA, PMT
	10:00 - 10:15	BREAK TIME	
NN	LUNCH BREAK		
PM	1:00 - 4:30	Review of OKD-HLI Framework Operationalization Implementation Plans and Indicators	SHD, GEA, PMT
	3:00 - 3:15	BREAK TIME	
	4:30 - 5:00	End of Day Announcements	PMT
November 29 - Day 5: Closing and Ways Forward			
AM	9:00 - 9:15	Preliminaries	Host, Participants
	9:15 - 10:15	Summary and Conclusion of Activity	BLSS-SHD
	10:15 - 10:45	Ways Forward	BLSS-SHD
	10:45 - 11:00	Closing Remarks	MCD, BLSS-SHD
	11:00 - 11:30	Recognitions and Certificates	Host, Participants
	11:30 onwards	Departure	

**Subject to change without prior notice*

ANNEX B.

SLOTS FOR FIELD OFFICE PARTICIPANTS

REGION / OFFICE	DESIGNATIONS OF TARGET PARTICIPANTS	NO. OF SLOTS
Region I	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	10
Region II	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	7
Region III	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	13
Region IV-A	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	15
Region IV-B	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	5
Region V	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	10
Region VI	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	13
Region VII	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	14
Region VIII	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	10
Region IX	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	6
Region X	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	11
Region XI	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	8
Region XII	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	6
CAR	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	6
CARAGA	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	9
NCR	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	12
BARMM	Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators	8



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