



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

November 14, 2024

**REGIONAL MEMORANDUM**

No. 1224, s. 2024

**To:** Schools Division Superintendents  
SGOD Chiefs  
Division Partnership Focal Persons  
All Others Concerned

**2024 PARENT-TEACHER ASSOCIATION (PTA) FORUM**

1. The Department of Education through External Partnerships Service (EPS) in collaboration with Operations Strand shall conduct the *2024 Parent-Teacher Association (PTA) Forum* on **November 28-29, 2024**, to be held in Ecotech, Lahug, Cebu City. The activity aims to provide updates, formulate solutions related to school operations, and improve collaboration that will further intensify its engagement with PTAs.
2. In line with this, the Central Office respectfully invites the following identified personnel indicated in the attached Annex A to attend and participate in the onsite activity.
  1. PTA Federated Officers (Provinces and Independent Cities)
    - 1.1. Federated PTA President
    - 1.2. Federated PTA Vice President
    - 1.3. Federated PTA Secretary/Treasurer
  2. Regional Partnership Focal Persons; and
  3. Division Partnership Focal Persons
3. Travel and other incidental expenses of participants shall be charged against the Program Support Funds – Building Partnership and Linkages (BPLP) and or local funds subject to existing accounting and auditing rules and regulations.
4. Attached is a copy of Memorandum CO-EPS- 11-2188 s. 2024 dated October 31, 2024, for reference.
5. For compliance and immediate dissemination.

  
**JOCELYN DR ANDAYA**  
Regional Director, NCR  
concurrent Officer-In-Charge, Office of the  
Assistant Secretary for Operations



Republic of the Philippines  
**Department of Education**  
**OFFICE OF THE SECRETARY**  
**EXTERNAL PARTNERSHIPS SERVICE**

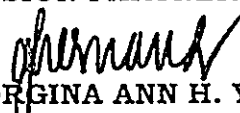

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CO-EPS- 11-2188 S-2024

**MEMORANDUM**

TO : ALL REGIONAL DIRECTORS  
SCHOOLS DIVISION/CITY SUPERINTENDENTS

ATTENTION : REGIONAL PARTNERSHIP FOCAL PERSONS  
DIVISION PARTNERSHIP FOCAL PERSONS

FROM :   
GEORGINA ANN H. YANG   
Assistant Secretary

SUBJECT : 2024 PARENT-TEACHER ASSOCIATION (PTA) FORUM

DATE : October 31, 2024

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The Parent-Teacher Associations (PTAs) have been assisting the schools in promoting basic education. As an active partner of the Department of Education (DepEd), the External Partnerships Service (EPS) conducted various activities to strengthen the engagement with PTAs and to address issues that are important to parents and public school administrators. This year, EPS will continue to convene PTAs to provide updates, formulate solutions related to school operations, and improve collaboration that will further intensify its engagement with PTAs.

In this regard, EPS in collaboration with the Operations Strand shall conduct the **2024 Parent-Teacher Association (PTA) Forum** on November 28-29, 2024 which will be held in Region VII. Aligned with this, we would like to invite the identified personnel reflected in the attached Annex A to attend and participate in the onsite conduct of the activity, broken down as follows:

1. PTA Federated Officers (Provinces and Independent Cities);
  - 1.1 Federated PTA President
  - 1.2 Federated PTA Vice President
  - 1.3 Federated PTA Secretary/Treasurer
2. Regional Partnership Focal Persons; and
3. Division Partnership Focal Persons.

The travel and other incidental expenses of participants will be chargeable against the Program Support Funds – Building Partnership and Linkages (PSF-BPLP) and/or local funds subject to existing accounting and auditing rules and regulations.

Also attached is the Administrative Note, for reference and guidance.

For immediate dissemination and strict compliance.

Thank you very much.

**Annex A - List of Participants for the 2024 PTA Forum**

<b>Region</b>	<b>Participants</b>	<b>Number</b>
<b>BATCH 1</b>		
Region I	Regional Partnership Focal Person	1
	Division Partnership Focal Person	14
	Federated PTA Officers	
	Ilocos Norte	3
	Ilocos Sur	3
	La Union	3
	Pangasinan 1	3
	Pangasinan II	3
	Dagupan City	3
Region II	Regional Partnership Focal Person	1
	Division Partnership Focal Person	9
	Federated PTA Officers	
	Batanes	3
	Cagayan	3
	Isabela	3
	Nueva Vizcaya	3
	Quirino	3
	Santiago City	3
Region III	Regional Partnership Focal Person	1
	Division Partnership Focal Person	21
	Federated PTA Officers	
	Aurora	3
	Bataan	3
	Bulacan	3
	Nueva Ecija	3
	Pampanga	3
	Tarlac	3
	Zambales	3
	Angeles City	3
Olongapo City	3	
Region IV-A	Regional Partnership Focal Person	1
	Division Partnership Focal Person	23
	Federated PTA Officers	
	Batangas	3
	Cavite	3
	Laguna	3
	Quezon	3
	Rizal	3
Lucena City	3	
MIMAROPA	Regional Partnership Focal Person	1
	Division Partnership Focal Person	7
	Federated PTA Officers	

	Marinduque	3
	Occidental Mindoro	3
	Oriental Mindoro	3
	Palawan	3
	Romblon	3
	Puerto Princesa City	3
Region V	Regional Partnership Focal Person	1
	Division Partnership Focal Person	13
	Federated PTA Officers	
	Albay	3
	Camarines Norte	3
	Camarines Sur	3
	Catanduanes	3
	Masbate	3
	Sorsogon	3
Naga City	3	
NCR	Regional Partnership Focal Person	1
	Division Partnership Focal Person	16
	Federated PTA Officers	68
	Caloocan City	3
	Las Piñas City	3
	Makati City	3
	Malabon	3
	Mandaluyong City	3
	Manila	3
	Marikina City	3
	Muntinlupa City	3
	Navotas	3
	Parañaque City	3
	Pasay City	3
	Pasig City	3
	Quezon City	3
	San Juan City	3
	Taguig City	3
	Valenzuela City	3
CAR	Regional Partnership Focal Person	1
	Division Partnership Focal Person	8
	Federated PTA Officers	
	Abra	3
	Apayao	3
	Benguet	3
	Ifugao	3
	Kalinga	3
	Mountain Province	3
	Baguio City	3
<b>Sub Total</b>	<b>305</b>	

Region	Participants	Number
<b>BATCH 2</b>		
Region VI	Regional Partnership Focal Person	1
	Division Partnership Focal Person	21
	Federated PTA Officers	
	Aklan	3
	Antique	3
	Capiz	3
	Guimaras	3
	Iloilo	3
	Negros Occidental	3
	Iloilo City	3
	Bacolod City	3
Region VII	Regional Partnership Focal Person	1
	Division Partnership Focal Person	20
	Federated PTA Officers	
	Bohol	3
	Cebu	3
	Negros Oriental	3
	Siquijor	3
	Cebu City	3
	Lapu Lapu City	3
	Mandaue City	3
Region VIII	Regional Partnership Focal Person	1
	Division Partnership Focal Person	13
	Federated PTA Officers	
	Biliran	3
	Eastern Samar	3
	Leyte	3
	Northern Samar	3
	Southern Samar	3
	Samar	3
	Tacloban City	3
Ormoc City	3	
Region IX	Regional Partnership Focal Person	1
	Division Partnership Focal Person	8
	Federated PTA Officers	
	Zamboanga del Norte	3
	Zamboanga del Sur	3
	Zamboanga Sibugay	3
	Zamboanga City	3
Region X	Regional Partnership Focal Person	1
	Division Partnership Focal Person	14
	Federated PTA Officers	
	Bukidnon	3

	Camiguin	3
	Lanao del Norte	3
	Misamis Occidental	3
	Misamis Oriental	3
	Cagayan De Oro City	3
	Iligan City	3
Region XI	Regional Partnership Focal Person	1
	Division Partnership Focal Person	11
	Federated PTA Officers	
	Davao del Norte	3
	Davao del Sur	3
	Davao Oriental	3
	Davao de Oro	3
	Davao Occidental	3
	Davao City	
Region XII	Regional Partnership Focal Person	1
	Division Partnership Focal Person	8
	Federated PTA Officers	
	North Cotabato	3
	Sarangani	3
	South Cotabato	3
	Sultan Kudarat	3
	General Santos City	3
	Cotabato City	3
CARAGA	Regional Partnership Focal Person	1
	Division Partnership Focal Person	12
	Federated PTA Officers	
	Agusan del Norte	3
	Agusan del Sur	3
	Surigao del Norte	3
	Surigao del Sur	3
	Dinagat Island	3
	Butuan City	3
	<b>Sub Total</b>	<b>271</b>
<b>Total Participants</b>	<b>576</b>	

**2024 PARENT-TEACHER ASSOCIATION (PTA) FORUM**  
**ADMINISTRATIVE NOTE**

**1. PURPOSE**

The DepEd-External Partnerships Service in collaboration with the Operations Strand shall conduct the 2024 Parent-Teacher Association (PTA) Forum on November 28-29, 2024 in Region VII.

The objective of the forum includes discussion on the following:

1. Key features of the DepEd Order No. 13, s. 2022 (Omnibus on PTA Operations), with focus on the roles and responsibilities of PTA Officers and members;
2. Roles/expectations from PTA Officers during Local School Board (LSB) Meetings;
3. Existing programs of the Department to promote learners well-being, academic success, and personal growth (e.g. Oplan Bakuna, School Safety, Learner's Right, etc.); and
4. Partnership programs and projects with PTA aligned with the 5-Point Agenda.

**2. PARTICIPANTS**

The activity shall be participated by the following

1. PTA Federated Officers (Provinces and Independent Cities);
  - 1.1 Federated PTA President
  - 1.2 Federated PTA Vice President
  - 1.3 Federated PTA Secretary/Treasurer
2. Regional Partnership Focal Persons; and
3. Division Partnership Focal Persons.

<b>Batch / Participants</b>	<b>Date</b>	<b>Venue</b>
<b>Batch 1</b> Regions I, II, III, IV-A, IV-B, V, CAR and NCR	November 28, 2024	Ecotech, Lahug, Cebu City
<b>Batch 2</b> Regions VI, VII, VIII, IX, X, XI, XII, and CARAGA	November 29, 2024	Ecotech, Lahug, Cebu City

**3. ACCOMMODATION**

**Batch 1**        Regions I, II, III, IV-A, IV-B, V, CAR and NCR  
Venue        :    Ecotech, Lahug, Cebu City

Check in    :    November 28, 2024, at 2:00 PM  
First Meal   :    Breakfast  
Last Meal    :    Dinner

Check Out:    November 29, 2024 at 12:00 PM

**Batch 2**        Regions VI, VII, VII, IX, X, XI, XII and CARAGA  
Venue        :    Ecotech, Lahug, Cebu City

Check in    :    November 29, 2024 at 2:00 PM  
First Meal   :    Breakfast  
Last Meal    :    Dinner

Check Out:    November 30, 2024 at 12:00 PM



#### **4. REGISTRATION**

A link will be provided to facilitate attendance confirmation and fill up the pre-forum questionnaire.

Please note that only the requested participants reflected in the attached **Annex A** of the Memorandum shall register using the link provided.

#### **5. OTHERS**

Travel and other incidental expenses will be chargeable against Program Support Funds – Building Partnership and Linkages (PSF-BPLP) and/or local funds subject to the usual accounting and auditing rules and regulations.