




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



**REGIONAL MEMORANDUM**  
**ORD-2024- 1244**

**TO :** **SCHOOLS DIVISION SUPERINTENDENT**  
SDO Las Pinas City  
SDO Malabon City  
SDO Navotas City  
SDO Paranaque City  
SDO Quezon City  
SDO San Juan City  
SDO Taguig City & Pateros  
SDO Valenzuela City

**FROM :** **JOCELYN DR ANDAYA**   
Regional Director, NCR  
Concurrent Officer-in-Charge  
Office of the Assistant Secretary for Operations

**SUBJECT :** **REQUEST FOR BASIC TRAINING COURSE ON THE IMPLEMENTATION OF THE ALTERNATIVE LEARNING SYSTEM (ALS) FOR SCHOOL LEADERS**

**DATE :** **November 21, 2024**

1. This has reference to the attached letter from Rita E. Riddle, CESO V, Schools Division Superintendent, Schools Division Office - Manila, dated November 7, 2024, requesting for the rescheduling of basic training course in Alternative Learning System (ALS) for school leaders on December 10-13, 2024.
2. Relative to this, the Regional ALS Core of Trainers from the eight (8) Schools Division Offices are requested to facilitate the training at Manila High School, City of Manila. (Please see the attached list of Regional ALS Core of Trainers).
3. Immediate dissemination of this Memorandum is desired.

CLMD/CAVillanueva2024



Address: 6 Misamis St., Bago Bantay, Quezon City  
Email address: ncr@deped.gov.ph  
Website: depedncr.com.ph



✓ 258



Republic of the Philippines  
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**Regional ALS Core of Trainers**

<b>NAME</b>	<b>DIVISION</b>	<b>DESIGNATION</b>
Roselle Sabido	Las Pinas City	Education Program Supervisor – Division ALS Focal Person
Kate Martin	Malabon City	Education Program Specialist II-ALS
Luisa Elipan	Navotas City	Education Program Specialist II-ALS
Emerson Sabadlab	Paranaque City	Education Program Specialist II-ALS
Dennis Mano	Quezon City	Education Program Specialist II-ALS
Erwin Dela Cruz	San Juan City	Education Program Specialist II-ALS – Division ALS Focal Person
Aileen Genoso	Taguig City & Pateros	Education Program Specialist II-ALS
Sara Tejada	Valenzuela City	Education Program Specialist II-ALS – Division ALS Focal Person



CEWS

Republic of the Philippines  
Department of Education  
National Capital Region  
SCHOOLS DIVISION OFFICE OF MANILA

RECEIVED  
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BY: [Signature] TIME: [Signature]

November 7, 2024

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**JOCELYN DR. ANDAYA**  
Regional Director, NCR  
concurrent Officer-In-Charge  
Office of the Assistant Secretary for Operations

Madam:

Attached is the Regional Memorandum 1002: **Request for the Basic Training Course on the Implementation of Alternative Learning System for School Leaders** scheduled on November 12-15, 2024 at Manila High School.

Due to the conflict of schedule in programs and activities which need immediate attention, this division humbly requests that the said activity be moved to **December 10-13, 2024**.

We hope that this request merits your approval and support in our advocacy of promoting inclusive education. Thank you.

Very truly yours,

**RITA E. RIDDLE, CESO V**  
Schools Division Superintendent  
[Signature]

For the Superintendent :  
**AURELIO G. ALFONSO, CESO VI**  
Assistant Schools Division Superintendent  
[Signature]

RECORDS MANAGEMENT SERVICES  
**RELEASED**  
BY: [Signature] / DEPED-MANILA DATE: 12 NOV 2024

LVF/Project Equip-Request for RCT  
Nov. 7, 2024



Manila Education Center, Arroceros Forest Park  
Antonio J. Villegas St. Ermita, Manila  
7001-5706 | (02)8527-5009 | (02)8241-2317  
sdo.manila@deped.gov.ph manila.deped.gov.ph  
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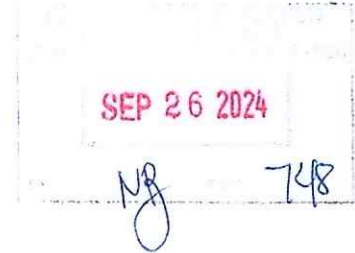


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Republic of the Philippines  
**Department of Education**  
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**SCHOOLS DIVISION OFFICE OF MANILA**

September 19, 2024

**Dir. JOCELYN DR. ANDAYA**  
 Regional Director  
 Department of Education  
 National Capital Region, Quezon City



Madam:

Recognizing the crucial role of School leaders in the successful implementation of the Alternative Learning System (ALS) and responsive to the mantra of promoting Inclusive Education to cater to the needs and demands of diverse (ALS) clients this division will hold Alternative Learning System (ALS) Basic Training Course (BTC) for School Leaders on October 28-30, 2024 at Manila High School.

The Basic Training Course for School Leaders aims to enhance school leaders' knowledge, attitude, values and skills to gather support for better delivery of the programs, projects, and activities of the Alternative Learning System in this division.

In this regard we would like to humbly request from your office the expertise of the ALS Regional Core of Trainers (RCT) to be the resource speakers for the said event.

We believe that the experience and expertise of said core group on this field is of great contribution to this program.

We hope that this request merits your support in our advocacy of promoting inclusive education. Thank you.

Very truly yours,

  
**RITA E. RIDDLE, CESO V**  
 Schools Division Superintendent

LVF/BTC FOR SCHOOL LEADERS Request for RCT  
 Sept 19, 2024



Manila Education Center, Arroceros Forest Park  
 Antonio J. Villegas St. Ermita, Manila  
 (02)8527-5216 | (02)8527-5009 | (02)8735-1029  
[sdo.manila@deped.gov.ph](mailto:sdo.manila@deped.gov.ph) | [manila.deped.gov.ph](http://manila.deped.gov.ph)  
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<b>Title of the Project</b>	<b>ALTERNATIVE LEARNING SYSTEM (ALS) BASIC TRAINING COURSE FOR SCHOOL LEADERS</b>
<b>Date of Conduct</b>	November 12-15, 2024
<b>Venue</b>	Manila High School
<b>Rationale</b>	<p><b>School leaders</b> play a crucial role in the successful implementation of the <b>Alternative Learning System (ALS)</b>. Its responsibilities revolve beyond planning, administration, advocacy, and support to ensure that ALS programs meet the needs of learners outside the formal education system. School leaders as instrumental in translating ALS policies into effective, community-based programs in the (ALS) K-12 Basic Education Curriculum is tantamount to the realization of the government's thrust of providing quality, basic education.</p> <p>It is through effective and efficient leadership of school leaders where standards are achieved and sustained to ensure delivery of quality teaching for quality learning outcomes. Fully-equipped school heads ensure that ALS is accessible, equitable, and responsive to the educational needs of out-of-school individuals.</p> <p>To ensure that the curriculum is implemented and guided by the Alternative Learning System Act (ALS) Act 11510, school heads are deemed necessary to be updated and be kept abreast with the changes and challenges of the time.</p> <p>This is significant and realistic to provide adequate, timely and quality attention and support to the basic learning needs of out-of-school children in special cases and adults including indigenous people, and to strengthen non formal basic education programs in support to quality instruction and leadership that the Division of City Schools, Manila mandates.</p>
<b>Activity Objectives m</b>	The Basic Training Course for School Leaders aims to enhance school leaders' knowledge attitude, values and skills to gather support for better delivery of



Manila Education Center, Arroceros Forest Park  
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### SCHOOLS DIVISION OFFICE OF MANILA

	the programs, projects, and activities of the Alternative Learning System in consonance with RA 11510.
<b>Current Realities</b>	Faced with the challenges in consonance with the implementation of RA 11510, "Alternative Learning System Act", ALS Manila recognizes the need to capacitate school leaders and other ALS Implementers to deliver a range of ALS programs as also stated in Republic Act 11510.
<b>Activity Output</b>	In this Basic Training Course for school leaders will train and informed them on the programs, projects and activities to gather support in the implementation of the Alternative Learning System in the school level.
<b>Activity Requirement</b>	All participants shall be trained to develop and produce a quality output stated in the School Improvement Plan (SIP). Other requirements are approved project proposal, venue proposal, program, invitation, and other required documents.

#### PERSONNEL REQUIREMENT

PERSONS INVOLVED	PARTICIPANTS	MALE	FEMALE	TOTAL
<b>Program Management Team and Learning Management Team</b>	Chief of CID, Selected Supervisors and EPSAs	6	6	12
<b>Participants</b>	School Leaders	41	59	100
	ALS Senior High School Pilot Implementers	6	14	20
<b>TOTAL</b>		<b>25</b>	<b>113</b>	<b>132</b>



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[sdo.manila@deped.gov.ph](mailto:sdo.manila@deped.gov.ph) | [manila.deped.gov.ph](http://manila.deped.gov.ph)  
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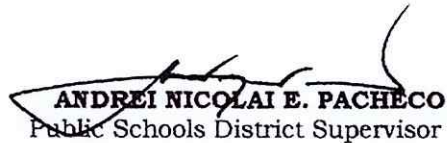
**BUDGETARY REQUIREMENT - HRTD Fund**

EXPENSES	UNIT COST	TOTAL AMOUNT
A. Meal	132pax X P448.29/pax X 4 days	236,700.00
<b>TOTAL EXPENSES</b>		<b>P 236,700.00</b>

Proponents:

  
**LEA V. FAA**

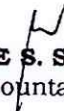
Education Program Specialist II  
 OIC-Supervisor in charge of ALS

  
**ANDREI NICOLAI E. PACHECO**  
 Public Schools District Supervisor


Certified Allotment Available:

  
**MAXIMA C. CATAPANG**  
 Administrative Officer V  
 Budget Services

Certified Funds Available:

  
**ADEBIE S. SANSOLIS**  
 Accountant III

Recommending Approval:

  
**DR. EBENEZER A. BELOY**  
 Chief, Curriculum Implementation Division

Approved:

  
**RITA E. RIDDLE, CESO V**  
 Schools Division Superintendent

DepEd Manila Schools Division Office  
 DepEd Manila



Manila Education Center, Arroceros Forest Park  
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 (02)8527-5216 | (02)8527-5009 | (02)8735-1029  
[sdo.manila@deped.gov.ph](mailto:sdo.manila@deped.gov.ph) | [manila.deped.gov.ph](http://manila.deped.gov.ph)  
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**PROGRAM IMPLEMENTATION REVIEW (PIR)  
DIVISION MONITORING & EVALUATION TOOL  
MID-YEAR, FY 2024**

Schools Division Office  
Manila

DIVISION/SERVICE: Curriculum Implementation Division

Key Result Areas	Program/Project	Output	Physical Target (Achieved)	Date of Implementation (M/Y/DO)	Activities	Expense Items	Financial Expenditure			Remarks	
							Qty	Unit Cost	Project Cost		
Instructional Supervision and Management	Burekas and Davao Daring Marikina (DB- Marikina)	Learning Plan for Grade 7	1	Sept 14, 21, 28, 2023	Seminar/Workshop on the Use of Modified ABAYADA Teaching Technique	Supplies and Materials (Meal)	52	450	3	HRTO Reassignment (EAT/AL Ed. Enhanced Technical Assistance in Leading Education) (October 20, 27, 2024)	Reassignment of positions due to implementation of MATAYAG Curriculum (Collaborative Expertise)
				March 21-22, 2024	Seminar/Workshop on Instructional Supervision and Technical Assistance Provision for Learning Continuity and Recovery	Supplies and Materials (Meal)	283	456	2	HRTO Reassignment (AL Ed. Basic Training Course for School Leaders) (October 20, 27, 2024)	Reassignment of positions due to implementation of MATAYAG Curriculum
				August 23-25, 2024	LCRP Year 3 Implementation, Monitoring, and Evaluation	Supplies and Materials (Meal)	283	456	2	HRTO Reassignment (Senior High School Capacity Building Program) (October 20, 27, 2024)	Reassignment of positions due to implementation of MATAYAG Curriculum
Technical Assistance to Curriculum Implementation	Project EQUIP 3.0: Building Quality Instruction and Professional Learning Continuity and Recovery	Activities Conducted	3	Sept 24, 2024	Seminar/Workshop on Interdisciplinary Literacy in Filipino and English, Mathematical Understanding, Science Content and Socio-Emotional Learning	Supplies and Materials (Meal)	89	150	2	HRTO Reassignment (Development Technical Assistance Provision Operationalizing the Education Development Plan)	Enhance the educational leadership due to implementation of MATAYAG Curriculum
Instructional Supervision and Management	LEADUS Basic Interdisciplinary Literacy in Filipino and English, Mathematical Understanding, and Science Content Learning Continuity and Recovery for Key Stage 1 Teachers	School LAC Plan	1	May 13-17, 2024	1 Venue with Meals 2 Supplies and Materials	250	2,000.00	3	HRTO		

Prepared by  
  
**RINA A. BELOY, Ph.D.**  
Chief Education Supervisor, CID

Approved by  
  
**RINA E. CERO, CESO V**  
Schools Division Superintendent