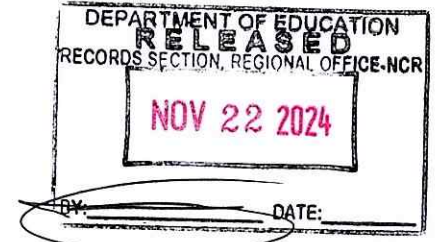




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



November 21, 2024

REGIONAL MEMORANDUM

No. 1252, s. 2024

To: Schools Division Superintendents
SGOD Chiefs
Division Partnership Focal Persons
All Others Concerned

REQUEST FOR SUBMISSION OF REPORTS FOR 2024 PROGRAM SUPPORT FUNDS – BUILDING PARTNERSHIP AND LINKAGES PROGRAM (PSF-BPLP)

1. Pursuant to Memorandum OUOPS No. 2024-13-01712 dated March 4, 2024, from Atty. Revsee A. Escobedo, Undersecretary for Operations titled *Guidelines on the Release, Utilization, Monitoring and Reporting of Program Support Funds for Building Partnership and Linkages Program (PSF-BPLP) for Fiscal Year 2024*, the Schools Divisions are mandated to submit the following reports:
 - 1.1. Work and Financial Plan for the PSF-BPLP for submission to Education Support Services Division (ESSD) to be submitted to External Partnerships Service ASAP.
 - 1.2. Physical and Financial Accomplishment Report/Utilization Report
 - 1.2.1. Status of PSF Utilization – November 29, 2024
 - 1.2.2. PSF Utilization Report – on or before December 10, 2024
 - 1.3. PSF-BPLP Activity Report – on or before December 10, 2024
 - 1.4. 2024 Brigada Eskwela Report using the DPDS template – November 29, 2024.
2. Additionally, the Division Partnership Focal Persons are requested to submit to this Office (Attention: Ms. Joan R. Pedroche, PDO IV-ESSD), the SDO Partnership Best Practices in powerpoint format through this link <https://tinyurl.com/PartnershipBestPractices2024> on or before November 29, 2024.
3. For strict compliance and immediate dissemination.


JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-In-Charge
Office of the Assistant Secretary for
Operations

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