



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



November 28, 2024

**REGIONAL MEMORANDUM**

No. 1273, s. 2024

**To:** Schools Division Superintendents  
SGOD Chiefs  
Division Partnership Focal Persons  
All Others Concerned

**3-DAY STRATEGIC PLANNING WORKSHOP OF REGION AND DIVISION  
PARTNERSHIP FOCAL PERSONS**

1. The DepEd NCR through Education Support Services Division (ESSD) will conduct a *3-day Strategic Planning Workshop of Region and Division Partnership Focal Persons* on **December 4-6, 2024**, venue TBA.
2. The said workshop aims to:
  - a. provide profiles of successful partnership approaches and information that can be replicated
  - b. craft monitoring tool to track partnership performance and progress
  - c. prepare partnership physical and financial plan
  - d. foster professional growth, peer learning and camaraderie among division partnership focal persons
3. Attached are the Indicative Program of Activities and List of Participants, for reference. Failure to attend the said activity shall pay the equivalent expenses for board and lodging for three (3) days in the amount of Six Thousand Pesos (Php6,000.00). First meal is breakfast of Day 1 (December 4, 2024) while the last meal is lunch of Day 3 (December 6, 2024).
4. The board and lodging of participants shall be shouldered by the Regional Office while the transportation expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
5. For compliance and immediate dissemination.

  
**JOCELYN DR ANDAYA**  
Regional Director, NCR  
Concurrent Officer-In-Charge  
Office of the Assistant Secretary for  
Operations

Encl.: As stated



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ESSD/172



Education Support Service Division (ESSD)

# PROGRAMME OF ACTIVITIES

**3-DAY STRATEGIC PLANNING WORKSHOP OF REGION AND DIVISION PARTNERSHIP FOCAL PERSONS**

Dec. 4-6, 2024 | QUEZON CITY

DATE	TIME	ACTIVITY	RESPONSIBLE OFFICE/PERSON
<b>DAY 1</b> <b>December 4</b>	<b>7:00 AM</b>	<b>BREAKFAST</b>	
	<b>8:00 AM</b>	<b>OPENING PROGRAM</b>	<b>Regional Office Officials/Secretariat</b>
		<b>Preliminaries</b>	<b>Regional Office Officials/Secretariat</b>
		<b>Welcome Remarks</b>	<b>MARIA LAARNI CARLA C. PARANIS EPS, OIC-Chief, ESSD</b>
		<b>Message</b>	<b>JOCELYN DR ANDAYA</b> Regional Director, NCR Concurrent Officer-In-Charge Office of the Assistant Secretary for Operations
		<b>Overview of Event Objectives and Schedule</b>	<b>JOAN R. PEDROCHE</b> PDO IV, ESSD
	<b>9:00 AM</b>	<b>PLENARY SESSION:</b> - ASP at a Glance	<b>JOAN R. PEDROCHE</b> PDO IV, ESSD
	<b>10:15 AM</b> (15 minutes)	<b>BREAK</b>  - Partnership Best Practices (Private Sector)	<b>MARIA THERESA G. GAMBOA SEPS, SDO Mandaluyong</b>
	<b>12:00 PM</b>	<b>LUNCH BREAK</b>	
<b>1:00 PM</b>	- Partnership Best Practices (LGU)	<b>DESIREE S. ADRIGADO SEPS, SDO Tapat</b>	

	<b>3:15 AM</b> (15 minutes)	<b>BREAK</b>  - Partnership Best Practices (PTA)  - Partnership Best Practices (Government Sector/NGO)	<b>SYLWYN S. TENORIO</b> <b>SEPS, SDO Pasay City</b>  <b>ELIZABETH G. NUÑEZ</b> <b>EPS II, SDO Manila</b>
	<b>5:00 PM</b>	<b>Quality Assurance, Monitoring, and Evaluation (QAME)</b>	<b>Regional Office</b> <b>Officials/Secretariat</b>
	<b>5:30 PM onwards</b>	<b>END OF DAY 1 ACTIVITIES (DINNER)</b>	

<b>DAY 2</b> <b>December 5</b>	<b>7:00 AM</b>	<b>BREAKFAST</b>	
	<b>8:00 AM</b>	<b>Management of Learning</b>	<b>Regional Office</b> <b>Officials/Secretariat</b>
	<b>9:00 AM</b>	<b>PLENARY SESSION</b> - DepEd Partnership Assistance Portal (DPAP)	<b>DESIREE S. ADRIGADO</b> <b>SEPS, SDO Tapat</b>
	<b>10:15 PM</b> (15 minutes)	<b>BREAK</b> <b>-Workshop</b> - DPAP Users Acceptance Testing	<b>JAN LEMER M. LINDAYAG</b> <b>EPS II, SDO Valenzuela City</b>
	<b>12:00 PM</b>	<b>LUNCH BREAK</b>	
	<b>1:00 PM</b>	<b>Workshop:</b> - Continuation of DPAP Users Acceptance Testing	
	<b>3:15 PM</b> (15 minutes)	<b>BREAK</b> - Partnership Priority Needs (5 Priority Areas) Data Management	
	<b>5:00 PM</b>	<b>Quality Assurance, Monitoring, and Evaluation (QAME)</b>	<b>Regional Office</b> <b>Officials/Secretariat</b>
	<b>5:30 PM onwards</b>	<b>END OF DAY 2 ACTIVITIES (DINNER)</b>	

<b>DAY 3</b> <b>December 6</b>	<b>7:00 AM</b>	<b>BREAKFAST</b>	
	<b>8:00 AM</b>	<b>Management of Learning</b>	<b>Regional Office Officials/Secretariat</b>
	<b>9:00 AM Onwards</b>	<b>PLENARY SESSION:</b> <ul style="list-style-type: none"> <li>- Partnership Progress Monitoring Report</li> </ul> <b>Quality Assurance, Monitoring, and Evaluation (QAME)</b>	<b>Resource Speaker</b>
	<b>12:00 PM</b>	<b>Lunch (Check-out)</b>	
	<b>1:00 PM to 4:00 PM</b>	<ul style="list-style-type: none"> <li>- Program Support Fund Physical and Financial Plan</li> <li>- Closing Program</li> </ul>	<b>Resource Speaker</b>  <b>Regional Office Secretariat</b>



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**3-DAY STRATEGIC PLANNING WORKSHOP OF REGION AND DIVISION  
PARTNERSHIP FOCAL PERSONS**

December 4-6, 2024

Venue TBA

Name	Position	Office
1.Maria Laarni Carla C. Paranis	EPS-OIC Chief	ESSD - RO
2.Joan R. Pedroche	PDO IV	ESSD - RO
3.Perlito G. Manalad	PDO II	ESSD -RO
4.Kanna Katrina Magdangan	TA I	ESSD - RO
5. Regine Zapanta		ESSD RO
6.Paulus Andrew T. Manalo	SEPS	SDO Caloocan City
7.Leandro C. Balcon	EPS II	SDO Caloocan City
8.Raygeinald P. Villacorta	SEPS	SDO Las Piñas City
9. Reynante A. Portillano	EPS II	SDO Las Piñas City
10.Rowena A. Reyes	SEPS	SDO Makati City
11.John Cristopher Kevin D. Daquioag	EPS II	SDO Makati City
12.Rodrigo T. Lamamigo	EPS II	SDO Malabon City
13.Ma. Theresa G. Gamboa	SEPS	SDO Mandaluyong City
14.Shirley S. Sesbreño	EPS II	SDO Mandaluyong City
15.Maria Chona M. Sarmiento	SEPS	SDO Marikina City
16.Primo Quintana III	EPS II	SDO Marikina City
17.Elizabeth G. Nuñez	EPS II	SDO Manila
18.Christian Paul Dela Vega	SEPS	SDO Muntinlupa City
19.Cecilia Teresa C. Claudel	EPS II	SDO Muntinlupa City
20.Ma. Victoria R. De Jesus	SEPS	SDO Navotas City
21.Remedios B. Del Rosario	EPS II	SDO Navotas City
22.Maximino E. Santos Jr.	SEPS	SDO Parañaque City
23.Edmond B. Obrar	EPS II	SDO Parañaque City
24.Sylwyn S. Tenorio	SEPS	SDO Pasay City
25.Leonard B. Laureta	EPS II	SDO Pasay City
26.Rose Ann B. Pamintuan	SEPS	SDO Pasig City
27.Gerly B. De Castro	EPS II	SDO Pasig City
28.Philip V. Austria	SEPS	SDO Quezon City
29. Rudolf James P. Dato	EPS II	SDO Quezon City
30. Gina M. Hibionada	EPS II	SDO Quezon City
31.Evelyn S. Plaza	EPS II	SDO San Juan City
32.Desiree M. Adrigado	SEPS	SDO Taguig Pateros
33.Aljon M. Galang	EPS II	SDO Taguig Pateros
34.Cleopatra B. Tubog	SEPS	SDO Valenzuela City
35.Jan Lemer M. Lindayag	EPS II	SDO Valenzuela City



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