



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



November 28, 2024

**REGIONAL MEMORANDUM**  
**ORD-2024-1278**

**To: SCHOOLS DIVISION SUPERINTENDENTS**  
 - **Division Cashiers**

**COORDINATION MEETING WITH DIVISION CASHIERS**

1. Division Cashiers are advised to attend the Coordination Meeting on December 5 and 9, 2024 at 9:00 am onwards at 2<sup>nd</sup> Floor, LRMDC Building.
2. The agenda are as follows:
  - a. Presentation of DepEd NQMS and Cashiering Processes
  - b. Crafting of Division Cashiers' Quality Control Plan (QCP)
  - c. Discussion of the result of the SWOT Analysis from the workshop held at National Conference of Cashiers in Tacloban City
  - d. Other matters
3. Attendance is a must
4. For information and compliance.

*JM*  
**JOCELYN DR ANDAYA**  
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