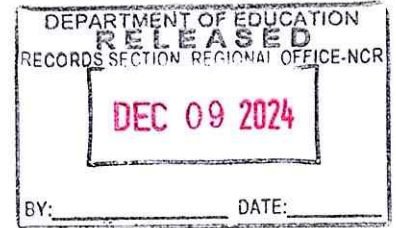




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



December 3, 2024

REGIONAL MEMORANDUM

No. 1309 s. 2024

To: Schools Division Superintendents
Regional Office Functional Division Chiefs
Regional Office Units and Section Heads
All Others Concerned

CONDUCT OF THE REGIONAL ASSESSORS' TRAINING IN RELATION TO THE IMPLEMENTATION OF EO 174 RE: EXPANDED CAREER PROGRESSION SYSTEM FOR TEACHERS

1. Pursuant to the implementation of Executive Order (EO) No. 174, s. 2022, which establishes the Expanded Career Progression System for Public School Teachers' corresponding Implementing Rules and Regulations (IRR), this Office, through the Human Resource Development Division (HRDD), will conduct the above-captioned activity on **January 21-24, 2025** in a venue that will be announced through an advisory.
2. This activity aims to capacitate designated assessors, from Schools Division Offices (SDOs) in the implementation of the Expanded Career Progression for Teachers, and build a pool of assessors within DepEd NCR.
3. Please refer to the following enclosures for details:
 - a. Program Activity Matrix
 - b. Qualification and list of number of Participants in the Regional Office and SDOs
 - c. Program Management Team
 - d. Invited Guest Resource Persons
4. Selected participants are requested to register through this link: <https://forms.office.com/r/qTauRnkCMW> or QR code below on or before **December 30, 2024**.



6 Misamis St., Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <http://www.depedncr.com.ph>



Certificate No. PHP QMS
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5. The board and lodging and other incidental expenses incurred in this activity shall be charged to the allocated Sub-Allotment Release Order. While transportation expenses of SDO participants shall be charged against local fund subject to usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is directed.

JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations



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Enclosure 1. **Program Activity Matrix**

Regional Assessors' Training in Relation to the Implementation of EO 174
Re: Expanded Career Progression System for Teachers

January 21-24, 2024

TIME	ACTIVITY	Resource Speaker/ Facilitator
Day 01-January 21, 2024		
12:00 pm-1:30 pm	Registration and Lunch	
1:30:00 pm-2:15:00 pm	Opening Program <ul style="list-style-type: none"> • National Anthem • Opening Prayer • DepEd Quality Policy Statement • Introduction of Participants • Welcome Message • Opening Remarks • Training Objectives • Schedule of Activities • Training Norms 	PMT
2:15:00 pm 2:45:00 pm	Pre-training Assessment/Pre-test	PMT
2:45:00 pm- 3:45:00 pm	Session 1: Teacher Development Framework	
3:45:00 pm 4:00:00 pm	Health Break	
4:00:00 pm 5:00:00 pm	Session 2: Overview of the Expanded Career Progression Policy and the Assessors Program	
5:00:00 pm - 5:30:00 pm	Daily M&E and Instructions/Mechanics for Day 1	
Day 02-January 22, 2024		
6:30:00 am - 8:00:00 am	Breakfast	
8:00:00 am 8:30:00 am	Opening Program <ul style="list-style-type: none"> • Opening Prayer • Morning Energizer and Recap 	PMT
8:30:00 am 9:45:00 am	Session 3a: Procedures and Requirements for Reclassification	
9:45:00 am 10:00:00 am	Health Break	
10:00:00 am 12:00:00 pm	Session 3.b: QS and Performance Requirements	
12:00:00 pm 1:30:00 pm	Lunch Break	
1:30:00 pm - 1:35:00pm	Energizer	PMT
1:35:00 pm- 3:30:00 pm	Session 4: ETE and Performance	
3:00:00 pm- 3:45:00 pm	Health Break	
3:45:00 pm- 5:15:00 pm	Session 5: Overview of the PPST and its Indicators (COI and NCOI)	
5:15:00 pm -5:30:00 pm	Daily M&E and Instructions for Day 2	
DAY 03 - January 23, 2024		
6:30:00 am - 8:00:00 am	Breakfast	



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8:00:00 am 8:30:00 am	Opening Program • Opening Prayer • Morning Energizer and Recap	PMT
8:30:00 am 12:00:00 pm	Session 6: Assessing the Demonstration of Classroom Observable Indicators (COIs)	
12:00:00pm 1:30:00 pm	Lunch Break	
1:30:00 pm - 1:35:00pm	Energizer	
1:35:00 pm- 5:15:00 pm	Session 7: Assessing the Demonstration of the Non-Classroom Observable Indicators	
5:15:00 pm - 5:30:00 pm	Daily M&E and Instructions for Day 3	
DAY 04 – January 24, 2024		
6:30:00 am - 8:00:00 am	Breakfast	
8:00:00 am 8:30:00 am	Opening Program • Opening Prayer • Morning Energizer and Recap	PMT
8:30:00 am 11:00:00 am	Session 8: Behavioral Events Interview	
11:30:00 am 12:00:00 pm	Post-training Assessment/Post-test	PMT
12:00:00 pm 1:30:00 pm	Lunch Break	
1:30:00 pm 2:30:00 pm	• Synthesis of Sessions • Ways Forward	PMT
2:30:00 pm 2:55:00 pm	Closure Activity	
2:55:00 pm 3:00:00 pm	Daily M&E and Instructions for Day 4	



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Enclosure 2. **LIST OF PARTICIPANTS**

Qualifications:

- a. Member of the HRMPSB and/or its sub-committee/s for teacher promotion (Master Teacher, Head Teacher, School Head, Supervisor, SDO CID Chief, SDO SGOD Chief)
- b. With high proficiency in training facilitation as a resource speaker (preferably NEAP-recognized Trainer)
- c. With experience in IPCRF assessment for teachers as a rater/observer/assessor
- d. Must have experience and/or training in classroom observation, portfolio assessment, and provision of feedback
- e. Trained in the implementation of PPST assessment for L&D purposes
- f. With proficient knowledge and understanding on the effective and proper implementation of competency-based standards, particularly on the PPST
- g. Trained in the implementation of RPMS-PPST
- h. With Outstanding performance rating in the RPMS
- i. Physically and mentally fit to attend the training

Number of participants per SDO	
SDO Caloocan	8
SDO Malabon	8
SDO Navotas	8
SDO Valenzuela	8
SDO Pasig	8
SDO Mandaluyong	8
SDO Marikina	8
SDO San Juan	7
SDO Pasay	8
SDO Manila	8
SDO Makati	8
SDO Quezon City	8
SDO Muntinlupa	8
SDO Tapat	8
SDO Paranaque	8
SDO Las Pinas	8
Number of participants in the Regional Office	6



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Enclosure 3. **LIST OF PROGRAM MANAGEMENT TEAM**

Overall Lead: ASDS Isabelle S. Sibayan

Overall Program Manager: Hajji R Palmero

Overall Learning Manager: Rhea B. Eden

M&E/ Documenter/Secretariat

Name	SDO/Office	Position
Leah Ailah C. Vicencio	HRDD-NEAP	Senior Education Program Specialist
Don Ray V. Salvador	HRDD-NEAP	Education Program Specialist
Richard D. Vidal	HRDD-NEAP	Education Program Specialist

List of Resource Persons and Facilitators

Name	SDO/Office	Position
Isabelle S. Sibayan, CESE	SDO Quezon City	Assistant Schools Division Superintendent
Josefino C. Pogoy Jr	SDO San Juan/CID	Chief Education Supervisor
Marco D. Meduranda	SDO Navotas/CID	Chief Education Supervisor
Victor M. Javeña	SDO Pasig/SGOD	Chief Education Supervisor
Ma. Regaele A. Olarte	SDO Muntinlupa/SGOD	OIC-Chief Education Supervisor
Melvin Willy II B. Roque	SDO Valenzuela/CID	Public School District Supervisor
Neofidel Ignacio B. Ramirez	SDO Manila/Manila Science High School	Master Teacher II
Rhea B. Eden	HRDD-NEAP R	Education Program Supervisor



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Enclosure 4. **INVITED RESOURCE PERSONS**

Name	SDO/Office	Position
Carleen M. Sedilla, CESO V	SDO Quezon City	Schools Division Superintendent
Sheryl T. Gayola, CESO V	SDO Pasig	Schools Division Superintendent
Ruby Chanda J. Crisostomo	BHROD	PDO IV
Noemi S. Baysa	SDO Malabon/CID	Public School District Supervisor