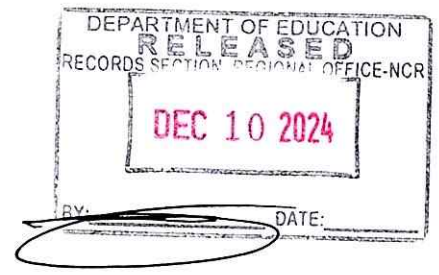





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
ORD-2024-1311

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
SDO Caloocan City
SDO Quezon City

FROM : **JOCELYN DR ANDAYA** 
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

SUBJECT : **VALIDATION OF ENROLLMENT ON SENIOR HIGH SCHOOL
VOUCHER PROGRAM BENEFICIARIES**

DATE : **December 5, 2024**

1. In line with **Memorandum OUF – 2024 – 0930** signed by **Annalyn M. Sevilla, Undersecretary for Finance**, dated November 14, 2024, the following private schools were found to have discrepancies between its Billing Statement and LIS Information:
 - a. St. Matthew Hospitality and Technology Institute – Quezon City
 - b. Dr. Rosita B. Britanico Academy Inc. – Caloocan City
2. Thus, this Office directs each division office to validate the identified discrepancies through the learners, teachers, school heads and other concerned personnel, and determine the private schools' source of data in terms of learner's name and LRNs.
3. The list of students and identified discrepancies can be accessed through this link: **<https://tinyurl.com/GASS-Discrepancies>** .
4. Division Offices are expected to submit the validation report on or before **December 13, 2024**.
5. Immediate compliance with this Memorandum is expected.



Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR FINANCE



MEMORANDUM

OUF-2024-0930

TO : **JOCELYN DR. ANDAYA**
 Regional Director, NCR
 Concurrent Officer-in-Charge
 Office of the Assistant Secretary for Operations

FROM : *Annalyn M. Sevilla*
ANNALYN M. SEVILLA
 Undersecretary for Finance
 Chairperson, GAS Composite Team

SUBJECT : **REQUEST FOR VERIFICATION OF ENROLLMENT OF THE SENIOR HIGH SCHOOL VOUCHER PROGRAM BENEFICIARIES**

DATE : **NOVEMBER 14, 2024**

This refers to the Government Assistance and Subsidies Service (GASS) ongoing initiative to validate the beneficiaries of the Senior High School Voucher Program (SHSVP) to ensure the accuracy and legitimacy of billing statements submitted by the private participating schools listed below:

1. St. Matthew Hospitality and Technology Institute (SMHATI) Inc.
2. School of St. Ignatius Inc.
3. Dr. Rosita B. Britanico Academy Inc.

As a result of the validation process, we identified discrepancies between the information in the billing statements and the Learner Information System (LIS), particularly regarding the abovementioned schools where the learners were reported to be enrolled (Attached as Annex A are the list of beneficiaries).

In view of the foregoing, we respectfully request your assistance in the following matters:

1. Conduct an inquiry into the identified discrepancies by verifying the claims/allegations of the private schools that learners were enrolled in their schools during the time of billing against the statements to be gathered from the learners themselves, teachers, schools' heads, school division superintendents, and/or other concerned individuals; and
2. Ascertain how the schools obtained the names and Learner Reference Numbers (LRNs) of the learners.

In this regard, we respectfully request for your assistance on this matter, we appreciate receiving the result of your validation **within seven (7) days upon the receipt.**

For any concerns or clarifications, you may contact the **Government Assistance and Subsidies Service (GASS)** at **(02) 8636-1620** or gass@deped.gov.ph.

Thank you.



Address: 2F Rizal Bldg., DepEd Complex Meralco Avenue, Pasig City
 Telephone Nos.: (02) 8633-9342 TeleFax No: (02) 8638-3703
 Email Address: usec.financebpm@deped.gov.ph