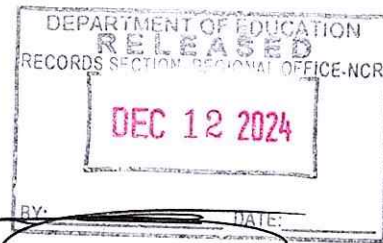




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION




**REGIONAL MEMORANDUM**

**ORD-2024-** € - 1324

**TO :** **CECILLE G. CARANDANG, CESO V**  
Schools Division Superintendent  
Schools Division Office- Malabon City

**NERISSA L. LOSARIA, CESO V**  
Schools Division Superintendent  
Schools Division Office- Parañaque City

**NOEL D. BAGANO, CESO VI**  
OIC-Schools Division Superintendent  
Schools Division Office- Valenzuela City

**FROM :** **JOCELYN DR ANDAYA**   
Regional Director, NCR  
Concurrent Officer-In-Charge  
Office of the Assistant Secretary for Operations

**SUBJECT :** **COMPLIANCE OF THE REQUIREMENTS FOR THE REQUEST FOR CONSTRUCTION, REPAIR AND REHABILITATION OF REGIONAL AND DIVISION OFFICE BUILDINGS**

**DATE :** **December 11, 2024**

1. This pertains to the finalization of the recipient list for the CY 2025 GAS-CORODO Budget, which includes the Construction, Repair, and Rehabilitation of Regional and Division Office Buildings.
2. In line with this, all Schools Division Offices concerned are hereby directed to complete and submit the necessary documents to EFD.
3. Attached as "Annex A" is a matrix outlining the specific documents that each Division Office is required to submit for compliance.
4. For any questions/clarifications, kindly coordinate with Engr. Darra Monique D. Nuqui of EFD thru mobile no. 09957315588 and/or email address darra.diego@deped.gov.ph.
5. For immediate and appropriate action.



Address: 6 Misamis St., Bago Bantay, Quezon City  
Email address: ncr@deped.gov.ph  
Website: depedncr.com.ph



Certificate No. P14P 0245  
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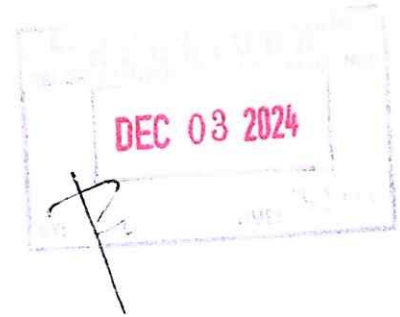
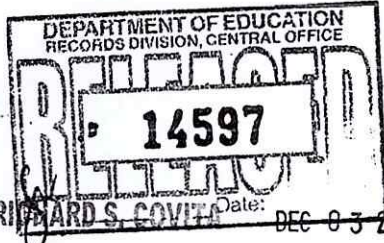
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Republika ng Pilipinas

# Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim sa Pangangasiwa



## MEMORANDUM

28 November 2024

**TO :** Regional Directors  
Schools Division Superintendents  
Regional/Division Engineers  
DepEd Project Engineers

**FROM :** *[Signature]*  
**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations

*[Signature]*  
**WILFREDO E. CABRAL**  
Undersecretary  
Human Resource and Organizational Development

*[Signature]*  
**MALCOLM S. GARMA**  
Assistant Secretary for *[Signature]* Operations

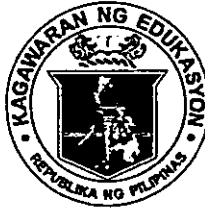


**SUBJECT :** COMPLIANCE OF THE REQUIREMENTS FOR THE REQUEST FOR CONSTRUCTION, REPAIR AND REHABILITATION OF REGIONAL AND DIVISION OFFICE BUILDINGS

This pertains to the finalization of the recipient list for the CY 2025 GAS – CORODO Budget, which includes the Construction, Repair, and Rehabilitation of Regional and Division Office Buildings.

Considering that the Education Facilities Division (EFD) received requests from several Regional and Division Offices regarding construction, repair, and rehabilitation, the same has conducted a comprehensive evaluation of the submitted requirements. As a result of the evaluation, it has been determined that several essential documents are still pending submission from the respective proponents.

Accordingly, to ensure that all requests of the proponent offices are duly considered for funding in the final list of recipients for the CY 2025 GAS-CORODO, all



Republika ng Pilipinas

## Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim sa Pangangasiwa

concerned Regional and Division Offices are hereby directed to complete and submit the necessary documentation to EFD no later than **December 06, 2024**.

Attached as "Annex A" is a matrix outlining the specific documents that each Regional and Division Office is required to submit for compliance.

For any questions/clarifications, kindly coordinate with Engr. Darra Monique D. Nuqui of EFD thru mobile no. 09957315588 and/or email address [darra.diego@deped.gov.ph](mailto:darra.diego@deped.gov.ph).

For your guidance and compliance.

UNFUNDED						
REGION	DIVISION / OFFICE	SCOPE OF WORKS	AMOUNT	SUBMITTED REQUIREMENTS	DOCUMENTS FOR COMPLIANCE	REMARKS
IV-B	Romblon	Three Storey Annex Building PROPOSED OF ROOFTOP EXTENSION HALL OF DEPED DIVISION MAIN BLDG.	28,812,125.45	<ul style="list-style-type: none"> <li>Program of Works</li> </ul>	<ul style="list-style-type: none"> <li>Site Ownership Docs</li> <li>Ratplan</li> <li>Site Development Plan</li> <li>Complete Set of Plans</li> <li>Soil test results</li> <li>Plans (Extension Hall)</li> </ul>	
IX	Regional Office	Perimeter Fence Repair and Extension of Regional Office Building	20,598,242.55	<ul style="list-style-type: none"> <li>Program of Works</li> <li>Plans</li> <li>Plans, POW</li> </ul>		
IX	Dapitan City	Proposed Construction of 3 Storey Office Building "B" Extension Building	42,389,297.82	<ul style="list-style-type: none"> <li>Complete set of plans</li> <li>Program of Works</li> </ul>	<ul style="list-style-type: none"> <li>Ratplan</li> <li>Site Ownership Docs</li> <li>Site Development Plan</li> <li>Soil Test Results</li> </ul>	
NCR	Regional Office	Rewiring for Main Building and Cleaning of Panel Boards for Four- Storey Building	5,450,077.33	<ul style="list-style-type: none"> <li>Program of Works</li> <li>Plans</li> </ul>	<ul style="list-style-type: none"> <li>Program of Works with DUPA</li> </ul>	
NCR	Paranaque City	Repair of Gabaldon Division Office Building	3,802,419.13	<ul style="list-style-type: none"> <li>Program of Works</li> <li>Photo Documentation</li> </ul>	<ul style="list-style-type: none"> <li>Program of Works with DUPA</li> </ul>	
NCR	Malabon City	Upgrading of Electrical System of DO Building	6,297,209.98	<ul style="list-style-type: none"> <li>Request letter</li> <li>Program of works</li> </ul>	<ul style="list-style-type: none"> <li>Electrical Plans</li> </ul>	
NCR	Valenzuela City	New Construction	37,479,881.38	<ul style="list-style-type: none"> <li>Complete Set of Plans</li> </ul>	<ul style="list-style-type: none"> <li>Ratplan</li> <li>Site Ownership Docs</li> <li>Program of Works (revised as per division CMPD)</li> <li>Site Development Plan</li> <li>Soil Test Results</li> </ul>	
V	Naga City	Additional Funds for the Construction of Division Office Building	833,385.07	<ul style="list-style-type: none"> <li>Program of Works</li> </ul>	<ul style="list-style-type: none"> <li>Program of Works with DUPA</li> </ul>	
V	Camarines Norte	Repair and Rehabilitation of SDO Administration Building, SDO Dormitory, and Medical Office Building	3,032,238.28	<ul style="list-style-type: none"> <li>Program of works with DUPA</li> </ul>	<ul style="list-style-type: none"> <li>COMPLIED WITH ALL THE TECHNICAL REQUIREMENTS</li> </ul>	