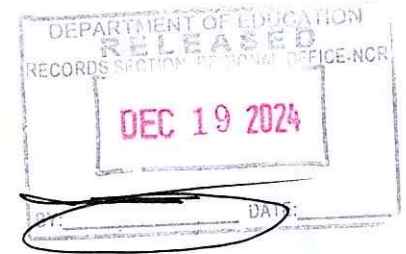





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
ORD-2024-1338

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
SDO Muntinlupa City
SDO Navotas City

FROM : **JOCELYN DR ANDAYA** 
Regional Director, NCR and concurrent
OIC, Office of the Assistant Secretary for Operations

SUBJECT : **CONDUCT OF THE MONITORING OF DELIVERY AND UTILIZATION FOR DEPED READING RESOURCES**

DATE : **December 16, 2024**

1. This has reference to the attached Memorandum BLR-2024-12- 2878 from Atty. Ariz Delson Acay D. Cawilan, Director IV, Bureau of Learning Resources, on the above-stated subject, to be held on December 18 & 19, 2024.
2. Relative to this, please be informed that your Schools Division Offices (SDOs) library hubs are to be visited by 3 librarians from Region XI on the said dates.
3. The Terms of Reference (TOR) of both the SDOs to be visited and the monitors are attached.
3. For further information, please get in touch with Ms. Nancy C. Mabunga, Librarian II, CLMD-LRMS through email address nancy.mabunga@deped.gov.ph
4. Immediate dissemination of this Memorandum is desired.



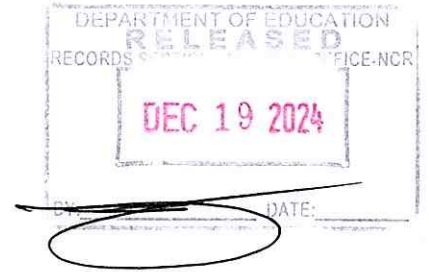
6 Misamis St., Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <http://www.depedncr.com.ph>



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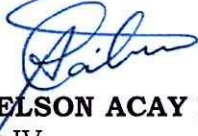


Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES



MEMORANDUM
BLR-2024-12-2878

FOR : **JOCELYN DR. ANDAYA**
Regional Director, DepEd Region NCR

FROM : 
ARIZ DELSON ACAY D. CAWILAN
Director IV

SUBJECT : **CONDUCT OF THE MONITORING OF DELIVERY AND UTILIZATION FOR DEPED READING RESOURCES**

DATE : **December 13, 2024**

This is to inform your office that the Monitoring of Delivery and Utilization for DepEd Reading Resources (RRs) will be conducted alongside the Inter-Regional Monitoring and Benchmarking of Best Practices on the Provision of Supplementary Learning Resources (SLRs) until December 19, 2024 or onwards, when circumstances warrant. The specific schedule for each region will be identified and coordinated locally.

This activity aims to validate onsite the deliveries and utilization of SLRs and RRs primarily housed in library hubs and nearby feeding schools.

Relative to this, the following personnel are respectfully enjoined to serve as hosts and monitors of the activity:

- (1) Education Program Supervisor (EPS) in-charge of the Learning Resources Management Section (LRMS) at the Regional Office (RO),
- (2) Regional Librarian,
- (3) EPS in-charge of the LRMS at the Schools Division Office (SDO) with the most number of library hubs, and
- (4) Any other personnel involved in the provision of SLRs and RRs.

The following are the terms of references of the identified personnel:

As hosts,

- Prepare situation report of SLRs and RRs prior to the monitoring schedule; and
- Coordinate with SDOs, library hubs, and schools for the onsite validation and small group discussions.



(BLRM) Ground, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City; (02) 8634-1072; 8634-0901; 8634-1054;
(BLRC) Ecotech Compound Sudlon, Lahug, Cebu City; (032) 230-7939; (032) 230-7948
Email Address: blr.od@deped.gov.ph; blr.lrpd@deped.gov.ph; blr.lrqad@deped.gov.ph; blr.cebu@deped.gov.ph



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As monitors,

- Lead the discussion on the policy and implementation of reading programs;
- Lead the small group discussions on the utilization of remediation packages; and
- Prepare and coordinate with the hosts the benchmarking procedures, templates, and documents.

Each region will be partnered with another for the activity based on the number of schools divisions and library hubs. The assigned pairings are as follows:

- Region 1 and Region 10,
- Region 2 and Region 13,
- Region 3 and Region 7,
- Region IV-A and Region 6,
- Region IV-B and Region 9,
- NCR and Region 11,
- CAR and Region 12, and
- Region 5 and Region 8.

Other pairing scheme or conduct of internal monitoring within the region may be agreed upon, depending on the situation and which shall be agreed upon with concerned region.

Funds for this activity were released to the Regional Offices via a Sub-allotment Release Order designated for the travel expenses of personnel involved in monitoring the delivery and utilization of RRs. Additional funding may be sourced from surplus funds allocated for BLR-downloaded activities. Utilization of funds must adhere to government accounting and auditing rules and regulations.

For inquiries, please coordinate with the Learning Resources Production Division (attention: **Jejomar Alda**) through email at blr.lrpd@deped.gov.ph, copy furnished jejomar.alda@deped.gov.ph, or call at telephone number (02) 8631-4985.

For information and guidance.

Indicative Program of Activities

	Day 01	Day 02	Day 03
AM	Travel time Courtesy call Opening program/Briefing	Validation at monitoring sites for SLRs and RRs:	Post-monitoring meeting and program
PM	Monitoring at Library Hub Small group discussion with division and school implementers of the utilization of SLRs and RRs	Preferably five (5) schools or more, depending on distance between sites Regional benchmarking (Program c/o the monitor	Travel time

NOTE: Should budget allow, hosts and monitors may extend the activity by **one additional day** to ensure the completion of validation and benchmarking processes.