



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

December 18, 2024

REGIONAL MEMORANDUM

No. 1343, s. 2024

To: Schools Division Superintendents
CID and SGOD Chiefs
Division Sports Officers/Division Sports Coordinators
All Others Concerned

**3-DAY CAPACITY BUILDING FOR SPORTS PROGRAM IMPLEMENTERS
(COACHES)**

1. In line with the continuous professional development of our teacher-coaches in the DepEd National Capital Region (NCR), the Education Support Services Division (ESSD) will conduct a **3-Day Capacity Building for Sports Program Implementers (Coaches)** on **January 28-31, 2025**, venue to be announced.
2. The activity aims to achieve the following objectives:
 - Provide comprehensive and standardized training for coaches in Arnis, Athletics, Billiards, Dancesport, and Sepak Takraw.
 - Enhance the technical, tactical, and strategic coaching competencies of NCR coaches.
 - Foster professional growth, peer learning, and networking among coaches within the NCR.
 - Improve the quality of sports training and competition within schools in the NCR.
3. This initiative is driven by the findings from the Palarong Pambansa 2019 and 2023, which highlighted performance gaps in these sports disciplines, particularly at the elementary level. Targeted training will address foundational skills, coaching strategies, and resource utilization to enhance athlete performance across all levels.
4. Each Schools Division Office (SDO) is requested to send **one (1) Elementary Teacher-Coach** and **one (1) Secondary Teacher-Coach** per sports event (Arnis, Athletics, Billiards, Dancesport, and Sepak Takraw). The participants are preferably MAPEH teacher or with experience /engagement in their chosen sport event.

All participants must fill out the **Pre-Registration Form** at the following link:
<https://forms.office.com/r/SJHnvF3JKq> **on or before December 27, 2024.**



Address: 6 Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph





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The form requires the following details:

- Full Name (First Name / M.I. / Last Name)
- Gender
- Contact Number
- Division
- Position/Designation
- School/Office
- Religion
- Sports Event (Arnis/Athletics/Billiards/Dancesport/Sepak Takraw)
- Email Address/DepEd Account

5. Participants shall bring and present during registration their approved **Travel Authority** signed by the Schools Division Superintendent (SDS) and Medical Certificate stating that he/she is medically and physically fit for the training. Participants are expected to arrive at the venue on **January 28, 2025** and depart on **January 31, 2025**. The **first meal** to be served is **dinner** on January 28, and the **last meal** is **lunch** on January 31.

6. Expenses related to this activity shall be charged to local funds and / or program support funds subject to the usual accounting and auditing rules and regulations.

7. For further inquiries, you may contact the Regional Office through the **Education Support Services Division (ESSD)** at joan.pedroche@deped.gov.ph .

8. Immediate dissemination and compliance with this Memorandum are desired.


JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-In-Charge
Office of the Assistant Secretary for Operations

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