

# Republic of the Philippines Department of Education

NATIONAL CAPITAL REGION



January 3, 2025

#### REGIONAL MEMORANDUM

No. · · 0 1 3 , s. 2025

To: Schools Division Superintendents

All Others Concerned

## CALL FOR NOMINATIONS FOR THE STIPENDIUM HUNGARICUM SCHOLARSHIP PROGRAMME FOR ACADEMIC YEAR 2025-2026

- 1. In reference to the attached Memorandum DM-OUHROD-2024-3532, dated 11 December 2024, from the Office of the Undersecretary for Human Resource and Organizational Development, Wilfredo E. Cabral, this Office informs the field of the above-mentioned subject.
- 2. All SDOs are advised to nominate one (1) qualified applicant per field of study subject for Regional Evaluation. SEPS-HRD shall submit complete documentary requirements and endorsement of their nominee in this Office on or before January 6, 2025. Only the nominee endorsed by this Office shall upload their documents (in PDF format) through Microsoft Forms which can be accessed through the link: <a href="https://forms.office.com/r/UzNYhtDh1E">https://forms.office.com/r/UzNYhtDh1E</a>. Kindly use official DepEd email account in submitting the requirements.
- 3. For further information and any concerns, please contact **Richard D. Vidal**, Education Program Specialist II, Regional Scholarship Focal Person, Human Resource Development Division through email richard.vidal@deped.gov.ph.
- 4. For the full details, please see enclosed Memorandum.
- 5. Immediate dissemination of this Memorandum is desired.

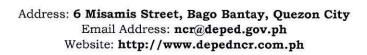
Regional Director, NCR concurrent Officer-In-Charge, Office of the Assistant Secretary for Operations

Encl. as stated rdv/hrdd













### Department of Education

#### OFFICE OF THE UNDERSECRETARY HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

#### **MEMORANDUM** DM-OUHROD-2024-3532

FOR

: Undersecretaries

**Assistant Secretaries** 

**Bureau and Service Directors** 

Regional Directors

**Schools Division Superintendents** 

School Heads

All Others Concerned

FROM

: WILFREDO E. CABRAL

Undersecretary

Human Resource and Organizational Development

SUBJECT

: CALL FOR NOMINATIONS FOR THE STIPENDIUM HUNGARICUM

SCHOLARSHIP PROGRAMME FOR ACADEMIC YEAR 2025-2026

DATE

: 11 December 2024

- 1. The Commission on Higher Education (CHED), as the official partner of the Ministry of Foreign Affairs and Trade of Hungary for the Stipendium Hungaricum (SH) Scholarship Programme, extends its invitation to the Department of Education to nominate candidates for Academic Year 2025-2026. The scholarship program aims to promote the internationalization of Hungarian higher education and attract top students from all around the world who can establish personal and professional ties to Hungary as well as apply their learnings to improve relevant programs and services in their home countries.
- 2. In this regard, this Office hereby announces the Call for Nominations for the Stipendium Hungaricum (SH) Scholarship Programme for Academic Year 2025-2026.

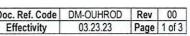
3. Pertinent details of the scholarship program are as follows:

Program Title	Stipendium Hungaricum (SH) Scholarship Programme for Academic Year 2025-2026		
Program Schedule	To be announced		
No. of Slots	One (1) per field of study		
Modality	Face-to-face		
Programs Offered	Priority Areas		
	• For Master's Degree Programs		
	<ul> <li>Agriculture and Sustainable Development</li> </ul>		
	- Medicine		
	<ul> <li>Water Management Engineering and Hydrology</li> </ul>		







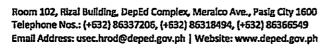




	- Architecture and Protection of Cultural Heritage
	- Natural Sciences
	- Environmental Studies
	• For PhD Programs
	<ul> <li>Any area/field of study for PhD degree applicants</li> <li>Based on the Engage, Practice, Consolidate – Target, Raise, Act,</li> </ul>
	Improve, Nurture (EPC-TRAIN) Training Framework
1	List of course offerings and other pertinent information may be accessed
	through the link https://stipendiumhungaricum.hu/apply/.
Program Privileges/	Free tuition
Entitlements	Monthly stipend
1	Accommodation assistance
	Health insurance
	Note: Airfare is not covered by the program. All additional expenses shall be
	shouldered by the scholar or his/her agency.
Eligibility and	For Masteral, PhD, and Postgraduate Specialist Training Course
Qualifications	Applicants
· ·	Government employee with permanent appointment
}	• Must have rendered at least two (2) years of service in the nominating
	institution
	Must have a higher education degree related to the field of study or
	demonstrated sufficient ability and experience in the field of study
	Must not have any pending administrative or criminal case
	Must not have any other pending scholarship application
	Must have rendered the service obligation required under Executive Order     No. 367 for provious scholorship to enjoyed.
Requirements	No. 367 for previous scholarship/s enjoyed  For Masteral, PhD, and Postgraduate Specialist Training Course
Kedunements	Applicants
	• Nomination Letter addressed to the CHED Chairperson, Attention:
	Director of the International Affairs Service, signed by the Head of Office
	or duly authorized official, indicating the following among others:
•	- Assurance of utilizing the scholar's services for a period of not less
	than two (2) years for every year of scholarship or a fraction thereof
	not less than six (6) months
	- Statement that the scholar shall receive his/her salary and other
	financial privileges while on scholarship
	• Letter of Recommendation/Support from a professor of the host
1	Hungarian university/institution (for PhD applicants only)
	Certified Copy of Service Record     Continue of Statement of Actual Parties and Responsibilities.
	Certified Copy of Statement of Actual Duties and Responsibilities      Photograph of Academic Responsibilities
	Photocopy of Transcript of Academic Records (baccalaureate and graduate, if applicable)
	Certification of No Pending Administrative and/or Criminal Case
	Certification of No Fending Administrative and/of Criminal Case     Certification that the nominee has no pending scholarship nomination
	for another program and has no pending service obligation from a
	previous scholarship (Please see Annex B for the Scholarship Clearance.)
	Updated Resume with list of in-service training and seminars attended
	(complete names of event organizers and training topics/subjects; training
	certificates need not be submitted)
	• Letter of Application addressed to Atty. Lily Freida M. Milla, CESO III
	(OIC, Office of the Deputy Executive Director and Director, International
	Affairs Service)
	Note: Incomplete documents will not be processed. (Please also see Annex A
Domindons	for the Checklist of General Eligibility Requirements.)
Reminders	Baccalaureate degree holders are not allowed to apply to another
1	baccalaureate degree course.







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Deadline of Application	06 January 2025
	undergo panel interviews; however, their documents will still be reviewed and evaluated by the NEAP Scholarship Secretariat and the CHED Scholarship Screening Committee.
	<ul> <li>can nominate only one (1) applicant per field of study.</li> <li>Director level (Salary Grade 25 and above) applicants are not required to</li> </ul>
	• Each Central Office Bureau/Service/Office and each Regional Office
	<ul> <li>Applicants should apply to a degree higher than that which they have previously earned.</li> </ul>

- 4. Each Central Office Bureau/Service/Office and Regional Office can nominate only one (1) applicant per field of study. The complete requirements of the nominees must be submitted (in PDF form) on or before 06 January 2025, through the Microsoft Office Form which can be accessed through the link <a href="https://forms.office.com/r/UzNYhtDh1E">https://forms.office.com/r/UzNYhtDh1E</a>. Kindly use official DepEd email accounts in submitting the requirements.
- 5. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, direct sending of requirements to the Secretariat's email, discrepancies in documents, etc.
- 6. NEAP further reiterates that the established qualifications and selection parameters for its scholarship programs are in adherence to the Equal Opportunity Principle (EOP).
- 7. Should you have questions or concerns, please coordinate with NEAP Scholarship Secretariat through email <a href="mailto:scholarships@deped.gov.ph">scholarships@deped.gov.ph</a> and/or landline (02) 8715-9919.
- 8. For dissemination and appropriate action.

#### Enclosures:

Annex A -- Checklist of General Eligibility Requirements Annex B -- Scholarship Clearance

Copy furnished: OFFICE OF THE SECRETARY

GEORGINA ANN H. YANG

Assistant Secretary, External Partnerships Service

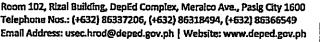
CHED - INTERNATIONAL AFFAIRS SERVICE ias@ched.gov.ph / fstp@ched.gov.ph

[NEAPScholarshipSecretariat/Bedaña]

2025-2026 Stipendium Hungaricum Scholarship Programme













## Department of Education

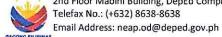
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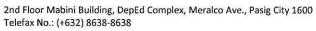
#### GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements	
	a. Must be a Filipino citizen.	Updated Personal Data Sheet	
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.	Latest rated performance rating with approved IDP	
	c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.		
	d. Must be holding a permanent item.	Updated Service Record	
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).	Updated Personal Data Sheet	
	g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).		
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)	







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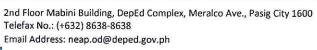
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### NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

j. Must have no pending administrative, civil, or	Certificate	of	no
criminal case, and must have not been found	pending		
guilty of any violation involving moral turpitude,	administrati	ve/lega	d
corruption, or fraud.	charges		







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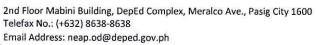
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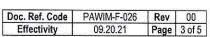
#### SCHOLARSHIP CLEARANCE

I. NAME			
II. Position/Designation			
III. Permanent Station			
IV. Has availed any scholarship program	□ Yes		If yes, fill out sections V-X, as applicable.
	Program Type	Titl	le of the Program
V. Scholarship Program	□ Degree □ Non-Degree		
VI. Scholarship Duration			
VII. Status	Completed the course		Withdrawn from the Course
	Certificate of Completion)	(Sta	te the reason below)













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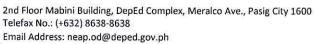
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□ Resignation □ Transf	Con - Detionment - Others
Explain further.	er - Retirement - Others
No. of Months/Yrs Required	No. of Months/Yrs Completed
□ Resignation □ Transf  Explain further.	er - Retirement - Others
is form and the supporting docu	ments attached hereto are true and correct
	Date and Time
rm and the supporting documents a	ttached hereto are true and correct
nending Authority (SDO -	Date and Time
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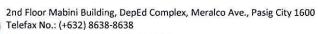
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APPROVED		
Name and Signature of the Recommending Authority (RO-HRDD)	Date and Time	







Email Address: neap.od@deped.gov.ph



