



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
ORD-2025- 020

TO : SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS OF FUNCTIONAL DIVISIONS
ALL OTHERS CONCERNED

FROM : OFFICE OF THE REGIONAL DIRECTOR

SUBJECT : SCHOOL HEALTH EMPLOYEES ASSOCIATION NATIONAL
CAPITAL REGION, INC (SHEAN) NEW YEAR CONFERENCE
2025

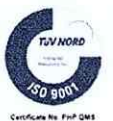
DATE : January 7, 2025

1. This is in relation to the scheduled School Health Employees Association-National Capital Region, Inc. (SHEAN) Year- End Conference 2024 which was postponed and to be conducted on **January 15, 2025,, 8:00 AM- 5:00 PM** as **SHEA- NCR, Inc, New Year Conference 2025** at **Ponciano Benardo Elementary School Multi- Purpose Hall, P. Tuazon Boulevard, Cubao, Quezon City** with the theme: **“Strengthening Advocacy and Awareness in Harmony with Excellence, Accountability and Nobility”**.
2. Attached is a letter- request from the organization dated November 22, 2024, signed by Karen Y. Belagan, RN, President requesting all school physicians, school dentists, school nurses and dental- aides of DepEd- NCR to participate in the aforementioned activity.
3. In line with this, the School Health and Nutrition Unit (SHNU) enjoines all school health personnel of Deped, NCR to attend on **Official Business**.
4. For more information, please contact **Connie P. Gepanayao, MD, FPPS Medical Officer IV- School Health and Nutrition Unit** through email at hnu.ncr@deped.gov.ph or cellphone number **0918-941-1154**.
5. Immediate dissemination of this Memorandum is desired.

JOCELYN DR. ANDAYA
Regional Director, NCR
Concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations



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School Health Employees Association-NCR, Inc.

School Health and Nutrition Unit, DepEd-NCR
Misamis St., Bago Bantay, Quezon City

November 22, 2024

JOCELYN DR ANDAYA

Director IV
Regional Director, DepEd- NCR

THRU: **CONNIE P. GEPANAYAO, MD, FPPS**
Medical Officer IV
Head, School Health and Nutrition Unit
DepEd - NCR

Dear RD Andaya,

Warm Greetings of Peace!

The **School Health Employees Association- National Capital Region, Inc.** (SHEAN) will be conducting the **SHEAN Year- End Conference** on **December 18, 2024, Wednesday, 8:00 AM to 5:00 PM** at **P. Bernardo Elementary School Multi- Purpose Hall, Brgy. Kaunlaran, Quezon City** with the theme: **"Strengthening Advocacy and Awareness in Harmony with Excellence, Accountability and Nobility"**. The objectives of the Conference are to:

1. Enhance awareness on the topic Spirituality in the Workplace;
2. Conduct election of new set of SHEAN Officers;
3. Strengthen camaraderie and smooth interpersonal relationship among School Health Personnel of NCR; and
4. Conduct a simple activity to commemorate the Christmas season

In this regard, may we request your good Office for the approval of the above-mentioned activity and to allow the School Health Personnel of DepEd- NCR to attend on **Official Business**. Your support to our SHEAN activities had been very instrumental in upskilling the School Health Personnel to be more capacitated in rendering services to the learners, teaching and non- teaching personnel in their respective Divisions.

We are looking to your favorable response on this request. Thank you very much and more power!

Very truly yours,

Karen Y. Belagan
KAREN Y. BELAGAN, RN, MPA
Nurse III, SDO- Quezon City
President

"Service in Harmony with Excellence, Accountability and Nobility"