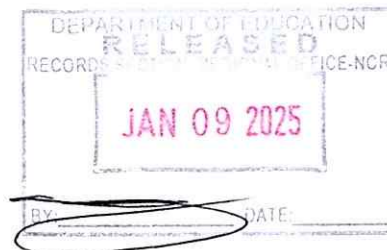




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



January 07, 2025

**REGIONAL MEMORANDUM**

No. 028, s. 2025

**To:** Schools Division Superintendents  
SGOD Chiefs  
Division Engineers  
All Others Concerned

**SECOND REITERATION FOR THE SUBMISSION OF STATUS REPORTS UNDER  
THE BASIC EDUCATION FACILITIES FUND (BEFF), LAST MILE SCHOOLS  
PROGRAM, RESTORATION OF GABALDON BUILDINGS AND QUICK RESPONSE  
FUND**

1. Pursuant to the attached Unnumbered Memorandum dated April 24, 2024, the Schools Divisions are hereby reiterating for the submission of status report under the Basic Education Facilities Fund (BEFF), Last Mile Schools Program, Restoration of Gabaldon Building and Quick Response Fund.
2. Attention is particularly invited to paragraphs 1 and 2 of the said Memorandum which required specific compliance.
3. For compliance and immediate dissemination.

**JOCELYN DR ANDAYA**  
Regional Director, NCR  
Concurrent Officer-In-Charge  
Office of the Assistant Secretary for  
Operations

Encl.:  
Regional Memorandum No. 189, s. 2024 dated Feb. 22, 2024  
Unnumbered Memorandum dated April 24, 2023  
Reference  
To be indicated in the Perpetual Index



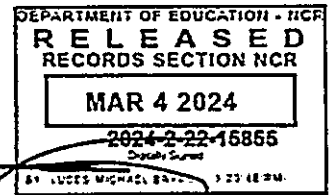
Address: 6 Misamis St., Bago Bantay, Quezon City  
Email address: ncr@deped.gov.ph  
Website: depedncr.com.ph



Certificate No. PMP-QMS  
24 93 0193



Republic of the Philippines  
Department of Education



February 22, 2024

**REGIONAL MEMORANDUM**

No. 189, s. 2024

**To:** Schools Division Superintendents  
SGOD Chiefs  
Division Engineers  
All Others Concerned

**REITERATION FOR THE SUBMISSION OF STATUS REPORT UNDER THE  
BASIC EDUCATION FACILITIES FUND (BEFF), LAST MILE SCHOOLS  
PROGRAM, RESTORATION OF GABALDON BUILDINGS AND QUICK RESPONSE  
FUND**

1. Pursuant to the attached Unnumbered Memorandum dated April 24, 2023, from USEC. EPIMACO V. DENSING III, Undersecretary for Schools Infrastructure and Facilities, the Schools Divisions are hereby reiterating for the submission of status report under the Basic Education Facilities Fund (BEFF), Last Mile Schools Program, Restoration of Gabaldon Buildings and Quick Response Fund.
2. Attention is particularly invited to paragraphs 1 and 2 of the said Memorandum which required specific compliance.
3. For compliance and immediate dissemination.

*Chyf*  
**JOCELYN DR. ANDAYA**  
Director IV

Encl.: As stated  
Reference:  
To be indicated in the Perpetual Index



Address: Misamis St., Bago Bantay, Quezon City  
Email address: ncr@deped.gov.ph  
Website: depedncr.com.ph



REPUBLIC OF THE PHILIPPINES  
Department of Education  
EDUCATION FACILITIES DIVISION  
5<sup>th</sup> Floor Mabini Bldg., DepED Complex, Meralco Avenue, Pasig City

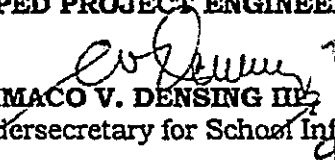


*Office of the Chief*

**MEMORANDUM**

FOR : REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS

ATTN : REGIONAL ENGINEERS  
DIVISION ENGINEERS  
DEPED PROJECT ENGINEERS

FROM :   
EPIMACO V. DENING III  
Undersecretary for School Infrastructure and Facilities

SUBJECT : SUBMISSION OF STATUS REPORT UNDER THE BASIC  
EDUCATION FACILITIES FUND (BEFF), LAST MILE SCHOOLS  
PROGRAM, RESTORATION OF GABALDON BUILDINGS AND  
QUICK RESPONSE FUND

DATE : April 24, 2023

As part of our commitment to transparency and accountability on the programs/ projects implemented by the Department, monitoring, evaluation and reporting of the status of implementation are essential to ensure timely delivery while identifying problems and risks at the early stage which are necessary in achieving project objective and goals. With this in mind, we are requesting for your usual cooperation for the following:

1. Timely updating and submission of status report:
  - a. Regional Engineers should consolidate and validate status report from the Division Engineers every 20<sup>th</sup> of the month for submission to the Central Office on or before 25<sup>th</sup> of every month;
  - b. Reporting of the status of accomplishment should be done monthly through the templates provided on the official google drive shared by EFD to the Regional Engineers;
  - c. Regional Engineers are also required to send via email their consolidated report, catch-up plan and other necessary documents to [ousif.efv@deped.gov.ph](mailto:ousif.efv@deped.gov.ph).
2. Completeness of the details on the status report template:
  - a. Procurement timelines such as the Issuance of the Invitation to Bid, Pre- Submission Conference, Bid Opening, Issuance of Resolution to Award, and Issuance of Notice to Proceed as well as the contract



REPUBLIC OF THE PHILIPPINES  
Department of Education  
EDUCATION FACILITIES DIVISION  
5<sup>th</sup> Floor Mabini Bldg., DepED Complex, Meralco Avenue, Pasig City



*Office of the Chief*

- details such as the Contract Amount, Project ID and Name of Contractor, should be filled-up completely;
- b. Proper tagging on the status column should be check whether it may be Completed, Ongoing, Under Procurement, Not Yet Started and Reverted along with corresponding percentage of accomplishment;
  - c. Other remarks aside from the tag mentioned above, should be addressed only on the column provided on the template;
  - d. The target and actual date of completion should be provided which are necessary in assessing the performance of the contractors;
  - e. Further remarks should be provided for projects exceeding the target date of completion based on the contract and immediate action and resolutions should be made as necessary.

For strict compliance of all concerned.